



MINUTES OF A MEETING OF THE STRATEGIC PLANNING AND FINANCE COMMITTEE

Unconfirmed

Date: Tuesday 22 September 2009

Time: 9.00am

Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
Napier

Present: A J Dick – Chairman
T Gilbertson
N Kirton
E McGregor
M Mohi
L Remmerswaal
K Rose
C Scott
E von Dadelszen
F Wilson

In Attendance: A Newman – Chief Executive
P Drury – Group Manager, Corporate Services
M Adye – Group Manager, Asset Management
H Codlin – Group Manager Strategic Development
L Lambert – Group Manager, External Relations
Darryl Lew – Group Manager, Resource Management
C Gilbertson – Administration Manager

1. WELCOME/APOLOGIES/NOTICES

The Chairman welcomed everyone to the meeting and noted there were no apologies. Cr McGregor advised he would be leaving the meeting to attend a funeral being held at 2.00pm.

Ms Codlin advised there would be a workshop held by the Ministry for the Environment, on Thursday, 24 September at 9.30am at the War Memorial on the amendments to the Resource Management Act.

Ms Codlin also advised that the report that was recently published in the Dominion Post in relation to Taharua had mis-quoted her and at no stage had she mentioned "compensation".

2. CONFLICT OF INTEREST DECLARATIONS

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON WEDNESDAY, 15 JULY 2009

Minutes of the meeting held on Wednesday, 15 July 2009, a copy having been circulated prior to the meeting, were taken and read and confirmed.

**von Dadelszen/Rose
CARRIED**

4. MATTERS ARISING FROM MINUTES OF MEETING HELD ON WEDNESDAY, 15 JULY 2009

A question was raised around the non attendance of Mr Ngahiwi Tomoana at the Strategic Planning and Finance committee meetings. Mr Tomoana had been appointed as a member of the Committee but had not attended any meetings nor apologised for his non attendance at any meetings. It was agreed that the Chairman would write and ask for an alternative member from the Runanga and this process was to occur through the Maori Committee and the letter sent would be copied to Mr Ngahiwi Tomoana.

5. ACTION ITEMS FROM STRATEGIC PLANNING AND FINANCE COMMITTEE MEETING

RESOLUTION:

That the Committee receives the report "Action Items from Strategic Planning and Finance Committee Meetings".

**Gilbertson/Scott
CARRIED**

6. CONSIDERATION OF GENERAL BUSINESS ITEMS

There were no items of general business raised.

7. RISK MANAGEMENT

Mr Adye advised that the agenda item reported on the top 10 risks facing Council and sought agreement to the risk mitigation approach proposed for each of these identified risks. Council had previously discussed these on a number of occasions and they should now be able to adopt the proposed risk mitigation approach.

It was acknowledged that these risks were a snapshot in time, as at September 2009, and there will be shifts in the status of these risks as time goes on. Councillors then discussed each risk issue and made suggestions which will be included before final presentation of this document.

In response to a question about whether “economy” should be a listed risk, Councillors and management agreed that the economy risk should definitely be included as part of this process.

In summarising Councillors said it was important that they be aware of the risks and take time to look at risks as they are undertaking their roles as Trustees of the Regional Council, not as protectors of it. It was agreed that these risks would be reported back to Council on a quarterly basis.

RESOLUTION:

1. That the Committee recommend to Council that:
 - 1.1. Note the top ten risks currently facing Council; the current and planned future position of the risk issue; the current situation and risk; the proposed mitigation approach; and the impact that mitigation approach will have on the level of risk.
 - 1.2. Approve the proposed risk mitigation approach to each of the ten risk issues as set out in the attachment to this briefing paper.
 - 1.3. That an additional risk category be developed assessing the regional economic performance and impact on the region and the council.
 - 1.4. That the risk profile be reviewed by Council three times a year.

**von Dadelzen/McGregor
CARRIED**

8. COUNCIL 2009/10 WORK PLAN AND COMMITTEE REPORTING

Ms Codlin said the purpose of the report was to provide the Committee with an update of the reporting lines for Council activities to the various Committees and the anticipated work plan for the next 9 months. The Committee considered and affirmed their work plan and commended staff for bringing this to Council and agreed that the work plan will be discussed by Council quarterly.

