

Waiohiki Stakeholder Advisory Group

Meeting Minutes

Date: 4 November 2025

Time: 4:00 PM – 5.30 PM

Location: Waiohiki Marae

Meeting Chair: Andrew Caseley

Attendees: Caroline Gunn, Denis O'Reilly (Landowners), Hinewai Ormsby (Ngati Pārau), Andrew Dunning (Mana Whenua Rep), Jacqui Davis, Lynn McCowan and Mell Anderson (Project Team - HBRC)

Apologies: Laurence O'Reilly (Landowner), Isabelle Crawshaw (UNISON), Jonathan Dick (Pou Taiao), Gareth Boyt (Mana Ahuriri) and Debz Hurst (Compliance – HBRC)

1.	Opening Karakia – Hinewai	Actions
2.	Welcome and Apologies Andrew Caseley opened the meeting and welcomed all attendees.	
3.	Review of Previous Meeting Minutes Minutes of the 7 October 2025 meeting were circulated prior to the meeting. Resolved: That the minutes of the meeting held on 7 October 2025 be confirmed as a true and accurate record.	
4.	Action Items Review From 7 October meeting: Mell to confirm the budget for the cultural monitor and mana whenua representative roles: <ul style="list-style-type: none">Mell provided an info sheet explaining both roles. There are obligations under the consent to have representatives attend meetings and monitors present onsite.Andrew is the mana whenua representative for Waiohiki and a few cultural monitors have been allocated - each assigned to specific activities. Once excavation is complete monitoring may no longer be required.	

5.	<p>Project Managers Update</p> <p>The Project Managers Update was circulated prior to the meeting and taken as read.</p> <p>Monday Drone Flyover – Mell went over the footage:</p> <ul style="list-style-type: none"> • Additional material required as the contractors have had to go down to a depth of 1.3 m in places. Screening of new material could create some dust but dust has not been an issue - contractors managing it effectively with bark, water carts and dampening before leaving the site. • Caroline raised a question about the nitrogen content in grass seed with concern regarding the mix near waterways. Mell to follow up with Instantgreen on organic content and reducing nitrogen and phosphate for a more environmentatly better mix. • Stream work includes rocks and planting. Planting to include both grass and native trees. • Replacement area being created for the golf course practice area. • Cycle trail to remain on the riverside of the stopbank. • Bund at the end of the site to remain in place until construction is complete. • Team will be monitoring if there is any further motorbike activity on the stopbank. • Stream entering the river already has a rocky, gravelly bottom - planting will be added for stabilisation. • Waiting on matting for the stopbank to arrive. • Christmas shutdown from 22 December through to 5 January. The team will issue comms outlining who to contact if environmental or access issues occur. Access to the wai over Christmas to be provided using the marae gate. Mell to coordinate putting in an accessway for community use. • Anticipated completion date is 30 March. • Contractors commended for efficiency, adaptability and communication – Mell to pass on appreciation to the team. • Suggestion made to hold a shared morning tea to thank the crew for their efforts and acknowledge good community engagement. 	<p><i>Mell</i></p> <p><i>Mell</i></p>
6.	<p>Review of Information and Advice Log</p> <ul style="list-style-type: none"> • To add the incident of motorbikes accessing the site over labour weekend which Denis reported. 	<p><i>Lynn</i></p>
7.	<p>Next Meeting</p> <p>Meetings take place on the 1st Tuesday of the month.</p> <p>The next meeting will be 2 December 2025 at 4pm. Following that the next meeting will be 3 February 2026.</p>	
8.	<p>Closing Karakia - Hinewai</p>	