

Statement of Service Performance for Groups of Activities

Introduction

Council separates its operations into eight groups of activities and establishes levels of service and performance targets for each of these, details of which were included in the Long Term Plan 2012-22 (Part 3, pages 5-91) and the Annual Plan 2014-15 (Part 2, pages 2-64).

Under the Local Government Act 2002, schedule 10 (part 3) Council is required to:

- Identify the activities within the group of activities.
- Identify the community outcomes to which the group primarily contributes.
- Report the results of any measurement undertaken during the year of progress toward achievement of those outcomes.
- Describe any identified effects that any activity within the group of activities has had on the community.

Reporting

Council's reporting in this 'Statement of Service Performance' covers:

- A financial summary for each group of activities
- Performance targets as contained in the Annual Plan 2014-15 for each activity, including a managerial commentary on the achievements for the year and, where relevant, comments on future activities
- An explanation of any financial variances
- *Italicised text* contained within the tables is additional to what was in the 2014-15 Annual Plan, and has been added for clarification and/or specificity.

The performance targets have been structured so as to include timeliness, cost, quantity, location and quality as following.

Timeliness

Results are reported on an exception basis; consequently references are only made to dates where the target dates were missed.

Cost

Targets within each group of activity have been grouped for the purposes of setting cost targets. Where actual expenditure varies by more than \$50,000 of the budget a short explanation is included.

Quantity

Results are reported on an exception basis. Consequently, if the task was completed at the quantity specified no specific reference to quantity is made.

Location

Results are specified on an exception basis. Consequently, if the task was completed at the location specified no specific reference to location is made.

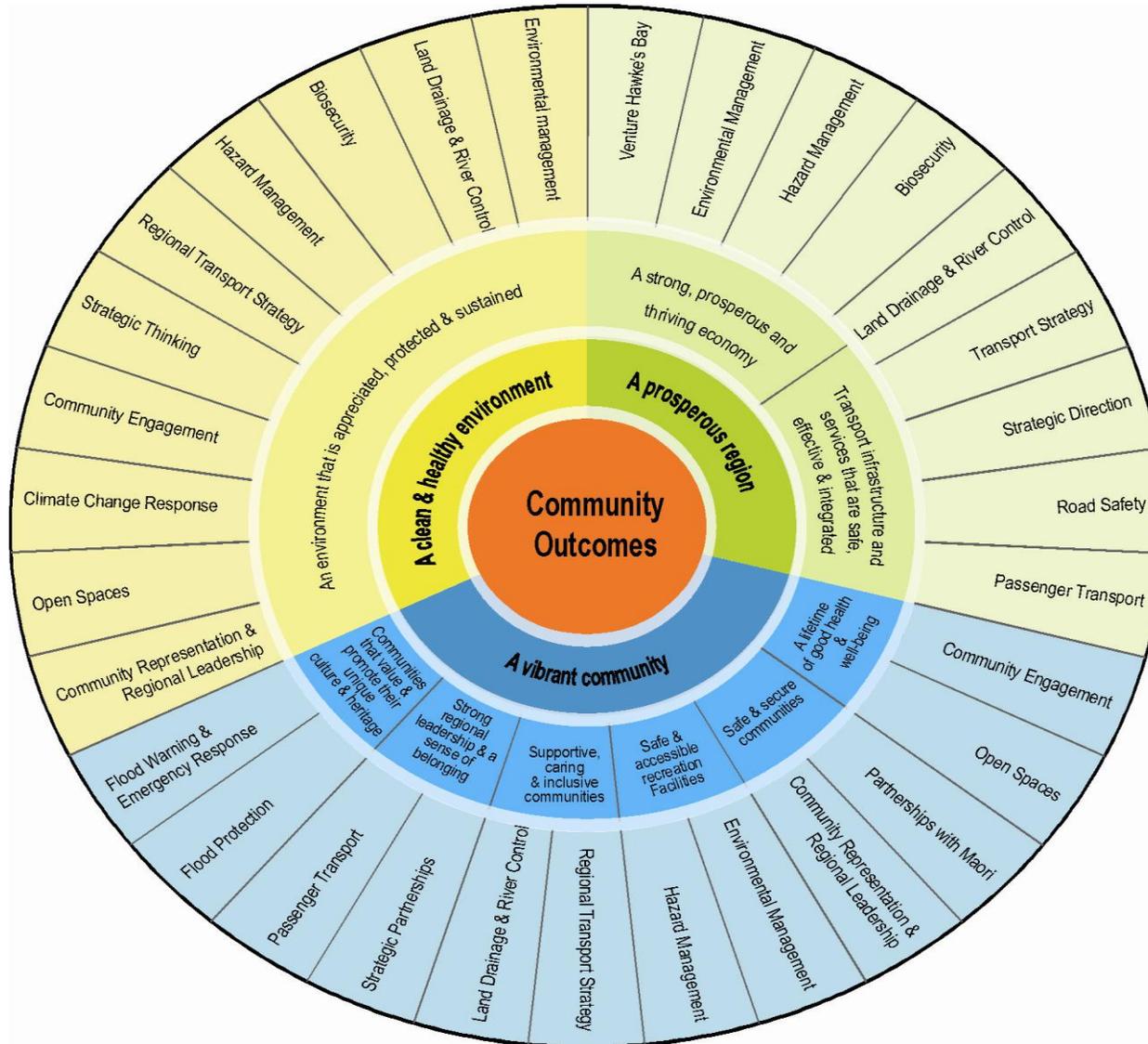
Quality

During 2014-15 Council reviewed, throughout the financial year, the progress made against the individual performance targets at the end of five months and nine months, with consideration being given to the overall targets for the year. In determining whether quality requirements were being met, the elected representatives drew on their knowledge of the activities, the resources utilised to undertake them, and the outcome evident from the activities. They also drew assurance from the knowledge that Council had:

- Employed, either directly or through external agencies, suitably qualified staff (for example registered engineers and surveyors, members of the NZ Planning Institute, a member of the International Harbourmasters' Association, etc) with demonstrable experience relevant to their responsibilities;

- Ensured that staff were aware of current practices and developments relevant to their responsibilities through attendance and involvement in conferences, seminars and training courses;
- Reviewed the performance of flood control schemes after each flood deemed to be in excess of a 5-year event to ensure that schemes functioned as expected;
- Ensured that, where relevant, reference is made to established scientific conventions, international standards set by overseas agencies, professional legal advice and opinions, published case law precedents, and public submissions;
- Ensured that, where relevant, external peer reviews of plans and programmes were carried out;
- Carried out internal technical peer reviews and external legal reviews, throughout Regional Resource Management Plan plan change preparation processes, and actively sought the input of the public through submission and appeal processes.

The diagram below illustrates the relationship between Community Outcomes, Council's goals and the groups of activities.



Strategic Planning

The Strategic Planning activities pull together Hawke’s Bay Regional Council’s (HBRC) strategic thinking initiatives, economic development, investments and resource management policy development. Together with State of the Environment reports, these provide information for further planning decisions.

Strategic Planning initiatives and projects focus on the long term wellbeing of the region from economic, social, cultural and environmental perspectives. They help focus conversations on what the future might look like. This group contribute to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* – by understanding that HBRC is managing the region’s natural and physical resources to ensure they are used efficiently and effectively; and that the State of the Environment (SOE) project will inform the community of environmental change and the effectiveness of HBRC programmes.
- *A strong prosperous and thriving economy* – by funding and undertaking activities which support economic development based on the region’s natural resources; maximising the sustainable input of natural and physical resources into economic activities; and enabling sustainable development through environmental information that can be used to report on activity effects.
- *Strong regional leadership and sense of belonging* – by providing a mechanism to co-ordinate regional initiatives through the Regional Economic Development Strategy and Strategic Plan; engaging the community in making decisions about the future of their region, and promoting integrated strategy and planning processes.

