

Criteria

- Projects taking place in the Hawke's Bay region will be considered which include the following criteria:
- One off project (for each financial year) rather than an ongoing cost.
- Will involve the wider community and improve the quality of the region's environment.
- Are linked to relevant curricula, if intended for the formal education sector.
- Include an action to enhance or protect the natural environment.
- Funds allocated are to be used to purchase materials, pay for training, or hire suitably skilled persons e.g. landscape architect for a planting project. Funding is not for wages of project staff or coordinators.
- Applicant can only successfully apply once per financial year (July - June).
- Projects can be on public land or on private land where the project is accessible to the public or sections of the community. If the location of the project is on land under the responsibility of another body (you don't own it) that body must also contribute to and show their support for the project.
- Must have a sound project planning and evaluation process. Projects need to show how they will be completed within 1 year of receiving funding approval.
- Support one or more of Hawke's Bay Regional Council's strategic goals:
 - Sustainability
 - Water Futures
 - Land Use Change
 - Climate Change
 - Renewable Energy
 - Future Regional Infrastructure
 - Open Space
 - Economic Development
 - Regional Futures Scenarios
 - Regional Leadership
 - Partnerships with Māori
 - Operational Activities
 - Organisational Competency.

Who Can Apply?

Hawke's Bay Regional Council welcomes the following to apply:

- Community groups
- Schools
- Early childhood centres
- Care groups
- Educational institutes including universities and polytechnics
- Iwi/hapu/whanau
- Landowners
- Resident and ratepayer groups
- Farmers
- Small business owners
- Incorporated societies
- Individuals.

Examples of What Can be Funded

- Native bush regeneration or establishment of native plant nurseries.
- Animal / plant pest control materials.
- Environmental education/waste minimisation resources (worm farm, compost bin, bokashi buckets, tools and equipment).
- Removal of litter (beach or river) and clean-up costs and materials.
- Training/workshop costs (i.e GrowSafe Agrichemical Course, facilitation training etc).
- Environmental monitoring or surveys.
- Fencing off a stream to improve riparian margins.
- Conservation of land, soil, water, air or native species.
- Development of an environmental education programme / game / resource which will be available free to the target audience and Council.
- Installation / purchase of alternative energy technologies for non-profit groups.

Projects and Activities NOT Funded

- Overseas travel.
- Construction of buildings (excluding shade houses) or routine building maintenance.
- Projects resulting in personal or commercial profit.
- Projects whose sole purpose is beautification.
- Purchases made before funding is granted.
- Ongoing operational costs including salary / wages.
- Projects that may lead to a conflict of interest for Hawke's Bay Regional Council as a consent authority.
- Applications that are incomplete or do not provide enough information.

Before posting/emailing, please be sure to:

- Read and understand all criteria
- Fill out all sections of the form
- Include your GST number if you have one
- Provide bank account for deposit
- Get an itemised quote, including GST, from your supplier(s)
- Attach your itemised quote to the inside of this application
- Carefully seal this application closed (with itemised quote inside) before posting



FREEPOST 515

HAWKES BAY
REGIONAL COUNCIL

TE KAUNIHERA Ā-ROHE O TE MATAU-A-MĀUI

Community Engagement Team
Hawke's Bay Regional Council
Private Bag 6006
Hawke's Bay Mail Centre
Napier 4142

You can request up to \$750 for a single project. Please attach an itemised quote (from the supplier) which specifies whether or not prices include GST to this application.

Local Environmental Action Fund Application Form

Name of your organisation.....

Contact person

Job title.....

Postal address.....

Physical address (if different).....

Phone..... Fax.....

Email

Are you GST registered? yes #..... no

Who are you applying on behalf of (please tick)?

Community/care/residents or other non-profit group

Iwi/Hapua/whanau Landowner/farmer

Registered school/educational institute

Individual Other.....

If you are a school, how is your project linked to your curriculum?

Project Name.....

Is your project located in the HB Region? yes no

Is your project on the property listed above? yes no

If no, where is your project located?.....

Describe your project and its objectives (attach further details if required).....

Is promotional activity planned for the project? yes no

If yes, please describe activity planned and how HBRC's contribution will be acknowledged.....

What is the total amount of funding you are seeking? \$.....

Please provide bank account details for deposit.

Local Environmental Action Fund (LEAF)

The LEAF fund supports non-profit groups and small business with environmental projects that will help achieve Hawke's Bay Regional Council's strategic goals.

Important Information

When applying for funding, please describe how your project achieves each of the criteria listed.

Please allow up to 4 weeks for your application to be processed. Payment will be made once Hawke's Bay Regional Council receives an **itemised quote** relating to the project described in the application.

Hawke's Bay Regional Council must be acknowledged for our contribution in any communication or publication associated with the project. Logos and other branding can be supplied in a variety of formats.

Information on the completion and success of the project, including photographs, should be provided to Council once the project is complete.

The fund, open between 1 July and 30 June each year, can only be applied for once each financial year.



Waimarama School

At the end of 2018 Waimarama School received \$450 from the Leaf Fund. This covered 50% of the costs for completing our sand pits project. This project is a step toward making our spaces more environmentally friendly. We engaged our local community group "the grumpy old men" and Mitre10 Mega Hastings who gave us some cost price materials and plants. The sand pits were built according to the senior students plans and designs and our enviro team has set about landscaping around them. The new senior and junior sandpits have been a fantastic addition to our playground and brought some much needed differentiation. We also now have an out door building station and two mud kitchens. Thanks to HBRC for helping us achieve our goals.



Henry Hill School

With a curriculum based on hands on learning and environmental sustainability Henry Hill School were pleased to have their Leaf Fund application approved. It enabled them to purchase kids sized garden tools including spades, trowels, rakes & gloves. These students are really embracing being kaitiaki and creating both a nourishing and sustainable space for their tamariki.

Kay Griffiths from The Conservation Company was able to work with Omakere School and the local community on establishing a restoration plan for a neighbouring Kahikatea remnant wetland thanks to funding from the Leaf Fund. In conjunction with the landowner of Amblethorn Station stage one of the project is underway. This long term restoration project is a wonderful opportunity for students from the school to be fully involved in. They have helped with seed collection and propagation.



Local Environment Action Fund

Small grants for non-profit groups and small businesses wanting to do environmental projects in Hawke's Bay.

Grants up to \$750



hbrc.govt.nz