

Whirinaki Stakeholder Advisory Group

Meeting Minutes

Date: 26 May 2026

Time: 4.00pm – 6.00pm

Location: Whirinaki Room, Pan Pac Limited

Meeting Chair: Tania Kerr

Attendees: Angie Rawlinson, Jayde Demanser and Darryl Mason (Landowners), Shane Brown (Mana Whenua Rep), Reece O’Leary (Pan Pac Forest Products Ltd), Rob Fryer (Transpower), Martin Lott - online (Powerco), Shane Waugh (Contact Energy), Simon Moffitt (Compliance – HBRC), Jacqui Davis, Lynn McCowan, Andrew Caseley and Leslie Van Heerden (Project Team - HBRC)

Apologies: Brian McFarlane (Landowner)

	Items	Action
1.	Opening Karakia - led by Shane Brown	
2.	Welcome and Apologies Tania opened the meeting and welcomed all attendees and introductions took place.	
3.	Review of Previous Meeting Minutes Minutes of the 28 April 2026 meeting were circulated prior to the meeting. Changes to minutes: <ul style="list-style-type: none"> 4. Project Manager’s Update: to include action for Leslie to provide a timeline at the next meeting Resolved: That the minutes of the meeting held on 28 April 2026 be confirmed as a true and accurate record.	
4.	Project Manager’s Update The Project Managers Update was circulated prior to the meeting and taken as read. <u>Discussion:</u> <ul style="list-style-type: none"> Target completion date is 21 August (SP3). Defects liability period is 12 months. 	

	Items	Action
	<ul style="list-style-type: none"> • A snag (inspection to identify any defects, faults, or unfinished work near the end of a construction project) walkover will be undertaken with Fulton Hogan, including a general tidy-up. • A level concrete pad is to be installed for the letterboxes at 1074, 1076 and 1078 State Highway 2. • Snags to be identified once noise and vibration works are complete. • Traffic management will be in place to allow works to continue. • Concerns were expressed about the road width as previously there was a wide shoulder which allowed vehicles to pull over safely. Turning into the driveway is now considered dangerous with limited space to pass vehicles. <p>Action: Andrew to follow up at his meeting on Friday.</p> <ul style="list-style-type: none"> • Leslie noted that fire pits have been discovered on the eastern side. Archaeologist work is complete allowing construction to continue. • Marking on the Contact Energy side road is now complete. <p>Action: Another sweep of the road is required – Leslie to follow up</p> <ul style="list-style-type: none"> • Works will be completed up to the existing Pan Pac stopbank first. Tūpore is also currently working on the stormwater. • Pest control was discussed. • Rob requested clarification on working under power lines. Leslie confirmed that a site-specific safety plan is in place, including a hazardous works supervisor. <p>Action: Leslie to arrange a joint meeting (including Transpower, Tūpore and Pan Pac).</p> <ul style="list-style-type: none"> • It was raised that the road barriers at SH2 and North Shore Road needed to be replaced as it was an accident-prone corner. The raised road was seen as potentially contributing to accident. Barriers had been in place prior to the cyclone. • It was confirmed that road barriers were discussed with the design engineer and after a safety assessment it was determined barriers were not required at the time. • A transport meeting will be held after this meeting to discuss issues to raise with NZTA. • Leslie was asked to talk about stopbank construction and compliance: <ul style="list-style-type: none"> ○ Testing is undertaken for each layer to confirm compaction meets specifications. An independent laboratory is used to confirm optimal moisture levels against MSQA standards, and an independent contractor reviews the final submissions to ensure compliance. • Following completion, a 12-month defects liability period will apply. A final walkover will be undertaken after this period. • Road surfacing: <ul style="list-style-type: none"> ○ A second coat is scheduled for September for waterproofing. 	<p><i>Andrew</i></p> <p><i>Leslie</i></p> <p><i>Leslie</i></p>

	Items	Action
	<ul style="list-style-type: none"> ○ Joins will be ground down, and a seal coat applied across the entire area. ○ Some joins have already been ground and sealed with asphalt. • Noise and vibration testing will be starting soon • Andrew advised that grass cover establishment on the stopbank is essential. The ongoing maintenance will be undertaken by the HBRC Works Group with access to the stopbank restricted (locked gates). Annual walkover inspections will be carried out. • Ongoing maintenance of the stopbank and waterways remains a community concern. • Paddock maintenance has not been carried out as agreed; grass should be mown (while considering lizard habitats) to prevent animals settling, • Andrew advised that the focus was on the safe operation of machinery while reinstating the bank. When that is complete the paddock will be reinstated and handed back to Stan. <p>Action: Andrew to follow up with grass cutting</p> <ul style="list-style-type: none"> • Planting of the council triangle to be added to the agenda for the next meeting. There was fencing and planting intended in the Contact Energy area. <p>Action: Lynn to add planting to agenda</p>	<p>Andrew</p> <p>Lynn</p>
5.	<p>Review of Information and Advice Log</p> <p>In progress:</p> <ul style="list-style-type: none"> • Noise of night work – to close out as not heard back from resident after numerous attempts to contact. • Due to the additional noise and vibration at the northern tie-in point, monitoring equipment will be installed at the join, along with a control point, to assess the issue. <ul style="list-style-type: none"> ○ Monitoring will take place over a one-week period, with a clear assessment to be completed by mid-June. ○ The current concern relates to bouncing empty trailers, and alternative methods of joining will be investigated to reduce this impact. Chip seal repairs cannot be undertaken at this time of year, and asphalt repairs are significantly more expensive. ○ Communication with the affected resident is occurring twice weekly. ○ The light spill into the house has been resolved. 	Lynn
6.	<p>Timelines</p> <ul style="list-style-type: none"> • An updated contract programme is being received weekly by Leslie as project manager, from the contractors. • The contract completion date is 21 August and will be included in the graphic for the community newsletter update which will come out in the next week or so. 	

	Items	Action
	<ul style="list-style-type: none"> Weather poses a risk to the timeframe. North Shore Road completion is the preference prior to moving on to Pan Pac section. 	
6.	Next Meeting The next meeting will be Tuesday 23 June 2026 at 4pm.	
7.	Closing Karakia - Shane	

Date	Action	Owner	Status
28 April 2026	Follow up with design engineer regarding road barriers at Northshore Road / SH2 intersection. Update: it was confirmed that the barriers were a post and rail fence which will be reinstated as part of the project	Andrew	In progress
28 April 2026	Follow up with the design team regarding the area where the letterboxes have been reinstated.	Leslie	In progress
28 April 2026	Provide an updated timeline / revised programme at the next meeting.	Leslie	In progress
28 April 2026	Raise the issue of lack of communication from contractors with Andrew.	Jacqui	Completed
28 April 2026	Clarify planting and what plants are to be used.	Andrew	Open
26 May 2026	Follow up on the road width and driveway turning safety concern.	Andrew	Open
26 May 2026	Arrange another sweep of the road.	Leslie	Completed
26 May 2026	Arrange a joint meeting including Transpower, Tūpore and Pan Pac.	Leslie	Open
26 May 2026	Follow up with grass cutting near urupā	Andrew	Open
26 May 2026	Add planting of the council triangle (southern corner of Northshore Road and SH2) to the next meeting agenda.	Lynn	Completed