- *Communities that value and promote their unique culture and heritage* - by helping inform communities of future issues and on the current state of the region.
- *Supportive, caring and inclusive communities* - by providing the community with information that enables informed decisions to be made.
- *Safe and accessible recreational facilities* – by providing information that identifies the state of the environment to enable safe recreational activities e.g. recreational water quality programme.

There was no capital expenditure for on-site waste water disposal advances for the 2014-15 year. These are instigated by Territorial Local Authorities (TLAs) working directly with community groups and there were no applications for advances received from TLAs.

	Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE				
Operating Expenditure				
Economic Development	1	1,469	1,547	1,411
		<u>1,469</u>	<u>1,547</u>	<u>1,411</u>
Strategy & Planning	2	1,428	1,783	1,783
Policy Implementation	3	521	481	471
State of the Environment Monitoring	4	848	374	375
		<u>4,266</u>	<u>4,185</u>	<u>4,040</u>
Total Operating Expenditure				
Capital Expenditure				
On-Site Waste Water Disposal Advances		-	200	-
Energy Futures Loan Repayments		10	-	-
		<u>10</u>	<u>200</u>	<u>-</u>
Total Capital Expenditure				
TOTAL EXPENDITURE				
		<u>4,276</u>	<u>4,385</u>	<u>4,040</u>
REVENUE				
Activity Revenue				
Direct Charges		26	25	35
		<u>26</u>	<u>25</u>	<u>35</u>
Total Activity Revenue				
Other Revenue				
Targeted Rates		1,406	1,360	1,289
Grants		125	133	135
Loans Drawn Down		200	200	-
On-Site Waste Water Disposal Loan Repayments		-	80	-
		<u>1,731</u>	<u>1,773</u>	<u>1,424</u>
Total Other Revenue				
TOTAL REVENUE				
		<u>1,757</u>	<u>1,798</u>	<u>1,459</u>
TOTAL FUNDING REQUIREMENT				
		<u>(2,519)</u>	<u>(2,588)</u>	<u>(2,581)</u>
Special Reserve Funding				
Sale of Land (Other Initiatives) Reserve		(131)	130	-
		<u>(131)</u>	<u>130</u>	<u>-</u>
Total Special Reserve Funding				
NET GENERAL FUNDING REQUIREMENT				
		<u>(2,650)</u>	<u>(2,458)</u>	<u>(2,581)</u>
MET BY				
General Funding Rates		498	434	429
Investment Income		2,207	1,953	2,045
Operating Reserves		(55)	71	107
		<u>2,650</u>	<u>2,458</u>	<u>2,581</u>

Activity 1 – Economic Development

Service Levels and Performance Targets Activity 1 – Economic Development				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
<i>Regional Economic Development Strategy</i> mission statement: “To make Hawke’s Bay the best location in which to visit, work, invest, live and grow”	Comprehensive visitor strategy in place within an overall regional marketing plan	2014-15 Continue quarterly reporting to Council on key performance indicators	Maintain funding of Hawke’s Bay Tourism Ltd for 2014-15 and review as part of 2015-25 Long Term Plan	Achieved Hawke’s Bay Tourism reporting cycle direct to Council continued with additional focus on LTP funding proposal
	Long term Regional Economic Development Strategy	2014-15 Annually review and progress the Regional Economic Development Strategy	Review and refresh, annually, the Regional Economic Development Strategy, and participate fully in Business Hawke’s Bay operations	Partially Achieved HBRC in collaboration with Business Hawke’s Bay, Hastings District Council and Napier City Council are leading a review of Regional Economic Development Strategy. Approximately half of the one-on-one interviews have been undertaken and a workshop at the War Memorial Centre attended by over 50 people was held. It is proposed to host an “Under 30s” workshop as well. The timeline for completing the strategy has been extended to October 2015.
	Investment for research and development and business development	2014-15 At least \$800,000 per annum achieved for Research and Development investment	Implement Regional Business Partner Network programme in partnership with Chamber of Commerce locally, New Zealand Trade and Enterprise and Ministry of Science and Innovation nationally	Achieved Callaghan funding for Research and Development for HB businesses totalling \$1.4m was secured for the 2014-15 year.

Service Levels and Performance Targets				
Activity 1 – Economic Development				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Sustainable regional growth	<p>2014-15 Initiate sustainable primary production programmes in:</p> <ul style="list-style-type: none"> - Maori Agribusiness - Wairoa primary sector opportunities - Continue to engage on Oil and Gas exploration / development with stakeholders 	<p>Develop and implement collaborative programmes for:</p> <ul style="list-style-type: none"> - Maori Agribusiness - Wairoa primary sector opportunities 	<p>Partially Achieved</p> <p>Following consultation with a number of groups, it became apparent that there is a need to elevate the Maori Agribusiness discussion to that of a Regional Maori Economic Development Strategy. We are yet to finalise the manner in which the MEDS initiative ties into the REDS project, but are working with a wide range of parties who are keen to take a leadership role in the process.</p> <p>Partially Achieved</p> <p>Primary sector resilience project: Infant Formula conference (in conjunction with Business Hawke’s Bay Food and Beverage Co-ordinator) took place on 2 July and was attended by approximately 200 delegates. An announcement was made at the conference relating to the potential construction of a processing and packaging facility within 3 years.</p> <p>Following the Ata Milk market validation study, Council agreed to support an initiative by the Wairoa Horizon Trust. This project is a business-scoping exercise primarily targeting primary sector entities and seeks to broad outcomes. First, to identify a range of targeted opportunities for businesses that will promote the district’s economy. Second, to select two such opportunities and develop full business case proposals capable of external investment and/or securing central government programme funding.</p>

Financial Variances Explained

This project was under budget both in internal staff costs and external consultant costs as staff time was redirected to other projects.

Activity 2 – Strategy and Planning

Service Levels and Performance Targets				
Activity 2 –Strategy and Planning				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will help the community prepare for the future	Number of <i>Embracing Futures Thinking</i> events held	Each year Host at least 1 <i>Embracing Futures Thinking (Strategic Planning)</i> event as part of Long Term Plan development	Project manage event	Achieved The Big Six afternoon tea consultation events on the Big Six discussion document provided an opportunity for the public to talk about the future of Hawke’s Bay with the Council as the draft Long Term Plan was in preparation. A follow-up afternoon tea was also held to inform attendees how Council responded to their comments Hawke’s Bay Energy Future - regional consultation project commenced with a first stage of the project to provide a strategic literature review, energy use and supply stock take and a review workshop.
	Trends review completed	2014-15 Refresh the Trends and Environmental Scan analysis	Engage consultants to undertake trend and environmental scans	Achieved A preliminary assessment was undertaken in March 2014 as a lead-up to the Long Term Plan workshops and no further work is anticipated this year.
	Agreement reached on Spatial Planning Framework	2014-15 Reach agreement on regional and lower North Island spatial planning framework (<i>On hold pending outcome of Local Government re-organisation processes under way in Hawke’s Bay and Wellington</i>)	Engage with Lower North Island Regional Councils and other agencies such as New Zealand Transport Agency (<i>on hold</i>)	Not Achieved On hold pending outcome of Local Government re-organisation processes under way in Hawke’s Bay and Wellington.

