

Fees and User Charges Schedule 2025-26

Contents

1. Resource management charges.....	1
2. Building Act charges for dams.....	7
3. Maritime transport and maritime safety charges.....	7
4. Charges for the preparation of, or change to a regional plan	8
5. Charges for the provision of information.....	8
6. Other charges	8

The Hawke’s Bay Regional Council (the Regional Council or HBRC) may fix charges relating to its functions and responsibilities under legislation such as the Local Government Act 2002, the Maritime Transport Act 1994, and the Resource Management Act 1991 (RMA). An outline of the charges applicable from 1 July 2025 to 30 June 2026 is provided below. Refer to the Fees and User Charges Policy section of the Three-Year Plan 2024-2027 at hbrc.govt.nz, search: #LTP for further detail and policy related to these charges.

1. Resource management charges

1.1 Charges relating to resource consent applications

Table 1: Charges payable for processing resource consent applications

	Initial fixed fee - payable upon lodgment (excl GST)	Additional charge - payable subsequent to processing
– Land use application for bore permit	\$1,000	Actual and reasonable costs ¹
– Land use for bore field where 3 or more bores are to be drilled for the same purpose on the same site (or in close proximity)	\$1,500	
– Land use consent for gravel extraction	\$1,000	
– Other consent applications	\$2,000	
Other changes or cancellations of consent conditions	\$750	
Review of conditions as per RMA s128 1a, 1c or 2	\$1,500	
Transfer a consent to another site	\$1,500	Actual and reasonable costs ¹ for non-standard process
Extensions to lapse dates	\$1,000	
Transfer of resource consent (1 only, with transfer form completed and signed) to a new owner/occupier	\$200	
Transfer of resource consent (2 or more, with transfer form completed and signed) to a new owner/occupier, or change of name	\$250	
Certificate of compliance/deemed permitted activity		
Bore sealing	no charge	N/A
Issuing a notice under s87BA or BB stating whether an activity is a permitted activity	\$1,500	Actual and reasonable costs ¹ (likely to be lodged as a consent)
Certificate of compliance	\$1,500	Actual and reasonable costs ¹

Table 2: Charges for resource consent applications requiring notification or a hearing

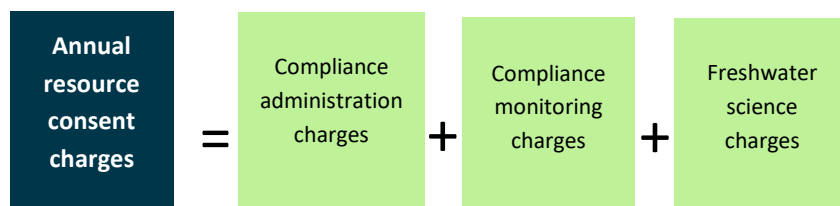
Application type	Type of fixed fee (excl GST)			Additional charge – payable subsequent to processing
	Initial fixed fee: payable upon application	Fixed fee: payable upon notification	Fixed fee: payable 5 days before hearing	
Individual resource consent application (including applications for ancillary activities)	(per Table 1)	\$5,000	\$10,000	Actual and reasonable costs ¹
Application processed as part of a catchment-wide replacement process	(per Table 1)	\$1,500	\$2,000	Actual and reasonable costs ²
Request for independent commissioner under section 100A	Fixed fee payable on requesting a commissioner (excl GST)			Additional charge – payable subsequent to processing
Fixed fee payable on requesting an independent commissioner	\$3,000 per commissioner			Actual and reasonable costs ¹ including additional cost incurred as a result of using an independent commissioner

Note 1: Actual and reasonable costs include time spent by staff in receiving, processing, and deciding on the applications, hearing costs, and any external disbursements (which shall include any external expert advice and/or planning from consultants at cost). Staff costs shall be calculated by multiplying the actual hours involved in receiving, processing, and granting a consent by the hourly rates for the staff involved and adding any actual disbursements (as in Table 15); plus adding any hearing costs and any costs of consultants and commissioned reports; and then subtracting the fixed charge that was paid in advance. The total calculated amount shall then, if necessary, be adjusted to reflect HBRC’s actual and reasonable costs having regard to the factors referred to in section 36(4) of the RMA and any relevant discounts. (This does not apply to applications which are not subject to additional charges or refunds)

Note 2: Where an activity requires multiple ancillary consents, and the application will be processed in a bundle, HBRC may require payment of only one initial fixed fee (deposit). The deposit shall be equal to the highest deposit required for any of the applications required, as per Table 1.

