

## APPLICATION FOR REFUND

### CUSTOMER DETAILS

Valuation Roll Number	
Name of Property Owner	
Property Address	
Daytime Contact Number	
Email Address	

### REFUND DETAILS

Refund Amount	\$
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Reason for the refund request: *(If the request is due to the property settlement, please provide your new postal address.)*

Have you previously received a refund from HBRC?	Yes	No
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Account to be Refund	Bank	Branch	Account	Suffix

**IMPORTANT; For auditing purposes, we require verification of your bank account details. The verification must display the bank logo, the account holder name(s), and the bank account number. If suitable verification is not provided, this may result in delays to the processing of your refund.**

### SIGNATURE:

I declare that the information provided is correct and complete at the time of application.	Signature:
	Name:
	Date Signed:

**Please be aware that the processing period for refunds is typically ten (10) business days. Whilst we endeavour to process refunds within this timeframe, please allow additional processing time if you have not previously received a refund. Processing times may also be extended during busy periods. Although we cannot guarantee that the standard timeframe will be met, every effort will be made to process the refund as promptly as possible.**