Service Levels and Performance Targets				
Activity 2 –Strategy and Planning				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will integrate land and water and biodiversity management to deliver environmental, economic, social and cultural outcomes	Action plans and monitoring prepared for: <ul style="list-style-type: none"> - Land and Water Management Strategy - National Policy Statement for Freshwater Management 	Each year Prepare report on implementation of National Policy Statement for Freshwater Management <i>Stocktake of Land and Water Management Strategy undertaken in March 2014, consider as part of Long Term Plan development</i>	Report on NPSFM implementation Plan progress through the Annual Report	Achieved The report on progressive implementation of the National Policy Statement for Freshwater Management for the 2013-14 year was adopted and published as part of the 2013-14 Annual Report. The report of the 2014-15 will similarly be published as part of this Annual Report. The release of the 2014 National Policy Statement means that HBRC will review its Progressive Implementation Plan based on the outcomes of the 2015-25 Long Term Plan process. The Long Term Plan process has considered the resource management planning process arising from the current status of the Regional Resource Management Plan and the Regional Coastal Environment Plan, the need to implement that National Policy Statement for Freshwater Management, and the higher level direction given in the Hawke’s Bay Land and Water Management Strategy. It is not anticipated that the Hawke’s Bay Land and Water Management Strategy itself will be reviewed, instead the focus will be on giving effect to the National Policy Statement for Freshwater Management.

Service Levels and Performance Targets				
Activity 2 –Strategy and Planning				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Regional Biodiversity Strategy completed	<p>2014-15</p> <p>Prepare final Regional Biodiversity Strategy and prepare programme of work relevant to HBRC for inclusion in the next Long Term Plan</p>	<p>Project manage the preparation of a Regional Biodiversity Strategy in conjunction with key stakeholders</p>	<p>Achieved</p> <p>The Regional Biodiversity Strategy Steering Group has worked through public feedback received on the Draft strategy released for public feedback during Nov-Dec 2014 and the document is being finalised with Council endorsement and launch anticipated at the end of July. Provision has been made for a contribution to a co-ordinator position in the Long Term Plan.</p>

Service Levels and Performance Targets				
Activity 2 –Strategy and Planning				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will establish and maintain clear and appropriate policy in a responsive and timely manner that will enable sustainable management of the region’s natural and physical resources	<ul style="list-style-type: none"> – Status of Resource Management Plans and Policy Statements. – No more than 2 years elapse from notification of a plan change to decisions on submissions being issued 	<p>2014-15</p> <ul style="list-style-type: none"> - <i>Appeals on Change 5 (Land and Freshwater Management) are resolved</i> <p>- Plan change for Taharua /Upper Mohaka catchment publicly notified <i>Dec 2014</i></p>	<p>Project manage the development of policy for inclusion in the Regional Resource Management Plan and Regional Policy Statement including:</p> <ul style="list-style-type: none"> - Coordinate and integrate all the necessary inputs into the planning processes - Coordinate and undertake the required stakeholder community engagement before notification 	<p>Achieved</p> <p>In relation to Change 5, the Environment Court (EC) issued a Consent Order in September 2014 settling 2 appeals in their entirety and approximately 90% of all appeal points. On 27 March 2015, the EC released its decision on two points of the Ngati Kahungunu Iwi Incorporated appeal regarding wording of groundwater quality objectives.</p> <p>In relation to Change 6, the Board of Inquiry released its final decision of its review of Rule TT1(j) on 25 June with appeals to the High Court closing on 16 July 2015. No appeals were lodged.</p> <p>Not Achieved</p> <p>For the Taharua/Mohaka catchment, supporting science continued to progress with the preparation of the Mohaka Characterisation Report which includes a significant Water Quality State and Trends chapter nearing completion. This will form a good basis for public consultation.</p> <p>Initial stakeholder engagement occurred in 2013-14, but a ‘Mohaka Consultation Group’ is yet to be formed. A recreational use and values assessment was completed, and a draft Stakeholder Engagement Plan received in-principle agreement from the Regional Planning Committee in February 2015. Through the 2015-25 Long Term Plan process, the date for notification was extended to December 2017.</p>

Service Levels and Performance Targets					
Activity 2 –Strategy and Planning					
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015	
		<p>2014-15 <i>Initiate community engagement on oil and gas exploration policy development</i></p> <p>Plan change for Natural Hazards publicly notified <i>July 2015</i></p>	<p>Project manage the development of policy for inclusion in the Regional Resource Management Plan and Regional Policy Statement including:</p> <ul style="list-style-type: none"> - Coordinate and integrate all the necessary inputs into the planning processes - Coordinate and undertake the required stakeholder community engagement before notification 	<p>Not Achieved Councillors and staff visited Taranaki to look at oil and gas exploration and development activities in that region and how they are managed from a regulatory perspective. The Parliamentary Commissioner for the Environment has been invited to present her report but has not been available. As part of the Big Six consultation process for the Long Term Plan 2015-25, the oil and gas policy development initiative was incorporated into a wider consultation on the region’s “Energy Future.” The consultancy firm Worley Parsons has commenced the first stage of the project by conducting a number of interviews with regional energy stakeholders, undertaking an energy profile analysis, and holding a workshop with key stakeholders.</p> <p>Not Achieved A first draft version was prepared during 2013-14 but further work was placed on hold pending shape of Resource Management reforms. As part of the 2015-25 Long Term Plan process, it is no longer a priority on the resource management planning programme. However, research and investigations of natural hazards continues and is available to underpin land use planning decisions.</p>	

Service Levels and Performance Targets					
Activity 2 –Strategy and Planning					
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015	
		<p>2015-16 <i>Plan change for outstanding freshwater bodies publicly notified July 2016</i></p>	<p>Project manage the development of policy for inclusion in the Regional Resource Management Plan and Regional Policy Statement including: – Coordinate and integrate all the necessary inputs into the planning processes Coordinate and undertake the required stakeholder community engagement before notification</p>	<p>Partially Achieved The National Policy Statement for Freshwater Management requires the significant values of Outstanding Freshwater Bodies to be protected. MFE awarded \$80,000 of Community Environment Fund funding towards the development of criteria for determining Outstanding Freshwater Bodies. To date a literature review of ‘significance’ criteria that has been used in freshwater management has commenced. It is proposed to bring together a panel of experts to develop appropriate criteria and methodology for the identification of Outstanding Freshwater Bodies. This project extends to May 2016 and will be a key input for a subsequent plan change to the Regional Policy Statement.</p>	
		<p>2016-17 Plan change for Heretaunga Zone publicly notified December 2016</p>		<p>Not Achieved Four meetings of the collaborative TANK Group were held during the 2014-15 year. This collaborative process seeks consensus outcomes and is a significant commitment for all parties involved. Through the 2015-25 Long Term Plan process, the date for plan change notification was extended to December 2017 in recognition of the science investigations required to gain a good understanding of the groundwater / surface water interaction between the rivers and the Heretaunga Plains aquifer system.</p>	

Service Levels and Performance Targets				
Activity 2 –Strategy and Planning				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	<p>Regional Coastal Environment Plan</p> <ul style="list-style-type: none"> – At all times there is a regional plan in force for the HB coastal marine area – New Zealand Coastal Policy Statement (NZCPS) put into action in accordance with statutory requirements 	<p>2014-15</p> <p>Start review of coastal hazard zones <i>for coastline between Tangoio and Clifton, as part of preparation of a hazard management strategy for that coastline</i> (see Project 322)</p> <p>Develop plan change(s) to give effect to 2010 NZCPS</p>	<p>Project manage the development of policy in the Regional Coastal Environment Plan that gives effect to the 2010 NZCPS including:</p> <ul style="list-style-type: none"> - Coordinate and integrate the necessary expert and legal advice inputs into planning processes - Coordinate and undertake the required stakeholder community engagement prior to notification 	<p>The Hawke's Bay Regional Coastal Environment Plan became operative on 8 November 2014.</p> <p>Achieved</p> <p>Clifton to Tangoio Coastal Hazards Management Joint Committee, comprising councillors from Napier City Council, Hastings District Council, Hawke's Bay Regional Council and Treaty Settlement Group representatives, has been formed and had several meetings during the reporting period. The Joint Committee is being supported by a technical advisory group (TAG).</p> <p>Not Achieved</p> <p>Preliminary scoping of potential plan changes to give effect to 2010NZCPS has informed 2015-25 Long Term Plan development processes and have informed the overall Strategy and Planning programme for the Long Term Plan. It is not anticipated that preparation of any such plan changes will commence earlier than 2019, with the priority being on the implementation of the National Policy Statement for Freshwater Management.</p>

Financial Variances Explained

This project was under budget both in internal staff costs due to policy vacancies as well as science time being focused on state of the environment reporting.

