

## **Regional Transport Committee**

### **Terms of Reference**

*(adopted by resolution of Council 14 December 2016)*

1. Prepare the Regional Land Transport Plan (RLTP) for approval by the Regional Council, in accordance with the Land Transport Management Act 2003.
2. Prepare the Regional Public Transport Plan (RPTP) for approval by the Regional Council, in accordance with the Land Transport Management Act 2003.
3. Monitor the implementation of the Regional Land Transport Plan and the Regional Public Transport Plan.
4. Oversee the implementation of designated transport responsibilities under Matariki: Hawke's Bay Regional Economic Development Strategy, being:
  - 4.1. improve access to the Port of Napier to increase regional economic performance
  - 4.2. support the timely implementation of the key strategic initiatives in the Regional Land Transport Plan
  - 4.3. support the combined approach with Tairāwhiti to achieve significant upgrades to SH 2 between Napier and Opoitiki
5. Advocate to Government on transport issues of concern to the region.
6. Undertake governance of RoadSafe Hawke's Bay.
7. Monitor passenger transport objectives and make recommendations to the Regional Council on public transport policies.
8. Provide the Regional Council with any advice and assistance it may request in relation to its transport responsibilities.
9. Provide a reporting structure for the Regional Cycling Governance Group

#### **Members**

##### **a. Voting Members**

Two elected members of the Regional Council, being: Councillors Alan Dick and Fenton Wilson

One representative, as appointed by Council, from each of the following organisations (which are able to propose short term replacements to the Committee if they are unable to attend any meeting).

- Wairoa District Council, being Mayor Craig Little
- Hastings District Council, being Councillor Tania Kerr, and Councillor Rod Heaps as alternate
- Napier City Council, being Councillor Keith Price, and Mayor Bill Dalton as alternate
- Central Hawke's Bay District Council, being Mayor Alex Walker
- New Zealand Transport Agency, being Ms Raewyn Bleakley – NZ Transport Agency and Ms Julie Alexander as alternate

##### **b. Advisory Nominees (non- voting)**

- New Zealand Police – representing road safety
- Automobile Association (AA) – representing access and mobility, including private motorists, pedestrians, cyclists and public transport users
- Port of Napier – representing the Port and coastal shipping
- KiwiRail – representing rail issues
- Road Transport Association NZ – representing the road transport industry
- Cultural interests representative, also representing environmental issues, being Mr Brian Gregory

#### **Chairman**

One Regional Council elected member, being: Councillor Alan Dick

<b>Deputy Chairman</b>	One Regional Council elected member, being: Councillor Fenton Wilson
<b>Quorum</b>	A quorum of the Regional Transport Committee shall be four voting members
<b>Voting</b>	<p>In accordance with section 105(7) of the Land Transport Management Act 2003, at any meeting of the RTC, the Chairman, or any other legislated person presiding at the meeting:</p> <p>(a) has a deliberative vote; and</p> <p>(b) in the case of an equality of votes, does not have a casting vote (and therefore the act or question is defeated and the status quo is preserved).</p> <p><i>Regional Council, Territorial Authority and NZ Transport Agency representative members have full speaking and voting rights on all matters</i></p>
<b>Advisory Members</b>	<p>Advisory members are non-voting nominees.</p> <p>The role of advisory members is to:</p> <ul style="list-style-type: none"> <li>- Provide advice to the Regional Transport Committee on matters pertaining to their advisory portfolios, when requested by the Committee Chairman</li> <li>- Report on relevant activities or events pertaining to their advisory portfolios.</li> </ul>
<b>Meeting Frequency</b>	Three monthly, or as required
<b>Staff Executive</b>	Transport Manager
<b>Technical Advisory Group (TAG)</b>	The Transport Committee considers advice relating to strategic transport issues from a Technical Advisory Group (TAG), generally comprising roading and infrastructural planning officers from NZTA and the Territorial Authorities, and Chaired by the HBRC Transport Manager. TAG members attend but do not vote at the Regional Transport Committee meetings. TAG members may provide advice at meetings when invited to do so by the Committee Chairman