

Previous Consent No. _____

Charge No. _____

Client / NAV No. _____

Consent No. _____

Administration Form 'A'

This application is for:

A New Consent

Deposit of \$2300.00

A Change to an Existing Consent

Deposit of \$862.50

A Replacement of an Expiring Consent

Deposit of \$2300.00

Certificate of Compliance – On Site Wastewater

Deposit of \$287.50

Certificate of Compliance – All Other Options

Deposit of \$1725.00

All fixed deposits are Inclusive of GST (GST # 051 227 875)

Please note: If your consent is notified additional deposits are required. We will advise you if your application will be notified once assessed.

INSTRUCTIONS: PLEASE READ

1. An application must consist of an Administration **Form 'A' and Form 'B'** (Technical information relevant to the type of activity being applied for).
2. If you have any questions please contact Council's Consents Advisor, on 06 833 8090, or email: ConsentAdvisor@hbrc.govt.nz
3. Your deposit must accompany your application.
4. Fill in all fields or write not applicable if appropriate.
5. Post, Email or deliver the application along with any other supporting information and the required deposit to: Consent Advisor, Hawke's Bay Regional Council, Private Bag 6006, NAPIER 4142. 159 Dalton Street, Napier or via email: ConsentAdvisor@hbrc.govt.nz
6. For payments via online banking, please email the Consent Advisor with the applicant's name (from section 1.4 of this form), postal address and ask for a payment reference,
 - a. Account BNZ - 02 0700 030 2819 00
7. Please note, as Council does not generally create invoices for application deposits, this front sheet can be used in lieu of an invoice in most circumstances, GST information is shown in the top box.
8. Maps, map reference, legal descriptions and existing consent information can be found using Councils online map portal at hbrc.govt.nz (bottom of home page, consent maps)
9. Ensure you have signed the form and included/arranged for payment of the deposit before submitting.

1. ADMINISTRATION DETAILS

1.1 Existing Consent number _____ or NA/New consent
 For replacement of expiring consents, do you agree that your application can be processed any time before the current expiry date: Yes

1.2 No. of consent applications: Single Consent Multiple Consents

1.3 Type of Resource Consent(s) being applied for:

- Bore Permit Water Permit Land Use Permit
- Discharge Permit Discharge from on-site Waste Water Systems to land
- Other _____

1.4 Applicant Details:

Who will the consent be issued to (The Applicant):

- Private Person(s) Company Trust Partnership

Company Name _____ skip to Q1.5

Trust/Partnership Name _____

The Full legal names (first, middle & last names) of the Private Person(s)/Trustee/Partners

Applicant 1 _____

Applicant 2 (if applicable) _____

Applicant 3 (if applicable) _____

NB* For Trusts & Partnerships, the full legal names of all trustees/partners are required above (each party is an applicant).

1.5 Main Contact Person _____

1.6 Applicant's Postal address

_____ Bus/Home. _____

_____ Mob. _____

_____ *E-mail _____

Post Code: _____

***if an email address is provided, this will be the default address for service of all documents**

1.7 Address for service. This is a consultant or other person handling the application on your behalf - leave blank if not applicable, skip to Q2.1.

Name: _____

Address: _____ Bus/Home: _____

_____ Mob: _____

_____ *E-mail: _____

Post Code: _____

***if an email address is provided, this will be the default address for service of all documents**

Who is the final invoice (bill) to be sent to? The Address for service The Applicant

2. SITE DETAILS

2.1 Property Owner's Name & Address

Same as Applicant (*skip to next question*) Bus/Home: _____
 _____ Mob: _____
 _____ E-mail: _____
 Post Code: _____

2.2 Location of Activity (The Street Address of the property)

2.3 Map reference (NZMG Easting and Northing) _____

2.4 Do you have an existing resource consents on this property? Yes No

If yes, consent ID no(s). _____

2.5 Legal Description of Property(s) at site of take/discharge (Lot and DP number)

2.6 For water takes: Legal Description of Property(s) at site of use

2.7 Please provide a site map clearly showing points where the activity will occur. A Google map or HBRC Map (from hbrc.govt.nz) is acceptable.

3. PROPERTY OWNERSHIP

Is the Applicant the owner of all properties that this application applies to? Yes No

If Yes, move onto Q4

If **No**, have you discussed the application with the property owner(s)? Yes No

Have the owner(s) given their approval for the application? Yes No

If yes, have the owners fill in the approvals section below:

To be completed by the **Property Owner – Only if different from applicant:**
 An application to undertake an activity on your property is being made. Please confirm your approval for the activity to occur on your property by signing below. Please ensure you have reviewed forms A & B and/or any attached AEE document.

Signature of Property Owner: _____

Name: _____ Date: _____

Please print full name of person who signed above.

Should you have any questions with regards to the giving of approval for this application and the legal implications, please contact the Council's Consents Advisor on 06 833 8090.

4. GENERAL INFORMATION

4.1 Costs of Debt Recovery

It is agreed by the consent holder that it is a term of the granting of this resource consent that all costs incurred by the Council for, and incidental to, the collection of any debt relating to this resource consent, whether as an individual or as a member of a group, and charged under s36 of the Resource Management Act, shall be borne by the consent holder as a debt due to the Council, and for that purpose the Council reserves the right to produce this document in support of any claim for recovery.

4.2 Information held by Hawke's Bay Regional Council

Please note that all information collected and held by the Hawke's Bay Regional Council is public information under section 2 of the Local Government Official Information and Meetings Act 1987 (LGOIMA), as such any and all information may be requested by a third party. Access to information held by Council is administered in accordance with LGOIMA and the Privacy Act 1993. If you have any concerns over the disclosure of any aspect of your consent or personal/property details, either in person or electronically, you must raise your concern in writing to The Council and detail what "good reason" you believe there is for withholding information pursuant to section 7 of LGOIMA. Council will assess your request and advise you of any decision made. Please note that no person has the right of veto over any information held by Council. Council intends for all information it holds, submitted without a request for nondisclosure (as above), to be public, and accessible to any persons who requests it pursuant to LGOIMA. If you require more information on the situations that information may be provided, please contact the Councils Consents Advisor.

4.3 Additional Information Required

You must also complete a relevant Form 'B' – Assessment of Environmental Effects, and attach to this Form A before submitting.

Please indicate the total number of additional documents attached to this application:

Relevant Form B: *Required*

Separate AEE document(s): or NA

Map(s): *Required*

Other: _____ or NA

Deposit *Method of payment* _____ *e.g. direct deposit*

4.4 Applicants Signature

To be completed by the Applicant: Application is hereby made for the consent(s) detailed in both forms A & B and any attached additional information. I have read, understood and agree to the information provided in this application. All information provided is true and correct.

Signature of applicant or authorised agent: _____

Name: _____ Date: _____

Please print full name of person who signed above.

The application will not be processed until the deposit is received. Additional costs will be charged when the final cost of processing is known