Activity 3 – Policy Implementation

Service Levels and Performance Targets Activity 3 –Policy Implementation				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will promote integrated management and benefits of collaboration by proactively communicating its policies and responsibilities through dialogue and submissions on district plans, consent applications and central government initiatives	Lodging of submissions on district plans, district planning applications and central government initiatives where there are relevant regional council policies	<p>2012-22</p> <ul style="list-style-type: none"> – Submissions made on district plans, district planning applications and central government initiatives reported to HBRC’s Environment and Services Committee – Staff of HBRC and territorial local authorities to meet at least twice a year to discuss integration issues and steps to improve the regional and district plan are identified and acted upon 	<p>Continue to receive, review and report on consent applications and plan development activities</p> <p>Make submissions on proposed amendments to resource management legislation and other central government regulations.</p> <p>Facilitate the Hawke’s Bay Council Planners’ Group.</p>	<p>Achieved</p> <p>Regular reports on local statutory advocacy activities were presented to both the Maori and Environment and Services committees, and more recently the Regional Planning Committee. Presentations have been made at numerous hearings held by Hastings District Council in relation to submissions on the proposed district plan. Hearings will continue into the early part of 2015-16. HBRC’s submission was also presented at Napier City Council’s hearing on proposed Plan Change 10.</p> <p>Achieved</p> <p>There were no formal opportunities to make submissions on resource management legislative reviews, NPSs or NESs arising during 2014-15, however, a number of senior staff continue involvement in various groups liaising with Ministry for the Environment and other resource sector government ministries. Much of that liaison is in relation to freshwater management and collaborative planning processes.</p>

Service Levels and Performance Targets Activity 3 –Policy Implementation				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will help communities without sewers improve the management of domestic wastewater	Number of interest free loans approved	<p>2012-22</p> <ul style="list-style-type: none"> – Provide a fund to help the territorial authority-led upgrading of community wastewater systems in communities without sewers (\$200,000pa contributions capped at \$1,000,000) – Non-regulatory initiatives developed and implemented to complement regional plan policy development that implements National Policy Statements and/or National Environmental Standards 	<ul style="list-style-type: none"> – Continue to provide an interest-free loan scheme to assist territorial authorities’ upgrade wastewater services in communities without sewers – Continue to consider a broad range of interventions to achieve the objectives of nationally driven regulations and standards 	<p>Not Achieved</p> <p>There was no uptake of this fund and it has been reallocated to the Resource Management Planning programme in the Long Term Plan 2015-25.</p> <p>Not Achieved</p> <p>While there were no specific non-regulatory initiatives developed (in Project 193) during the reporting period, a number of initiatives are being considered and developed parallel to catchment-based regional plan changes (Project 192) such as Plan Change 6 for the Tukituki River Catchment.</p>
HBRC will investigate and manage contaminated sites to ensure public health and safety and environmental protection	Maintain a database of potentially and confirmed contaminated sites	<p>2012-22</p> <p>To administer and maintain the database, including checking record details, site visits to GPS areas of contamination, transfers to Territorial Local Authorities (TLAs) as per agreed protocol and advising landowners of the contaminated sites status of their property</p>	<ul style="list-style-type: none"> - Review database - Verification of sites listed on database - Transfer protocols with TLAs 	<p>Achieved</p> <p>Changes are being assessed to improve the database by adding GIS capabilities and to link the database with Council’s Sharepoint/HerBi electronic document management system.</p> <p>Work is continuing on updating the existing information in the database, however, this process is difficult due to the declining amount of historical information available on sites, particularly with changing ownership and subdivision of existing sites.</p>

Financial Variances Explained

Because there was no uptake from the fund available for territorial authority-led upgrading of community wastewater systems in communities without sewers the budget was unspent.

Activity 4 – State of the Environment Monitoring

Service Levels and Performance Targets Activity 4 –State of the Environment Reporting				
Level of Service Statement	Level of Service Measure	2014 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will monitor and provide accurate information to the community so that it understands the State of the Environment (SOE) for Hawke’s Bay	Data quality as assessed against HBRC’s quality assurance system	2012-22 – Maintain the current level of SOE data on HBRC’s website – Continue to make information from the following monitoring sites available through HBRC’s website: <ul style="list-style-type: none"> • All telemetered river flow sites • All telemetered rainfall sites • All telemetered climate stations • All data collected, processed, analysed and stored in accordance with ISO requirements • Maintain ISO accreditation 	- Maintain quality assurance system requirements to maintain ISO accreditation - Regular auditing of the quality assurance system - Take corrective action as identified by internal and external audits - Respond to “Areas of concern” and “Opportunities for improvement” identified by internal and external audits - Maintain monthly SoE reports on website	Achieved - The current level of SOE data on HBRC’s website is being maintained - The information from monitoring sites continues to be available from HBRC’s website - ISO 9001:2008 accreditation was maintained following an audit inspection by TELARC in February 2015
	State of the Environment Monitoring Report	2012-22 Annual Update State of the Environment Reports available by June each year 2014-15 Five yearly State of the Environment Monitoring Report available by December 2014	Prepare annual update and five yearly reports	Achieved The annual State of the Environment report will be included within five-yearly reporting. Achieved The five yearly State of the Environment summary is complete and was adopted by Council in March 2015.

Financial Variances Explained

The variation in project budgets was due to the production of the five yearly *Trends* State of the Environment report within this year. The delivery of this report was delayed from the 2013-14 year with demands for science investigations to support policy development. This resulted in a significant movement of staff time into this activity out of some areas within Regional Resources.

Land Drainage and River Control

Land drainage and river control activities focus on the management of the region's rivers, streams and drainage network to reduce the effects of flooding in areas where there is significant risk to people and property. Much of this work relates to the maintenance of the flood control and drainage schemes which have been developed over many years. They now have a replacement value of more than \$140 million.

Land drainage and river control covers the following inter-related programmes:

- Flood protection and drainage schemes
- Investigations and enquiries
- Sundry works.

The empowering legislation for this function of the Hawke's Bay Regional Council (HBRC), is the Soil Conservation and Rivers Control Act 1941, the Land Drainage Act 1908, the Local Government Act 2002 and the Civil Defence Emergency Act 2002.

The Land Drainage & River Control activities contribute to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* – by managing and enhancing the river environment by mechanically opening river mouths; erosion mitigation; enhancement of the waterways with a holistic management philosophy; implementation of an environmental strategy and compliance with a code of practice; and by ensuring activities are sustainable.
- *A strong, prosperous and thriving economy* – by reducing the risk of flooding to the community and productive land.
- *A lifetime of good health and wellbeing* – by minimising the flooding of homes and productive land, and providing safe waterway environments.
- *Safe and accessible recreational facilities* – by providing for public access to HBRC managed waterway environments for recreation and enjoyment and enhancing amenity values where appropriate.

Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE			
Operating Expenditure			
1	5,794	5,857	5,417
2	272	429	346
3	249	221	182
	609	412	839
	858	633	1,021
	6,924	6,919	6,784
Capital Expenditure			
	649	908	1,515
	111	111	105
	785	807	785
	1,545	1,826	2,405
	8,469	8,745	9,189
REVENUE			
Activity Revenue			
	227	152	203
	789	516	1,003
	1,016	668	1,206
Other Revenue			
	6,399	6,315	6,044
	10	-	15
	231	203	121
	220	-	-
	6,860	6,518	6,180
	7,876	7,186	7,386
	(593)	(1,560)	(1,803)
Special Reserve Funding			
	(696)	100	(51)
	28	180	30
	-	-	757
	-668	280	736
	(1,261)	(1,280)	(1,067)
MET BY			
	214	196	162
	948	879	774
	99	205	131
	1,261	1,280	1,067

Activity 1 – Flood Protection and Drainage Schemes

Service Levels and Performance Targets				
Activity 1a – Flood Protection & Drainage Schemes: Heretaunga Plains Scheme				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
<p>HBRC will maintain an effective flood control network that provides protection from frequent river flooding to communities and productive land within the Heretaunga Plains Scheme</p> <p>The level of protection in technical terms is to convey a flood discharge with a 1% probability of being exceeded in any one year (1%AEP) safely to the sea</p>	<p>A full assessment of the capacity and integrity of flood control works is completed every twelve years by a chartered professional engineer with interim audits undertaken annually</p>	<p>2013-15</p> <p>Review of the current level of service (LOS) provided by the Heretaunga Plains Scheme to determine whether they are still appropriate or should be increased. Take into account potential impact of climate change in this review.</p>	<p>Ongoing</p> <ul style="list-style-type: none"> - Ongoing maintenance and gravel extraction to maintain the channel capacity and integrity of the flood protection assets - Monitoring of flood events in accordance with the Flood Manual - Annual asset audit by a chartered professional engineer, and full assessment of each of the major rivers every twelve years 	<p>Achieved</p> <p>Channel capacity maintained through gravel extraction, beach raking and maintenance of a clear floodway.</p> <p>No significant floods occurred during the financial year</p> <p>Not achieved: Annual Audit was not completed. New Code of Practice for Performance (COPP) assessment of flood protection assets developed collectively by national group of river managers. Performance assessment in accordance with this COPP commenced with outcome to be reported to Council by 30 June 2016.</p> <p>No change to 2013-14 annual report which stated: <i>“The report to Council in August 2011 outlined the economic analysis and options. Consultation with the public over the preferred option with cost implications was included in the LTP 2012-22.”</i></p> <p>Design work to commence in 2016-17, following the LOS review and determination of design standards for future needs including climate change.</p>

Service Levels and Performance Targets				
Activity 1a – Flood Protection & Drainage Schemes: Heretaunga Plains Scheme				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	The level of service will be reported as: Kilometres and percentage of floodway that provide the design level of service	2012-22 Tutaekuri, Ngaruroro & Lower Tukituki Audits: No change	Ongoing sawfly damage monitoring and alternative species planting	<p>There is 111.2 km of stopbank and 192.7 km of river berm edge protection in the HP Scheme. Currently the design Level of Service (LOS) (1%AEP capacity) is provided.</p> <p>Current assessment is that the scheme provides 100% effectiveness and is at no more than a low risk of failure.</p> <p>In 2014-15, work focussed on development of long term budgets for the Scheme and a hydrological review to help form the design standards. Detailed design for improvement work is to commence 2016-17.</p> <p>Achieved</p> <p>Ongoing monitoring of sawfly damage and damage by Black Aphid continues, with some sawfly damage in middle Tukituki sustained during 2014-15 summer, and significant numbers of black aphid noted.</p>
HBRC will maintain an effective drainage network that provides protection from frequent flooding from smaller watercourses to communities and productive land within the Heretaunga Plains Scheme	A full assessment of the capacity and integrity of the drainage network within each drainage catchment is completed every twelve years by a chartered professional engineer with interim audits undertaken annually	2013-14 and 2014-15 Review the current level of service provided by the scheme and determine new level of service measures and targets	Ongoing – Monitoring, operation and maintenance – Annual asset audit by a chartered professional engineer	Partially Achieved. The Level of Service (LOS) review for the drainage network has commenced with the Napier Meeanee area. A framework for undertaking the reviews and a project programme is in the process of being developed. 2 new engineers have commenced employment with HBRC in the first quarter of 2015 having been recruited in December 2014.

Service Levels and Performance Targets				
Activity 1a – Flood Protection & Drainage Schemes: Heretaunga Plains Scheme				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will protect and enhance the scheme’s riparian land and associated waterways administered by the Regional Council for public enjoyment and increased biodiversity	The level of service will be reported as the length of scheme riparian land enhanced. (Each side of a waterway measured separately and includes new planting and inter-planting)	Ongoing 0.5km of riparian land enhanced a year (on average)	2013-20 – Develop Rivers Environmental Concept Plans Ongoing Implement annual programme from Environmental Strategy	Achieved For the 2014-15 year the native and exotic planting programme achieved over 12,100 plants over several km of river berm. The Tutaekuri Ecological Management was completed including a section developed by hapu of the Tutaekuri. The Tukituki plan is about 50% complete, report writing has been delayed until later in 2015 due to unavailability of the main author. Implementation of EMPs is ongoing. Gravel extractors are required to manage sites to allow for nesting birds. Native planting ongoing.

Financial Variances Explained

Expenditure was \$292,000 (7%) under budget across all of the Heretaunga Plains Flood Control and Drainage Scheme areas operations and maintenance activities. This has arisen mainly from a return on surplus from the HBRC Works Group of \$177,000 to the schemes.

Service Levels and Performance Targets				
Activity 1b – Flood Protection & Drainage Schemes: Upper Tukituki Scheme				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
<p>HBRC will maintain an effective flood control network that provides protection from frequent river flooding to communities and productive land within the Upper Tukituki Scheme</p> <p>The level of protection in technical terms is to convey a flood discharge with a 1% probability of being exceeded in any one year (1%AEP) safely to the sea</p>	<p>A full assessment of the capacity and integrity of flood control works is completed every twelve years by a chartered professional engineer with interim audits undertaken annually</p>	<p>Full Scheme Reviews</p> <p>Upper Tukituki: Start Date 2013-14; completion date 2014-15. Take into account potential impact of climate change in this review.</p>	<p>Routine 2013-22</p> <ul style="list-style-type: none"> – Ongoing maintenance and gravel extraction to maintain the channel capacity and integrity of the flood protection assets – Monitoring of flood events in accordance with the Flood Manual – Annual asset audit by a chartered professional engineer, and full assessment of each of the major rivers every twelve years 	<p>Not Achieved</p> <p>Channel capacity being compromised by gravel build up as a result of reduced gravel extraction. Beach raking programme was completed.</p> <p>No significant floods occurred during the financial year</p> <p>Not achieved: Annual Audit was not completed. New Code of Practice for Performance (COPP) assessment of flood protection assets developed collectively by national group of river managers. Performance assessment in accordance with this COPP commenced with outcome programmed to be reported to Council by 30 June 2016.</p>

