

Criteria

Projects taking place in the Hawke's Bay region will be considered which include the following criteria:

- One off project (for each financial year) rather than an ongoing cost.
- Will involve the wider community and improve the quality of the region's environment.
- Are linked to relevant curricula, if intended for the formal education sector.
- Include an action to enhance or protect the natural environment.
- Funds allocated are to be used to purchase materials, pay for training, or hire suitably skilled persons e.g. landscape architect for a planting project. Funding is not for wages of project staff or coordinators.
- Applicant can only successfully apply once per financial year (July – June)
- Projects can be on public land or on private land where the project is accessible to the public or sections of the community. If the location of the project is on land under the responsibility of another body (you don't own it) that body must also contribute to and show their support for the project.
- Must have a sound project planning and evaluation process. Projects need to show how they will be completed within 1 year of receiving funding approval.
- Support one or more of Hawke's Bay Regional Council's strategic goals:
 - Sustainability
 - Water Futures
 - Land Use Change
 - Climate Change
 - Renewable Energy
 - Future Regional Infrastructure
 - Open Space
 - Economic Development
 - Regional Futures Scenarios
 - Regional Leadership
 - Partnerships with Maori
 - Investment
 - Operational Activities
 - Organisational Competency.

Who Can Apply?

Hawke's Bay Regional Council welcomes the following to apply:

- Community groups
- Schools
- Early childhood centres
- Care groups
- Educational institutes including universities and polytechnics
- Iwi/hapu/whanau
- Landowners
- Resident and ratepayer groups
- Farmers
- Small business owners
- Incorporated societies
- Individuals.

Examples of What Can be Funded

- Native bush regeneration or establishment of native plant nurseries.
- Animal / plant pest control materials.
- Environmental education/waste minimisation resources (worm farm, compost bin, bokashi buckets, tools and equipment).
- Removal of litter (beach or river) and clean-up costs and materials.
- Training costs (GrowSafe Agrichemical Course, facilitation training, Enviroschools training) planning process must include how this information will be used/distributed.
- Environmental monitoring or surveys.
- Fencing off a stream to improve riparian margins.
- Conservation of land, soil, water, air or native species.
- Development of an environmental education programme / game / resource which will be available free to the target audience and Council.
- Installation / purchase of alternative energy technologies for non-profit groups.



Projects and Activities NOT Funded

- Overseas travel.
- Construction of buildings (excluding shade houses) or routine building maintenance.
- Projects resulting in personal or commercial profit.
- Projects whose sole purpose is beautification.
- Purchases made before funding is granted.
- Ongoing operational costs including salary / wages.
- Projects that may lead to a conflict of interest for Hawke's Bay Regional Council as a consent authority.
- Applications that are incomplete or do not provide enough information.

Before posting, please be sure to:

- Read and understand all criteria
- Fill out all sections of the form
- Include your GST number if you have one
- Get an itemised quote, including GST, from your supplier(s)
- Attach your itemised quote to the inside of this application
- Carefully seal this application closed (with itemised quote inside) before posting



FREEPOST 515

**HAWKE'S BAY**
REGIONAL COUNCIL

Community Engagement Team
Hawke's Bay Regional Council
Private Bag 6006
Hawke's Bay Mail Centre
Napier 4142


Free

**leaf**
LOCAL
ENVIRONMENTAL
ACTION FUND

You can request up to \$500 for a single project. Please attach an itemised quote (from the supplier) which specifies whether or not prices include GST to this application.

Local Environmental Action Fund (LEAF) Application Form

Name of your organisation.....

Contact person

job title.....

Postal address.....

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Physical address (if different).....

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Phone..... Fax.....

Email

Are you GST registered? yes #..... no

Who are you applying on behalf of (please tick)?

community/care/residents or other non-profit group

Iwi/Hapua/whanau landowner/farmer

registered school/educational institute individual

other.....

If you are a school, how is your project linked to your curriculum?

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Project Name.....

Is your project located within the HB Region? yes no

Is your project on the property listed above? yes no

If no, where is your project located?.....

Describe your project and its objectives (attach further details if required).....

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Is promotional activity planned for the project? yes no

If yes, please describe activity planned and how HBRC's contribution will be acknowledged.....

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What is the total amount of funding you are seeking? \$.....

Local Environmental Action Fund (LEAF)

The LEAF fund supports non-profit groups and small business with environmental projects that will help achieve Hawke's Bay Regional Council's strategic goals.

Important Information

When applying for funding, please describe how your project achieves each of the criteria listed.

Please allow up to 8 weeks for your application to be processed. Payment will be made once Hawke's Bay Regional Council receives an itemised quote relating to the project described in the application.

Hawke's Bay Regional Council must be acknowledged for our contribution in any communication or publication associated with the project. Logos and other branding can be supplied in a variety of formats.

Information on the completion and success of the project, including photographs, should be provided to Council once the project is complete.

There is not a specific closing date for this fund. Please be aware that you can only apply for this fund once each financial year.



Successful Projects

Mayfair Kindergarten

were able to progress to the next stage of their environmental area! "We purchased tools and equipment for the children and adults to use in our garden. We have made some great progress and the children and families are learning so much about our environment."



Te Paerahi Beach

Community Group

applied for a LEAF grant to install educational signs to protect and enhance the coastal dunes at Pourere Beach. Coastal dunes "provide habitat for some of our most endangered plants and animals, are important areas for recreation and serve a vital role in coastal protection."



Supported by



Community Coast Care Project

Hohepa received \$375 which enabled the residents and staff to plant 52 native trees and shrubs to develop a shelter belt along the north eastern boundary of their Clive property.

St Mary's School

was able to enhance their own Environment Centre with their successful Leaf application. "Fruit and vegetables grown are used by students to eat, use in health, science and technology related learning programmes and to cook in preparation for special occasions. Produce is regularly taken to the Hastings Food Bank and to the Aubert Centre in Flaxmere, where it is distributed to families in need."



LOCAL ENVIRONMENTAL ACTION FUND



SAFEGUARDING YOUR ENVIRONMENT + KAITIAKI TUKU IHO

Small grants for non-profit groups and small businesses wanting to do environmental projects in Hawke's Bay. Grants up to \$500