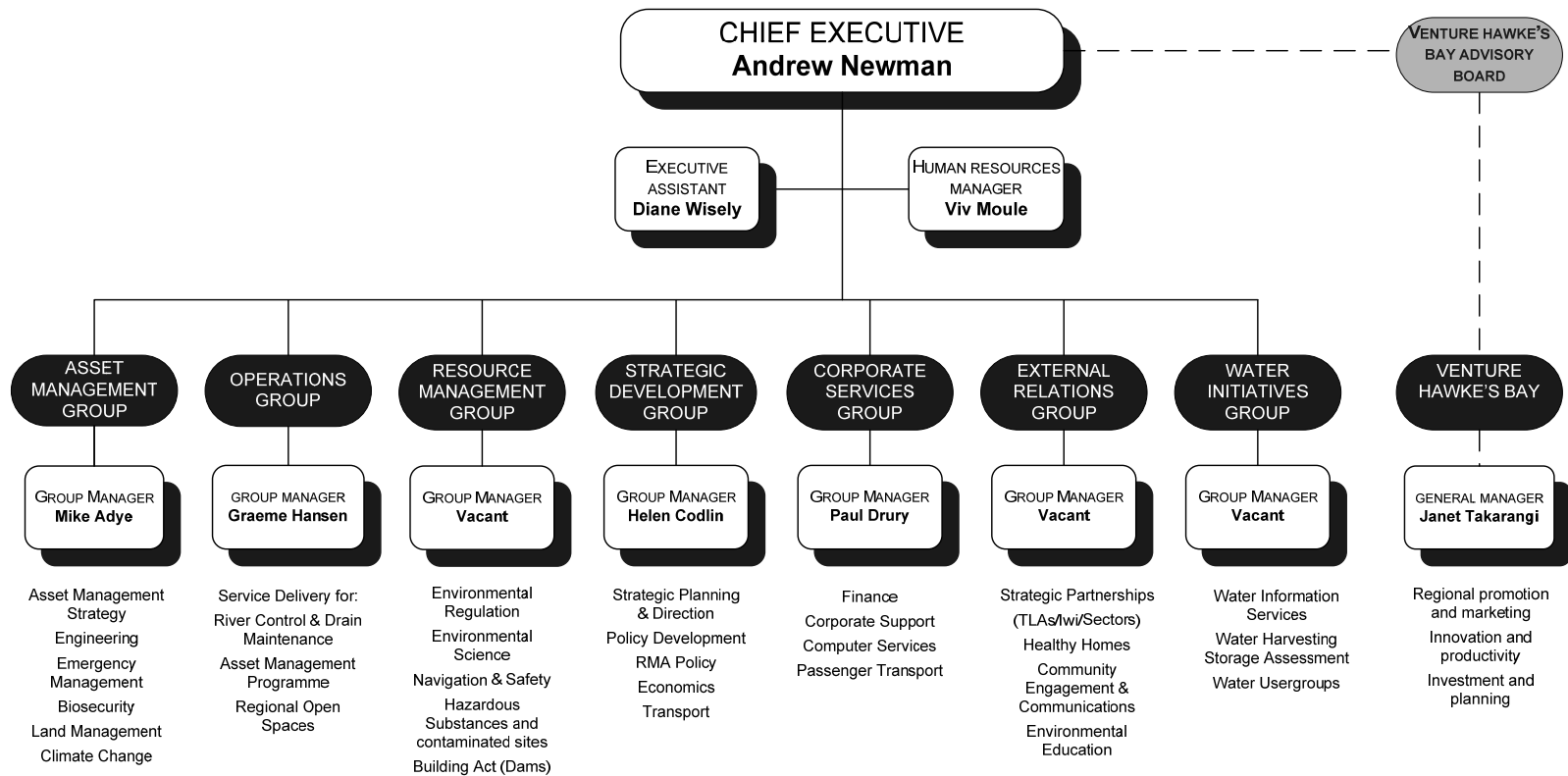


HAWKE'S BAY REGIONAL COUNCIL

JOB DESCRIPTION – GROUP MANAGER WATER INITIATIVES

POSITION TITLE: GROUP MANAGER WATER INITIATIVES
RESPONSIBLE TO: CHIEF EXECUTIVE
RESPONSIBLE FOR: WATER INFRASTRUCTURE SERVICES STAFF
SALARY RANGE: TO BE NEGOTIATED: COMMENSURATE WITH GROUP MANAGER ROLE
JOB CONTEXT:

EXECUTIVE TEAM



JOB SUMMARY:

To provide leadership and direction to HBRC for its strategic development of the region's water resource to ensure its long term sustainability and meets the environmental, economic, recreational and cultural aspirations for the region. This is a new position in HBRC and has a significant development focus. This means that, over time, the accountabilities and responsibilities for the role may change.