Service Levels and Performance Targets				
Activity 1b – Flood Protection & Drainage Schemes: Upper Tukituki Scheme				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	<p>The level of service will be reported as:</p> <p>Kilometres and percentage of floodway that provide the design level of service</p>		<ul style="list-style-type: none"> - Ongoing sawfly damage monitoring - Investigate options for increasing gravel extraction from Upper Tukituki Scheme Rivers. - Review Scheme classification to determine whether it remains fit for purpose. 	<p>Achieved - Ongoing monitoring of sawfly damage and damage by Black Aphid continues. Some sawfly damage in middle Tukituki sustained during 2014/15 summer, and significant numbers of black aphid noted.</p> <p>Achieved</p> <p>Key issues for the upper Tukituki Scheme are the build-up of gravel in the rivers, and the fairness of the rating scheme. Work has been initiated to address both of these issues however both are significant projects and will continue throughout 2015. Scheme ratepayer meetings have been held and a working group formed.</p> <p>Partially Achieved - The review commenced in March 2015 and will continue in the 2015-16 year.</p> <p>There is no change to performance of the Scheme since the 2013-14 annual report which states:</p> <ul style="list-style-type: none"> - Annual maintenance of flood control scheme ongoing and managed through the annual contracts process. - There are 76.8 km of stopbanks in the Upper Tukituki Scheme. Currently 95% the current design LOS (1%AEP capacity) is provided. - Some reaches remain with reduced free board and these will be addressed in the LOS review. <p>There is 212.2 km of river berm edge protection. Current assessment is that 95% are at no more than a low risk of failure. Rivers in the Upper Tukituki Scheme suffer some flood damage from time to time or are under repair with young vegetation; hence the downgrading.</p>

Service Levels and Performance Targets				
Activity 1b – Flood Protection & Drainage Schemes: Upper Tukituki Scheme				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will protect and enhance its scheme riparian land and associated waterways for public enjoyment and increased biodiversity	The length of Scheme riparian land enhanced by inter-planting with alternative native and exotic species (each side of a waterway measured separately)	Ongoing 0.5km of riparian land enhanced a year (on average). Aim to complete the field trials in 2016, depending on weather conditions	2013-19 Implement annual programme from Environmental Strategy	Achieved For the 2014-15 year the native and exotic planting programme achieved over 6,980 plants over several km of river berm in the scheme rivers. Field trials on regrowth of native plants under willow canopy are continuing with good results. The trial has been extended for a further year.

Financial Variances Explained

Cost for operational activities were \$57,000 (8%) under budget as a result of a return on works group surplus to the Scheme of \$69,855.

Service Levels and Performance Targets				
Activity 1c – Flood Protection & Drainage Schemes: Other Schemes				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
<p>HBRC will maintain an effective flood control and drainage network that provides protection from frequent flooding to communities and productive land within designated Scheme areas. These schemes include:</p> <ul style="list-style-type: none"> – Makara Flood Control – Paeroa Drainage – Porangahau Flood Control – Ohuia – Whakaki Drainage – Esk River – Whirinaki Drainage – Maraetotara – Te Ngarue – Kopuawhara Flood Control – Poukawa Drainage – Kairakau (proposed) – Waimarama (proposed) 	<p>A full assessment of the capacity and integrity of flood control works is completed every twelve years by a chartered professional engineer with interim audits undertaken annually</p> <p>The level of service will be reported as:</p> <ul style="list-style-type: none"> – Percentage of assets that provide the design level of service 	<p>2013-15</p> <ul style="list-style-type: none"> – Kairakau and Waimarama Flood Protection Schemes accepted by community and operation phase begun <p>No change to other schemes</p>	<p>Ongoing</p> <ul style="list-style-type: none"> – Ongoing maintenance to preserve channel capacity and integrity of flood protection and drainage assets – Monitoring of flood events in accordance with the Flood Manual <p>– Consult with Waimarama community regarding the possibility of establishing a flood control scheme to fund improved management of the waterways and flood channels flowing through the community</p>	<p>Achieved: Ongoing maintenance continues and annual programme of maintenance completed.</p> <p>No significant flood events occurred during the year.</p> <p>No change to the 2013-14 annual report which states</p> <p><i>Current Levels of Service are being achieved across most the smaller schemes. Levels of Service vary across the schemes, depending on their purpose. Estimated to be operating at 95% or higher after allowing for periodic flood damage.</i></p> <p>Not Achieved</p> <p>Waimarama Scheme yet to be established.</p>

Financial Variances Explained

There were a number of variances from budget with these schemes. The major variation was under the Central and Southern Scheme from which a contribution to the reconstruction of the stopbank on the north side of the Ahuriri Estuary was made. In addition time involved in the review of the Upper Tukituki Scheme was sourced from this Scheme.

Offsetting this cost was a return from works group surpluses of \$26,502. Overall the budget was exceeded by 6.7% (\$48,000). The budget exceedance will mainly be funded from scheme reserves.

Activity 2 – Investigations & Enquiries

Service Levels and Performance Targets Activity 2 –Investigations and Enquiries				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will be available to provide expert advice on drainage, flooding, and coastal erosion issues	All queries are dealt with by appropriate qualified and experienced staff	Ongoing HBRC retains two chartered professional engineers with experience in flood management, river control and coastal issues on staff	Ongoing – Staff retention – Recruitment of graduates and promotion of local government careers to ensure staffing capacity for the future	Achieved Many flood, drainage and coastal queries were handled by staff throughout the year. 3 chartered engineers retained on staff.
HBRC will provide up to a 30% subsidy for river control and flood protection where the criteria set out in the Regional Council’s guidelines for technical and financial assistance are met	Value of subsidies provided annually	Ongoing \$42,000 plus inflation of subsidy money is provided each year at a subsidy rate of 30%	Ongoing Continue to promote the HBRC subsidy programme	Partially Achieved \$21,000 of subsidy money committed in the year, to 10 projects.
HBRC will provide a consultancy service for drainage, flooding, and coastal erosion issues according to individual project agreements on a full cost recovery basis	Cost recovery Satisfaction with Service	Ongoing – Full costs of any consultation work are recovered – Major clients are satisfied with service provided	Ongoing Effectively and efficiently complete consultancy projects	Achieved Consultancy work has been undertaken throughout the year for Gisborne District Council, Hastings District Council and Napier City Council as well as private landowners. Work has been well received by the councils and others receiving the service. Full costs were recovered.

Financial Variances Explained

The area of activity was under budget (63% of budget spent) because there was limited take up of subsidy for small projects, and less than budgeted time was used for consultancy projects.

Activity 3 – Sundry Works

Service Levels and Performance Targets Activity 3–Sundry Works				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
<p>HBRC will ensure that the beach at Westshore has erosion checked to 1986 erosion line</p> <p><i>(The 1986 line was the extent of erosion before beach renourishment began. This line is identified on a series of posts along the foreshore)</i></p>	<p>The comparison of annual beach cross section surveys to the 1986 erosion line</p>	<p>Ongoing</p> <p>Erosion does not extend landward of the 1986 line</p>	<p>Ongoing</p> <p>Renourishment is completed annually with the quantity of material assessed from pre-contract beach cross section surveys</p>	<p>Achieved</p> <p>Annual renourishment programme completed using a total of 15,000 cubic metres placed over a 1241 metre length of the foreshore.</p> <p>Cyclone Pam caused some movement of gravel from the crest. Levels at cross sections have been surveyed and show no significant loss of crest height. One localised low spot (between cross sections) has subsequently been tidied up and the crest reinstated.</p>
<p>HBRC will maintain river mouths so that they do not flood private land above a specified contour subject to suitable river, sea and weather conditions that will allow a safe and successful opening to be made</p>	<p>Incidences of flooding of private land above levels as specified in the River Opening Protocol</p>	<p>Ongoing</p> <p>Private land above a specified contour is not flooded as a result of a river mouth being closed</p>	<p>Ongoing</p> <p>River mouths and lagoon outlets are inspected regularly and opened when required, and when river, sea and weather conditions allow</p>	<p>Achieved</p> <p>27 openings were carried out over the year.</p>

Financial Variances Explained

There were no significant variances from budget in this activity.

