

Waiohiki Stakeholder Advisory Group

Meeting Minutes

Date: 2 December 2025

Time: 4:00 PM – 5.00 PM

Location: Waiohiki Marae

Meeting Chair: Andrew Caseley

Attendees: Caroline Gunn, Denis O'Reilly (Landowners), Andrew Dunning (Mana Whenua Rep), Jacqui Davis, Lynn McCowan and Mell Anderson (Project Team - HBRC)

Apologies: Laurence O'Reilly (Landowner), Isabelle Crawshaw (UNISON), Jonathan Dick (Pou Taiao), Gareth Boyt (Mana Ahuriri), Debz Hurst (Compliance – HBRC) and Hinewai Ormsby (Ngati Pārau)

1.	Opening Karakia – Denis	Actions
2.	Welcome and Apologies Andrew Caseley opened the meeting and welcomed all attendees.	
3.	Review of Previous Meeting Minutes Minutes of the 4 November 2025 meeting were circulated prior to the meeting. Resolved: That the minutes of the meeting held on 4 November 2025 be confirmed as a true and accurate record.	
4.	Project Managers Update The Project Managers Update was circulated prior to the meeting and taken as read. Mell went through the drone footage with the group: <ul style="list-style-type: none">As it has been so dry the imported lime material is getting reworked to add moisture to allow for proper compaction. This may extend the construction time.The matting has arrived and will be put down starting at Victoria Lane first. The golf course area needs to be built up before matting applied.Mell advised that the area from Victoria Lane will be assessed to manage water flow.Cycleway construction has started.	

	<p>Site Incident</p> <ul style="list-style-type: none"> An adult with 2 children accessed the site. A contractor approached them and sustained minor injuries getting out of his cab. It was agreed that the site staff would message Andrew Dunning in future to communicate with the community group in the hope that they could determine the individuals involved. Andrew to look into the dirtbikes that have been accessing the site. <p>Christmas Shutdown</p> <ul style="list-style-type: none"> Mell advised that the contractors were possibly working Saturday 20 December as their final day and then shut down for 2 weeks. The plan was to open the marae nursery gate for pedestrian access. It was suggested that logs or other similar barriers be used to prevent vehicle traffic and the use of security or cameras recommended. <p>Matting / Hydroseeding</p> <ul style="list-style-type: none"> Matting installation involves a very technical process with large pins and a securing system for the stopbank. Specialists from Auckland will arrive to ensure correct installation. Hydroseeding to bind the matting will be applied before matting with a thin layer of soil on top. Watering was critical to establish grass - sprinklers may be needed in dry areas as well as the water trucks. It was noted that it would be challenging during the dry summer to have sufficient water up to keep the new grass alive. As per a question raised from the previous meeting, Mell has spoken to the supplier who has confirmed nitrogen will be applied when hydroseeding to support initial growth and should dissipate within a week or two. Mell was concerned that any unauthorised access, particularly dirtbikes on the stopbanks, would put the expensive matting at risk. <p>Communications</p> <ul style="list-style-type: none"> A pre-Christmas communication for the community would be arranged through comms and engagement. Messaging to emphasise keeping off matting and using the appropriate access to the awa. It was agreed to distribute this electronically via networks. The goal was to encourage community support in protecting site, accessing only open areas and staying off sensitive areas - reinforcing that compliance benefits everyone. <p>Shutdown / Contact Procedures</p> <ul style="list-style-type: none"> Clear contact tree to be established for any urgent matters during the shutdown. Information will be distributed via STAG. 	<p><i>Jacqui</i></p>
<p>5.</p>	<p>Review of Information and Advice Log</p> <p>Observations indicate that rats and feral cats are less prevalent than previously reported. The issue can be closed.</p>	<p><i>Lynn</i></p>

6.	Ecologist Report The Ecologist Report was circulated prior to the meeting and taken as read. <ul style="list-style-type: none">• Mell advised that the old stream bed will be assessed prior to backfilling. There will be channels dug for planting.• Planting will be all native plants with what is available locally and what grows well in Hawke’s Bay. Planting will be mostly winter work.	
7.	Next Meeting The next meeting will be 3 February 2026 at 4pm .	
8.	Closing Karakia - Denis	

DRAFT