POSITION: GROUP MANAGER WATER INITIATIVES

KEY RESPONSIBILITIES:	KEY INDICATORS:
1. Provide strategic leadership and direction to the water team with a focus on developing and recommending long range solutions to ensure that the regions long term water objectives are met.	<ul style="list-style-type: none"> • Appropriate strategies and processes are developed to positively support Councils' water objectives. • Initiatives that anticipate critical issues thereby putting Council into a pro-active mode are developed. • Across Council involvement, where appropriate, is achieved.
2. Develop a strategic approach to the development of options for water storage and harvesting in the region.	<ul style="list-style-type: none"> • Project manage all pre-feasibility and feasibility studies utilising internal and external resources as required. • Develop options and recommendations into business cases for review by the Chief Executive and Council .
3. Coordinate analysis and synthesize recommendations into comprehensive business cases for potential investments in water infrastructure.	<ul style="list-style-type: none"> • Investigate investment and ownership structure • Complete comprehensive cost/benefit analysis to ensure any proposal meets the financial objectives of HBRC. • Ensure all the technical analysis is robust, relevant and has been peer reviewed. • Council is made aware of potential matters of concern at an early stage.
4. Establish working relationships with appropriate internal and external groups.	<ul style="list-style-type: none"> • Develop strong working relationships with all interested parties, including but not limited to,reference groups, iwi, Fish and Game, irrigation user groups, DoC and MoE.. • Build strong internal connections and relationships with the Resource Management Group and the Policy and Land Management sections • Work closely with the Chief Executive, providing support to him/her with high level strategic relationship management.
5. Lead and manage the Water team	<ul style="list-style-type: none"> • Water Infrastructure Services team runs effectively and provides appropriate and timely services to Council and irrigators. • Lead the team to develop a comprehensive approach to water metering and telemetry. • Provide leadership, guidance and support to staff, providing staff with

KEY RESPONSIBILITIES:	KEY INDICATORS:
	appropriate development opportunities
<p>6. To actively and enthusiastically promote the concept of continuous improvement in your work for the Council</p>	<ul style="list-style-type: none"> • Maintain a positive overall attitude in the workplace as assessed by your peers and Manager. • Take part in training opportunities provided by Council with an open mind, as assessed by pre and post training meetings with your Manager. • Practice the skills provided in training offered by the Council, as assessed by regular feedback meetings with your Manager. • Show a strong team commitment, as indicated by peer feedback and your Manager's assessment. • Practice the concept of continuous improvement by showing initiative with new ideas and positively acknowledging others ideas. • Give honest and open feedback as and when required, aiming to constructively deal with all issues, as assessed by regular feedback meetings with your Manager. • Active involvement in decision making processes when the opportunity is made available. • Where appropriate, new staff are inducted into the continuous improvement process.
<p>7. To follow established health and safety procedures while working for the Council, and in accordance with policies to be developed by the Council</p>	<ul style="list-style-type: none"> • Compliance with and adherence to the Council's accepted standards and procedures. • Where appropriate workplace hazards are identified and communicated to management. • Regular reviews of workplace hazards are undertaken • Where appropriate, advise reporting staff of OSH standards and procedures. • When, and if, necessary, investigation of accidents/incidents are carried out according to Council procedures. • Appropriate and effective staff training is undertaken as and when necessary. • Promote a healthy & safe workplace. • Maintain a clean & tidy workspace. •
<p>8. To undertake such Emergency Management functions as are determined</p>	<ul style="list-style-type: none"> • Undertake such a role as is allocated for emergency management

KEY RESPONSIBILITIES:	KEY INDICATORS:
appropriate to meet the Council's role and function in this area.	requirements. <ul style="list-style-type: none"> • Participate in such exercises as are required to maintain a state of preparedness in the Council. • Respond to such requests to assume an emergency management role as are required by events.

POSITION: GROUP MANAGER WATER INITIATIVES

KEY SKILLS

- Highly developed strategic and critical thinking skills to assimilate information of a economic, scientific and social nature
- High level communication skills.
- An in depth understanding of the agricultural and agri-business sectors
- A tertiary qualification that supports the requirements of the role incorporating economic modelling and evaluation, cost/benefit analysis and investment analysis
- Excellent team leadership skills and proven ability to develop a high performing team
- Strong experience in developing relationships across a variety of organisations.
- Ability to coach, mentor and provide excellent guidance across the team, to Councillors and other internal staff.
- Political acumen and awareness.
- Sets high standards.
- Strong understanding of Maori issues, Treaty settlements and cultural awareness.
- Forward thinking.
- Strong alignment with Council's Values (below).

COUNCIL'S VISION AND VALUES:

Vision:

- A region with a vibrant community, a prosperous economy, a clean and healthy environment, now and for future generations.

Values:

- Excellence: We aim high and take pride in providing exceptional service.
- Forward Thinking: We anticipate and prepare for the future.
- Innovation: We are open to change and seek new ways of doing things.
- Integrity: We demonstrate openness, honesty and respect in our relationships.
- Partnerships: We build strong partnerships to achieve common goals.