Regional Resources

Regional Resources covers the region's public shared resources (air, water, coast, gravel), its land resource (in private ownership) and Hawke's Bay Regional Council (HBRC) owned property managed as a regional resource.

In relation to public shared resources, these activities include the gathering of information about them to improve their sustainable management, and efficient use.

In relation to the land resource, HBRC promotes sustainable land management and enhanced economic and environmental performance. HBRC also leverages government funding to support these initiatives.

In relation to Council-owned land, all activities aim to improve public access to these areas.

This group of activities contributes to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* –by understanding that the region's natural and physical resources are being managed to ensure they are used efficiently and sustainably; identifying and promoting sustainable land management practices; improving air quality; sustainably managing rivers and the gravel resource; and providing opportunities for access to open space areas.
- *A strong, prosperous and thriving economy* – by maximising the sustainable use of natural and physical resources for economic activity, which will make Hawke's Bay a more attractive place to live, work and establish commercial and industrial enterprises.
- *Communities that value and promote their unique culture and heritage* – by protecting sites of cultural significance with open space areas and, where appropriate, identifying and valuing them for public education and interest.

- *Supportive, caring and inclusive communities* – by enabling community-led water user groups to develop ways to efficiently use the region's water allocations, through actions such as audited self management.
- *Safe and accessible recreational facilities* –by providing access to the coast and safe off road pathways/cycleway opportunities for recreational enjoyment.
- *A lifetime of good health and wellbeing* – by protecting the natural environment particularly fresh and coastal swimming water quality. By improving air quality to reduce respiratory disease and the related cost of health services and lower absenteeism from school and work, caused by exacerbated respiratory symptoms from higher than acceptable levels of PM₁₀ (particulate matter or fine particles in dust and smoke); By providing open space areas and cycleways to encourage good health and wellbeing.

	Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE				
Operating Expenditure				
Land Management	1	3,398	3,371	3,082
Air Management	2	1,900	1,985	2,029
Water Management	3	3,707	3,444	3,574
Coastal Management	4	690	725	699
Gravel Management	5	471	400	239
Open Spaces	6	1,179	1,114	1,171
Depreciation/Amortisation Expense			269	
Total Operating Expenditure		11,345	11,308	10,794
Capital Expenditure				
Clean Heat Advances		2,169	3,847	3,493
Council Owned Wetlands		-	-	-
Tangoio Soil Conservation Reserve Forestry		50	157	112
Soil Conservation Nursery		-	-	-
Lake Tutira Country Park Forestry		-	-	-
Regional Park Reserves		222	500	599
Loan Repayments		1,470	335	992
Total Capital Expenditure		3,911	4,839	5,196
TOTAL EXPENDITURE		15,256	16,147	15,990
REVENUE				
Activity Revenue				
Direct Charges		3,327	3,330	2,771
Total Activity Revenue		3,327	3,330	2,771
Other Revenue				
Targeted Rates		620	583	609
Community Loan Repayments		1,146	834	1,951
Interest on Scheme Reserves		170	142	82
Grants		460	-	272
Loans Drawn Down		4,780	5,000	4,780
Total Other Revenue		7,176	6,559	7,694
TOTAL REVENUE		10,503	9,889	10,465
TOTAL GENERAL FUNDING REQUIREMENT		(4,753)	(6,258)	(5,525)
Special Reserve Funding				
Specific Scheme Reserves		(1,736)	(803)	(716)
Sale of Land (Non-investment) Reserve		624	600	463
Total Special Reserve Funding		(1,112)	(203)	(253)
NET GENERAL FUNDING REQUIREMENT		(5,865)	(6,461)	(5,778)
MET BY				
General Funding Rates		1,098	1,144	960
Investment Income		4,869	5,134	4,578
Operating Reserves		(102)	183	240
		5,865	6,461	5,778

Activity 1 – Land Management

Service Levels and Performance Targets				
Activity 1–Land Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
Viable and resilient farming systems are being achieved through sustainable land use	Annually reporting on research project outputs and how they have contributed to sustainable land management outcomes	<p>Ongoing</p> <ul style="list-style-type: none"> – Continue a programme of research and extension to investigate and field trial issues relevant to sustainable land management in Hawke’s Bay – Actively seek collaboration with primary product organisations undertaking research relevant to HB 	<p>Ongoing</p> <ul style="list-style-type: none"> – Finalise the development of a research strategy in collaboration with Primary Sector industry groups and commence its implementation – Initiate at least one new research or research extension initiative annually 	<p>Not Achieved:- Pan sector industry meeting held, and multiple meetings held with dairy, horticulture and sheep and beef sectors but focus has been to consider synergies and opportunities for working together to improve the effectiveness and efficiency of Plan Change 6 implementation for the benefit of landholders. Research Strategy yet to be completed.</p> <p>Achieved</p> <ul style="list-style-type: none"> - Sustainable Farming Fund Project “Quantifying the effectiveness of sediment control on cultivated land” in collaboration with HorticultureNZ and others was approved. - Project case study initiated with Landcare Research looking at using systems thinking to help assess trade-offs, and decision making as part of the priority sub-catchment process in the Tukituki - More than 30 meetings held over 2014-15 with a range of Farm Environment Management Plan (FEMP) and nutrient budgeting providers - Key regional events sponsored include Ballance Farm Environmental Awards, Manuka Primary Growth Partnership conference, Cape to City Launch, Farm Forestry Awards, LandWISE conference, together involving more than 1,000 participants - Staff were involved in several national initiatives including, Maori agribusiness forums, national protocols for overseer, working groups for FEMP development and “future soil management requirements”

Service Levels and Performance Targets				
Activity 1—Land Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Outputs achieved through HBRC Regional Landcare Scheme	<p>Ongoing</p> <ul style="list-style-type: none"> – Regional Landcare Scheme (RLS) reviewed outcomes to be implemented by June 2014 – Report in the operation plan how RLS activity directly contributes to sustainable land management – Annual output targets delivered from the RLS investment to be established and implemented as part of the annual operating plan 	<p>Ongoing</p> <p>Utilise RLS funding in accordance with priorities and processes established</p>	<p>Achieved</p> <ul style="list-style-type: none"> - Review completed in the 2013-14 financial year, and Regional Landcare Scheme (RLS) subsidies allocated and distributed in accordance with the review outcomes as follows. - Investment from RLS has funded 3,776m of riparian stream protection, 8 wetland projects, 4 soil conservation projects, 92.9 ha of indigenous bush QE2 covenants, 2 dune projects, 24,500 soil conservation poles planted on 180 properties. - 2 depots established and 40,000 plants currently being distributed through the Trees for Riparian Areas scheme - 40,000 native plants established in Whangawehi riparian zone - Staff supported a variety of biodiversity oriented projects during 2014-15 including, Maraetotara Tree Trust, Clifton County Cricket Club, Pourerere Beach group, Porangahau dune care group, Ahuriri Bittern Project, Lake Runanga project, Lindsay’s Bush project, Waipatiki dune group, involving approximately 600 participants