RESOLUTION:

1. That Committee recommend to Council that:
 - 1.1. It receives the table showing the Activity Reporting Lines for Council and Committees.
 - 1.2. It receives the Council and Committee Work Plan for 2009-10 as amended.
 - 1.3. That the work plan be reviewed by Council quarterly.

**Remmerswaal/Rose
CARRIED**

The meeting adjourned at 10.15am and reconvened at 10.30am.

11. PRESENTATION BY IAN HUNTER – GROW THE BAY

AND

13. VENTURE HAWKE’S BAY UPDATE

Dr Ian Hunter, Mr Michael Bassett Foss, Mr Michael Wan and Janet Takarangi from Venture Hawke’s Bay were in attendance for this item. Dr Hunter gave the Committee a presentation on the “Grow the Bay” project, including the innovation assessment exercise that had been carried out with 30 companies and had asked questions around the current economic conditions and whether they have affected their business; what were the barriers to business growth; what the strengths of doing business in Hawke’s Bay were; and the barriers to growth in Hawke’s Bay. The Grow the Bay brand identification had taken place and the regional development fund now has a steering group and partner organisations. It was

expected the Regional Development Fund would become a charitable trust organisation and is likely to be renamed the Hawke's Bay Enterprise Development Fund. Dr Hunter said a public announcement about this fund should be made within the next 2 months. The Trust would be governed locally by volunteers and its purpose is to add value and retain jobs now and into the future with people who are passionate about Hawke's Bay. During discussion about big enterprise organisations coming to Hawke's Bay, Dr Hunter noted that one of the biggest barriers for travel into Hawke's Bay are the expensive internal air flights and this is seen as a very large barrier to organisations.

Mr Michael Wan and Janet Takarangi then gave the Committee an update on progress during Quarter 1 of the 2009/10 year for Venture Hawke's Bay and progress included the Rugby World Cup 2011 project.

Mr Wan said one of the goals of Venture Hawke's Bay was to become the big events organisation of the Bay.

Venture Hawke's Bay is also running a campaign to promote Hawke's Bay using the slogan – Everything Under the Sun - which will be used extensively in promotion of Hawke's Bay.

The Committee thanked Venture Hawke's Bay and Dr Ian Hunter for their presentations and commented on the excellent work that Venture Hawke's Bay has done to move this organisation ahead and the Committee acknowledged the large amount of work that has been done to date.

RESOLUTION:

1. That the Committee receives the update from Venture Hawke's Bay.

von Dadelszen/McGregor

CARRIED

9. COMMUNITY FACILITIES FUND

Mr Adye advised the paper sought Council's adoption of a proposed policy for Community Facilities fund applications and an agreement to a process to consider applications for funding from that Fund.

The Chairman advised that he would prefer any funds go towards supporting significant projects within Hawke's Bay. He would like to see Council make significant contributions to major projects e.g. \$2.5 million to the Napier Museum, and \$2.5 million to the Hastings Sports Park (assuming they get sanction from Sports Hawke's Bay for the velodrome). The provision of this significant assistance would immediately make a huge difference to those projects. This would mean that there would be no funds in the next few years until the fund had built up again but the spending of such amounts now would make a difference to those projects immediately.

Councillors discussed this fund and said that this arose out of the need to regionally contribute funding to local projects and it had been difficult to do this until Council had a policy in place and Council was pleased to see this was now the case. They agreed it was the right approach and needed to have good formal criteria.

RESOLUTION:

1. That the Committee recommend to Council that:
 - 1.1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted policy on significance and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision due to the nature and significance of the issue to be considered and decided.
 - 1.2. That Council confirm the name of the fund as the Community Facilities Fund.

- 1.3. That Council adopt the policy for consideration of Community Facilities Fund applications, including any amendments agreed at that meeting.
- 1.4. Advise Napier City Council, Hastings District Council, Wairoa District Council and Central Hawke's Bay District Council that Council will receive and consider submissions for projects seeking funds from Council's Community Facilities Fund at a Council meeting on 17 November 2009.

Scott/von Dadelszen
CARRIED

The meeting adjourned at 12.30pm and reconvened at 1.00pm

10. PUBLIC TRANSPORT UPDATE

Mrs Gilbertson gave an update on passenger transport issues since the previous update given in May 2009. She noted that Council staff are continuing to work with Go Bus on looking at small low cost improvements that can be made to current services within the current budget restraints and expects to be able to bring those back to the Council for their consideration at the October meeting.

