

# Waiohiki Stakeholder Advisory Group

## Meeting Minutes

**Date:** 2 September 2025

**Time:** 4:00 PM – 4:45 PM

**Location:** Waiohiki Marae

**Meeting Chair:** Andrew Caseley

**Attendees:** Caroline Gunn, Denis O'Reilly and Laurie O'Reilly (Landowners), Andrew Dunning (Mana Whenua Rep), Jonathan Dick (Pou Taiao), Darren Tareha (Cultural Monitor), Allison Noble (Compliance – HBRC), Jacqui Davis, Lynn McCowan and Mell Anderson (Project Team - HBRC)

**Apologies:** Isabelle Crawshaw (UNISON) and Gareth Boyt (Mana Ahuriri)

1.	Opening Karakia – Te Kaha	Actions
2.	<b>Welcome and Apologies</b> Andrew Caseley opened the meeting and welcomed all attendees.	
3.	<b>Review of Previous Meeting Minutes</b> Minutes of the 5 August 2025 meeting were circulated prior to the meeting. <b>Resolved:</b> That the minutes of the meeting held on 5 August 2025 be confirmed as a true and accurate record.	
4.	<b>Review of Information and Advice Log</b> <ul style="list-style-type: none"><li>Mell advised that access to the river is currently unavailable. She has received a programme of works from the contractor.</li><li>Some sections have been accessed and cyclists and residents are reminded that the section is closed.</li><li>Responsibility for safety and access issues rests with the contractor and the council.</li></ul>	
5.	<b>Project Managers Update</b> The Project Managers Update was circulated prior to the meeting and taken as read.	

Discussion:

- Uncovering of a spring - sediment controls have been put in place by contractor. The area will have more water long term which will be beneficial for the stream.
- Defishing of the lower section is starting this week and will take 4 days. A full report of the defishing will be presented at the next meeting.
- The lower reach is expected to be backfilled on Monday. Andrew D and Darren are keeping Maurice Tareha informed and meeting with him to confirm details around the stream cut and backfilling.
- An incident report from Pheonix was distributed round the table for discussion. More signage has been added, Facebook and media updates have gone out and cyclists are being reminded that the section is closed.
- An aggressive person was on site last Friday. A trespass notice was issued and contractors are satisfied with how it was handled. Andrew D and Denis confirm the matter is now closed.
- Mell stated that the biggest risks remain site access and safety.
- Potential issues include dirt bikes going over assets before grass has established.
- It is agreed this message is better delivered from the community.
- Woodchips produced onsite will be looked at for reuse. Mell welcomed discussion on how best to utilise as much as possible.
- Totora stump – it was discussed on how it could be used. To be put to the hapū trust and committee for input.
- Allison visited the site and was happy with it in terms of compliance.
- It was suggested to take Taape to the stream to view the works. Darren to liaise and confirm.
- A tōtara pou was suggested to be placed to mark the location of the old stream channel.
- Dust identified as the next issue to manage.
- Laurie asked about access to river. Mell confirmed that access will be looked at again when the current works (stream diversion, haul road, culvert installation, and vegetation clearance) are complete which will take a couple of months.
- A safe access corridor is being considered while contractors are closed for two weeks over Christmas but there's no definitive date yet.
- Motorised vehicles won't be able to go onto the stopbank once access is restored.
- Mell advised bridge conversations are ongoing with WSP and HDC.

*Darren*

	<ul style="list-style-type: none"><li>• Andrew D advised that that Joe Taraha was leading these conversations. Denis stressed the need for broader community involvement in the discussions.</li><li>• Mell confirmed to Caroline that the blue swing will be left in place.</li></ul>	
<b>6.</b>	<b>Next Meeting</b> Meetings will take place on the 1st Tuesday of the month. The next meeting will be <b>7 October 2025 at 4pm.</b>	
<b>7.</b>	<b>Closing Karakia - Denis</b>	