1.2 Charges to holders of resource consents for administration, compliance and impact monitoring

Annual consent monitoring and admin charges are made up of the following:



Not all the charges in the diagram above are applicable to all resource consents.

Compliance administration charges

Table 3: Charges for compliance administration

	Annual charge 2025-26 (excl GST)
Annual consent administration fee	\$85
Annual water measuring device admin charge (for first metre) PLUS, each additional water measuring device	\$230 \$55
Annual water measuring device admin charge – non-exercised consent	\$45

Compliance monitoring charges

Table 4: Charges for compliance monitoring

	Charge 2025-26 (excl GST)
On-site wastewater treatment – non-accredited – annual monitoring fee	\$400
Low flows annual monitoring fee	\$250
Issuing of abatement notice	\$187
Late submission of data and information returns	\$187
Monitoring of consents which require annual inspection, and/or information return, and/or sampling undertaken	Actual and reasonable costs ³
Monitoring of National Environmental Standards for Plantation Forestry permitted activities	
Additional monitoring as a result or non-compliance with consent conditions	

Note 3: Actual and reasonable costs shall be calculated by multiplying the actual staff hours taken to perform the activity, by the hourly rates for the staff involved and adding any actual disbursements (as per rates in Table 15).

1.3 Freshwater science charges

Discharges to water or land, and water take consent holders are charged for the costs of performing science investigations and monitoring to manage and inform on effects, or potential effects, on the region's freshwater resources. These charges are authorised by section 36 of the Resource Management Act 1991.

Water take consents

Freshwater quantity science charges are levied against consents to take ground water, surface water, and stream depletor takes. The charge is based on maximum consented weekly volume of take, not actual use. Where a maximum weekly take condition is not specified in the consent, a **deemed weekly volume** will be calculated by conversion of the consented maximum daily, 28 day, monthly, or annual take. Refer to the Three-Year Plan 2024-2027 for exemptions and adjustments to the annual freshwater science charges schedule.

Table 5: Charges to consent holders for Freshwater Quantity Science: WATER TAKE CONSENTS

	Annual variable charge rate 2025-26 (excl GST)	
	\$	Units
Minimum charge	\$240.00	per consent
Volume up to 100,000 m ³	\$0.052	per m ³ deemed weekly volume
Volume from 100,000 to 1,000,000 m ³	\$0.039	
Volume from 1 million to 2 million m ³	\$0.019	
Volume above 2 million m ³	\$0.005	

Discharges to water or land consents – basis for charges

Freshwater quality science charges are levied against consents to discharge to freshwater, or to discharge to land in a manner that may enter water, as set out in Table 6. Charges are levied against each consent based on:

- the receiving body of the discharge (land or water), and
- the scale of consented activity (not actual discharges) as defined in Table 7.

Some activities are not scaled, though the Regional Council may apply a scale factor to charges if outliers become apparent.

Table 6: Charges to consent holders for freshwater quality science: DISCHARGE CONSENTS

Primary purpose: Drainage, sewage, stormwater & wastewater		Annual fixed charge 2025-26 (excl GST)	
Discharge to:		Water	Land
Small	1	\$393	\$197
	2	\$786	\$393
	3	\$1,180	\$590
Medium	4	\$1,573	\$786
	5	\$1,966	\$983
	6	\$2,359	\$1,180
Large	7	\$2,752	\$1,376
	8	\$3,146	\$1,573
	9	\$3,529	\$1,769
Activities not scaled:			
Discharge to:		Water	Land
Solid Waste		\$1,573	\$786
Other		\$786	\$393

Table 7: Definition of discharge consent scale of activity

Primary purpose of discharge	Small			Medium			Large		
	1	2	3	4	5	6	7	8	9
Drainage	Max discharge rate: < 10 l/s	Max discharge rate: 10-25 l/s	Max discharge rate: 26-75 l/s	Max discharge rate: 76-200 l/s	Max discharge rate: 201-1,000 l/s	Max discharge rate: 1,001-5,000 l/s	Max discharge rate: 5,001-10,000 l/s	Max discharge rate: 10,001-20,000 l/s	Max discharge rate: > 20,000 l/s
Sewage	Max discharge: 2-5 m ³ /day	Max discharge: 6-10 m ³ /day	Max discharge: 11-50 m ³ /day	Max discharge: 51-100 m ³ /day	Max discharge: 101-200 m ³ /day	Max discharge: 201-500 m ³ /day	Max discharge: 501-1,000 m ³ /day	Max discharge: 1,001-2,000 m ³ /day	Max discharge: > 2,000 m ³ /day
Stormwater	Catchment area: < 1 ha	Catchment area: 1 to 5 ha	Catchment area: 6 to 10 ha	Catchment area: 11 to 20 ha	Catchment area: 21 to 40 ha	Catchment area: 41 to 60 ha	Catchment area: 61 to 80 ha	Catchment area: 81 to 100 ha	Catchment area: > 100 ha
Wastewater	<i>Dairy & Piggery operations:</i> Herd size < 100 cow equiv. <i>All other operations:</i> Max discharge < 15 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 100-400 cow equiv. <i>All other operations:</i> Max discharge 16-50 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 401-700 cow equiv. <i>All other operations:</i> Max discharge 51-250 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 701-1,000 cow equiv. <i>All other operations:</i> Max discharge 251-1,000 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 1,001-1,300 cow equiv. <i>All other operations:</i> Max discharge 1,001-2,000 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 1,301-1,600 cow equiv. <i>All other operations:</i> Max discharge 2,001-5,000 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 1,601-2,000 cow equiv. <i>All other operations:</i> Max discharge 5,001-10,000 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size 2,001 to 3,000 cow equiv. <i>All other operations:</i> Max discharge 10,001-20,000 m ³ /day	<i>Dairy & Piggery operations:</i> Herd size >3,000 cow equiv. <i>All other operations:</i> Max discharge > 20,000 m ³ /day
Solid waste and other	No scale applied. The Regional Council may apply scale factor to 'non-scaled' discharge consents if outliers become apparent.								

Note: Sheep, goats, and pigs are converted to cow equivalents using the following conversions: 6.5 sheep = 1 cow equiv, 8.13 goats = 1 cow equiv, 3.75 pigs = 1 cow equiv.

1.4 Charges relating to contaminated site management

Table 8: Charges relating to contaminated site management

	Charge 2025-26 (excl GST)
Where a party requests information about the 'contaminated site' status of a property	Actual and reasonable costs ⁴
Where a party requests the Regional Council review and comment on contaminated site investigation and remediation reports	
Where a party requests more extensive involvement of Regional Council staff	

Note 4: Actual and reasonable costs shall be calculated by multiplying the actual staff hours taken to perform the activity, by the hourly rates for the staff involved and adding any actual disbursements (as per rates in Staff hourly **charges rates**

Table 15).

1.5 Charges for gravel extraction

Gravel extraction may be undertaken with permissions issued under the Regional Council resource consents, or via individual resource consents. The charge for receiving and processing an individual consent application for extraction of gravel from rivers are as set out in Table 1. Each party taking gravel will be required to pay compliance monitoring and administration charges based on the volume of gravel extracted, the source of the gravel, and its quality, as set out in Table 9 or 10.

Table 9: Charges for gravel extraction under HBRC resource consents

Fee for issuing permissions to extract gravel under HBRC resource consents:	Charge 2025-26 (excl GST)
0-50 cubic metres	\$80
Greater than 50 cubic metres	\$120
Extraction charge for compliance monitoring, environmental mitigation and administration:	Charge per m ³ extracted 2025-26 (excl GST)
Upper Tukituki	\$0.80
HPFCS rivers including lower and middle Tukituki	\$1.20
Inferior grade	\$0.40

Table 10: Charges for gravel extraction via individual resource consents based on \$ per cubic metre extracted per annum

Extraction charge for river state, cultural and environmental monitoring: (State of Environment monitoring charge s35 of RMA)	Charge per m ³ extracted 2025-26 (excl GST)
Upper Tukituki	\$0.80
Ngaruroro, Tūtaekurī, lower and middle Tukituki Rivers and their tributaries	\$1.20
All other rivers	\$0.80
Inferior grade	\$0.40

2. Building Act charges for dams

Table 11: Charges for Building Act applications

Activity	Deposit 2025-26 (excl GST)
Building consent for dams – Project Information Memorandum (PIM)	\$500
Certificate of acceptance – Dam valued up to \$20,000 – Dam valued between \$20,000 and \$100,000 – Dam valued over \$100,000	\$500 \$2,000 \$4,000
Amendment to compliance schedule	\$1,000
MBIE levy For building work value greater than \$65,000 (incl. GST) (effective from 1 July 2024)	\$1.75 incl. GST for every \$1,000 incl. GST (or part of \$1,000) of the estimated value of the building work
BRANZ levy for building work value greater than \$20,000	0.1% of the contract value (above \$20,000) of the estimated value of the building work

3. Maritime transport and maritime safety charges

Table 12: Tier 1 Marine oil response charges

Charge 2025-26 (excl GST)	
Review or approval of a Tier 1 marine oil spill response plan, including an initial audit	Actual and reasonable costs ⁵
Attendance at Tier 1 plan site visit, exercise, or audit	

Note 5: Actual and reasonable costs shall be calculated by multiplying the actual staff hours taken to perform the activity, by the hourly rates for the staff involved and adding any actual disbursements (as per rates in Table 15).