In response to a question around bikes on buses, Mrs Gilbertson undertook to do some further investigation work on this and report back to Council at the October meeting.

Cr McGregor left the meeting at 1.20pm

RESOLUTION:

1. That the Committee recommend to Council that:
 - 1.1 Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted policy on significance and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision due to the nature and significance of the issue to be considered and decided.
 - 1.2 That Council approves and adopts the Quality Partnership Agreement and recommends that the document be provided to the Regional Transport Committee for their endorsement.
 - 1.3 That the Committee receives the report "Update on Passenger Transport Issues".

Rose/Scott
CARRIED

12. PROGRESS UPDATE ON THE HERETAUNGA PLAINS URBAN DEVELOPMENT STRATEGY

Ms Codlin advised that this paper was to provide the Committee with a progress update on the Heretaunga Plans Urban Development Strategy project (HPUDS) and to provide the Committee with a project schedule.

Councillor von Dadelszen noted that she had attended a hui at the Omahu Road Marae on Saturday, 19 September and while this hui was specifically supposed to be targeted at the HPUDS strategy, there was little discussion on this which was disappointing.

RESOLUTION:

1. That the Committee receives the "August 2009 Progress Update on the Heretaunga Plains Urban Development Strategy".

von Dadelszen/Gilbertson

CARRIED

14. HEALTHY HOMES PROGRAMME UPDATE

Ms Megan Rose was in attendance for this item to provide Council with an update on the Healthy Homes programme.

She advised that meetings had been held with ECCA and Greater Wellington and a presentation had also been given to the Housing NZ Corporation forum in August with two other presentations booked for October.

Public enquiries by phone and over the counter were now starting to increase. She advised that the funding assistance programme has now been developed and final changes to printed material available to the public would be available from 23 September so this means that the Healthy Homes programme is on track for a 1 October launch. Information will be distributed by community papers and direct to those that have requested it. The formal launch is due to be held from 12-18 October which will involve ECCA, Coalition and Programme partners, MPs and media. Mrs Rose advised that if Committee members were aware of any organisations that would like to receive a presentation, to let her know. She also advised that this does not preclude Central Hawke's Bay and Wairoa being involved as they can apply for this funding assistance also.

Ms Rose advised that funding assistance for Clean Heat is specifically targeted at pre-2000 homes and next year post 2000 homes would be eligible.

RESOLUTION:

1. That the update on the Healthy Homes Programme be received.

**Scott/Rose
CARRIED**

15. GENERAL BUSINESS

There were no items of general business raised.

16. CONFIRMATION OF PUBLIC EXCLUDED MINUTES OF MEETING HELD ON WEDNESDAY, 15 JULY 2009

RESOLUTION:

1. That the Committee exclude the public from this section of the meeting being Confirmation of Public Excluded Minutes Agenda Item 16 with the general subject of the item to be considered while the public is excluded; the reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution being as follows:

GENERAL SUBJECT OF THE ITEM TO BE CONSIDERED	REASONS FOR PASSING THIS RESOLUTION	GROUND UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Port of Napier Limited: (i) Results to 31 March 2009 (ii) Future Trading Prospects and Other Issues	7(2)(c) That the public conduct of this part of the agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to honour an obligation of confidence.	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.
	7(2)(b) That the public conduct of this part of the agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information which otherwise would	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

prejudice the commercial position of the Port.

Tangoio Soil Conservation Reserve

7(2)(i) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information which otherwise would prejudice or disadvantage negotiations by Council.

The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

**Wilson/von Dadelszen
CARRIED**

18. INVESTMENT HOLDING COMPANY

RESOLUTION:

1. That the Committee exclude the public from this section of the meeting being Agenda Item 18 – **Investment Holding Company** with the general subject of the items to be considered while the public is excluded. The reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution being as follows:

GENERAL SUBJECT OF THE ITEM TO BE CONSIDERED

REASONS FOR PASSING THIS RESOLUTION

GROUND UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION

Investment Holding Company

7(2)(c) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information which otherwise would prejudice or disadvantage negotiations by Council.

The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

**Wilson/von Dadelszen
CARRIED**

The Committee moved into public excluded session at 1.55pm and moved out of public excluded session at 2.35pm

Closure:

There being no further business the Chairman declared the meeting closed at 8.55am.

Signed as a true and correct record.

DATE:

CHAIRMAN: