

## 6.0 MONITORING

### 6.1 IMPLEMENTATION OF THE PROGRAMME

The Hawke's Bay Regional Transport Committee shall, with the support of approved organisations, monitor the implementation of the Programme. Monitoring the implementation of the Programme will include:

- Collating information used to inform the monitoring stage of the funding allocation process.
- Gathering and reviewing information from organisations responsible for the delivery of Programme activities and projects to determine the effectiveness of the Programme
- Annually measuring the delivery of the activities and projects listed in Appendix 1 of the Programme that receives funding.
- Annually updating progress towards completion of activities and projects listed in Appendix 1 of the Programme that receives funding, including expenditure.
- Maintaining an overview of regional trends and statistics that measure progress against the objectives, priorities and targets in the Programme and *Regional Transport Strategy for Hawke's Bay*.
- Review 'Annual Achievement Report' from all approved organisations that details how all funded activities are being delivered.

Further to the above, the Hawke's Bay Regional Transport Committee will report on the above to the Hawke's Bay Regional Council. This report will be forwarded to the New Zealand Transport Agency, territorial authorities, the Commissioner of Police, and will be available to the public.

### 6.2 REVIEW OF THE PROGRAMME

A full review of the Programme will be commenced by the Hawke's Bay Regional Transport Committee in the following circumstances:

- Prior to the completion of the Programme's three-yearly cycle - **30 June 2012**.
- Following a request by an Approved Organisation seeking 'significant' changes to the Programme that vary, suspend or abandon activities in the Programme (refer to section 6.3 below).

In accordance with section 18A of the Land Transport Management Act 2003, a full review of the Programme will use the special consultative procedure (as specified in the Local Government Act 2002).

### 6.3 VARIATIONS TO THE PROGRAMME

The Programme will remain in force until 30 June 2012 – or unless a variation is required under section 18D of the Land Transport Management Act 2003.

Over the duration of the Programme, activities or projects could change, be abandoned or be added. Variation requests are likely to occur due to variations in the time, scope or cost of proposed activities (especially given that a funding application can be made three years before an activity is to be undertaken). Approved Organisations, or the New Zealand Transport Agency, can therefore request that the Hawke's Bay Regional Transport Committee prepare a variation of the Programme, and the Committee can prepare variations of its own initiative.

The Hawke's Bay Regional Transport Committee will consider requests for variations promptly and forward the amended Programme to the Hawke's Bay Regional Council for its consideration.

When variations are 'significant', in terms of the Hawke's Bay Regional Transport Committee's significance policy (refer to section 5.3 of the RLTP), the committee must consult on the variation before adopting it and forwarding it to the Hawke's Bay Regional Council and ultimately the New Zealand Transport Agency.

Public consultation is **not** required for any variation that is not significant in terms of the significance policy adopted in section 5.3 of this Programme or arises from the declaration or revocation of a State highway. It is probable that the majority of variations will not be significant.