Table 13: Maritime safety charges

Charge 2025-26 (excl GST)	
Responding to maritime incidents	Actual and reasonable costs ⁶
Anchorage Levy Fee for commercial vessels greater than 40 metres in length overall, anchoring within the Hawke's Bay regional waters	\$1 per metre of length overall per day/part of a day
Hire boat licence	Actual and reasonable costs ⁶
Pilot Exemption Certificate Examination/Revalidation	\$600
Pilotage assessment fee	\$250
Fee for issuing permits	\$150
Temporary reservations, suspensions or exemptions under the Navigation Safety Bylaw	\$150
Personal watercraft (jet ski) registration	\$100 per craft

Note 6: Actual and reasonable costs shall be calculated by multiplying the actual staff hours taken to perform the activity, by the hourly rates for the staff involved and adding any actual disbursements (as per rates in Table 15).

Charges for Napier Port

An annual fixed charge will be levied to Napier Port Holdings Limited, based on 70% of the budgeted annual costs for the maritime safety regulation of port and harbour operations.

Charges for Napier City Council

An annual fixed charge will be levied to Napier City Council, based on 23% of the budgeted annual costs for the maritime safety regulation of port and harbour operations.

4. Charges for the preparation of, or change to a regional plan

Table 14: Charges for preparation or changes to a regional plan

	Deposit (excl GST)	Additional charge 2025-26 – payable subsequent to processing
Application for the preparation of, or change to, a regional plan	\$ 40,000	Actual and reasonable costs

5. Charges for the provision of information

The first hour of time spent actioning a request for information shall be provided free of charge. The Regional Council reserves its rights under section 13 of the Local Government Official Information and Meetings Act 1987 (LGOIMA) to charge for the provision of information above one hour. These charges will be in line with the guidelines provided by the Ministry of Justice.

At the time of publication of this schedule these charges (including GST) are:

- Staff time spent actioning any request, after the first hour:
 - an initial charge of \$38 for the first chargeable half hour or part thereof; and
 - then \$38 for each additional half hour or part thereof.
- Photocopying or printing on standard A4 or foolscap paper:
 - 20c for each page after the first 20 pages
- All other charges incurred should be fixed at an amount which recovers up to the actual costs involved.

The Regional Council may also choose to require a deposit to be paid in advance.

6. Other charges

Staff hourly charge rates

Table 15: Charge rates for the purpose of calculating actual costs

Item	Per hour 2025-26 (excl GST)
Executive officers	\$224
Policy and planning advisors	\$163
Project management and engineers	\$163
Environmental scientists	\$163
Resource consent processing and compliance monitoring officers	\$163
Resource consent administration officers	\$117
Harbourmaster	\$300
Other staff not listed above	\$107
Disbursement costs shall be charged at the rates set out below:	
Accommodation	- Actual cost but not exceeding \$200 per night
Public notification	- Actual advertising costs
Photocopying	- 25c per A4 page B&W - 50c per A4 page colour - 50c per A3 page B&W - \$1 per A2 page B&W
External laboratory testing	- Actual cost
Consultant fees	- Actual cost

Leasehold properties

Table 16: Administration charges for leasehold property changes

Item	Amount 2025-26 (excl GST)
Consent to transfer administration fee	\$50
Freeholding valuation fee (refundable to applicant if freehold transaction proceeds in the allocated time)	\$600

Charges by the Crown

The Regional Council is responsible for collecting the following Crown fees, rents, and royalties in addition to its charges:

- in the Coastal Marine Area:
 - restricted coastal activity application fees as specified
 - extraction of sand and gravel - \$1.51 excluding GST per cubic metre royalty
- rent for the occupation of land from the Crown
- geothermal royalties.

Due dates for payment

- Charges payable in advance for consent applications are due on the filing of an application.
- Charges for receiving, processing, and issuing permissions to extract gravel under the Regional Council resource consents, are payable to the Regional Council in advance.
- Charges for gravel extraction under individual consents are due and payable to the Regional Council monthly, on the same day as extraction declarations.
- Charges payable for photocopying of less than \$20 are due on collection of the copies.
- All other charges will be due and payable on the 20th of the month following date of the invoice.

Cost of debt recovery

All debt collection costs incurred by the Regional Council in relation to the activities covered in this schedule shall be borne as a debt by the party whose actions caused the initial charge.