Service Levels and Performance Targets				
Activity 1—Land Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	The operational plan will show the focus of Regional Landcare Scheme activity and alignment with the Regional Afforestation programme and the intensification of land use	A portion of Regional Landcare Scheme subsidy will be targeted, and the level of subsidy varied, to encourage initiatives that more effectively respond to environmental change	Ongoing Annual operating plan to be developed and presented to Council before the start of each financial year	Achieved, delivered August 2014 <ul style="list-style-type: none"> - Operational Plan presented to E&S Committee 8 August 2014. - Dr Will Allen was engaged to help the Land Management team develop a framework for monitoring, evaluating and reporting on the activities and benefits of community catchment management processes. Both the Whakaki and Whangawehi groups went through the “Outcomes Harvesting” process and have both outlined key achievements and next steps for their respective programs. - More than 20 community meetings were held this financial year within priority catchments (Whakaki, Whangawehi, Papanui and Taharua)
HBRC will increase its knowledge of the region’s land, soil and terrestrial habitats so it is aware of any current and likely future issues that may arise This knowledge will allow for a timely and effective response that enables land sustainability for future generations	Regional baseline hill country erosion monitoring Integrated catchment management including staged computer modelling and monitoring of the: <ul style="list-style-type: none"> - Mohaka - Heretaunga/Ahuriri catchments - Tukituki 	2013-15 <ul style="list-style-type: none"> - Catchment models developed for Taharua and the entire Mohaka catchment - Catchment model for TANK catchments developed 	<ul style="list-style-type: none"> - Erosion/sediment model for the Tukituki catchment to be commissioned with the option of extending into other catchments in the future - Development of TANK catchments model or models - Update TRIM into new modelling software - Scenarios run using Taharua/Mohaka catchment model 	Achieved Tukituki sediment/erosion model completed highlighting areas of high erosion risk and estimating soil loss (tonnes/ha/year). Modelling continuing into Tutaekuri, Ahuriri, Ngaruroro and Karamu catchments. Conceptual model has been developed for the Mohaka catchment (including Taharua) to be used for Catchment model of Taharua/Mohaka. Modelling package MODHMS has been selected as the best modelling approach for the TANK area. Preliminary modelling will begin by June 2015.

Service Levels and Performance Targets				
Activity 1—Land Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
Hawke’s Bay’s land resource is maintained for future generations	<ul style="list-style-type: none"> – Area of erosion prone land with tree cover – Baseline erosion monitoring 	<p>Proposed Regional Afforestation Scheme was withdrawn by Council due to low carbon price</p> <p>Investigate potential for High UMF manuka plantings</p>	Report on data gathered from high UMF Manuka plantation on Tutira Regional Park	<p>Achieved</p> <ul style="list-style-type: none"> - A Mānuka and Profitable Marginal Land Use’ symposium was held in Napier, May 2015 attended by more than 270 people. - A funding application for Ministry of Primary Industry (MPI) Hill Country Erosion Fund (2016-2019) was successful and will result in continued erosion control work in the Whangawehi & Whakaki catchments. - Staff assisted in the development of 5 landholder applications for MPI’s Afforestation Grant Scheme (AGS), 3 of which have applied for funding to establish Manuka plantations. - Multiple HB Forestry group and wider forestry industry stakeholder meeting held to promote industry good practice and deal with specific issues like development of National Environmental Standards for forestry erosion susceptibility classifications

Financial Variances Explained

Unbudgeted revenue of approx. \$109,000 was received by the sustainable land management project. This revenue has resulted in net expenditure to this project being less than budget. Council have agreed to carry forward \$120,000 into the 2015-16 year.

Activity 2 – Air Management

Service Levels and Performance Targets Activity 2–Air Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will have adequate knowledge about the level of air pollutants that may impact on public health and aesthetic values so that it can manage air quality for human health needs and aesthetic values	State of the Environment monitoring programme for: <ul style="list-style-type: none"> – Air quality – Climate 	<p>2013-22</p> <ul style="list-style-type: none"> – Monitoring undertaken in accordance with the Regional Air Quality Monitoring Strategy <p>2013-22</p> <ul style="list-style-type: none"> – Report on breaches of the National Environmental Standards (NES) in accordance with the standard 	<p>Monitor PM₁₀ concentrations³ continuously in the Napier, Hastings and Awatoto airsheds. Data collected should comply with performance targets:</p> <ul style="list-style-type: none"> – (less than 5% of data missing) and – 75% valid data (less than 25% of measured and archived values unaffected by calibration and instrument fault events) – Winter time Mobile PM₁₀ monitoring campaign as needed and if suitable weather conditions (temperature inversion) are identified – Source apportionment monitoring in the region’s airsheds <i>as needed</i> to identify pollution sources – Undertake the 3-yearly review of the Air Quality Monitoring Strategy 	<p>Achieved</p> <p>PM₁₀ concentrations are being continuously monitored in Napier, Hastings and Awatoto. Performance targets of less than 5% missing data and at least 75% valid data were met at the Napier, Hastings and Awatoto sites.</p> <p>Additional monitoring included:</p> <ul style="list-style-type: none"> - twelve PM₁₀ monitors temporarily installed across Napier and Hastings during June and July 2014 - PM₁₀ monitoring commenced in Ahuriri in April 2015 and will continue for one year. <p>Mobile monitoring was not undertaken due to unsuitable weather conditions for most of the period.</p> <p>The Air Quality Monitoring Strategy was last reviewed in 2012 and is due for review late 2015.</p> <p>Achieved</p> <p>Public notices were issued for 4 exceedances of the NES</p>

³ PM₁₀ monitoring is measurement of the mass concentration of particulate material smaller than 10 µm, expressed as a 24-hour average value.

Service Levels and Performance Targets				
Activity 2–Air Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide financial assistance for those who qualify for insulation and clean heat support	Number of clean heat systems installed under financial assistance programme	<p>2013-22</p> <p>Provide loan assistance to homeowners region wide for home insulation and clean heat under HBRC’s financial assistance programme</p>	- Develop and implement a communications strategy to promote the programme	<p>Achieved</p> <p>The programme is on target for assistance packages being processed and overall the programme is on target to achieve the volumes required to meet National Emission Standard targets by 2020</p>
Hawke’s Bay’s air is suitable to breathe	Compliance with National Environmental Standard (NES) for Air Quality	<ul style="list-style-type: none"> - Napier Airshed meets NES: No more than 1 exceedance by 2016 - Hastings Airshed meets NES: No more than 3 exceedances by 2016 and no more than 1 exceedance by 2020 	- Annual reporting against NES for Air Quality	<p>Achieved</p> <p>No exceedances were measured in Napier. One exceedance was measured in Hastings.</p> <p>The Awatoto airshed is strongly influenced by natural sources such as sea salt and is not specifically included in the performance targets. Three exceedances were measured in Awatoto. One exceedance was recognised by the Minister for the Environment as an exceptional (sea salt) event beyond the control of the Council.</p>

Financial Variances Explained

Heatsmart. The uptake of loans for insulation and clean heat has been lower than budgeted by \$594,496, slightly offset by an increased uptake for clean heat grants \$67,886. The year’s borrowing combined with higher than budgeted repayments (\$435,995) indicates a reduced borrowing requirement at the next annual draw down in December 2016. Council agreed to carry forward \$76,000 within climate related projects.

Activity 3 – Water Management

Service Levels and Performance Targets Activity 3–Water Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will increase its knowledge of the region’s water resources in terms of quantity, quality and habitats so that a policy framework can be developed to sustainably manage the water and land resources within Hawke’s Bay	State of the Environment monitoring programme for: – Climate – River flows – Groundwater levels – Surface water quality – Groundwater water quality – Aquatic ecosystems	2013-15 – Establish one climate station a year <i>in response to identified requirement</i> – Monitoring undertaken in accordance with State of the Environment monitoring strategy (reviewed in 2013/14 to reflect national reporting and regional consistency) – Upgrade rainfall sites <i>as required to maintain level of service</i>	– Annual Monitoring Performance Reports – <i>Achieve Quality Management System targets</i>	Achieved - Five yearly regional summary State of the Environment TRENDS report completed in March 2015. - All proposed Climate stations have been installed. - Nine rainfall sites have been upgraded. - Monthly monitoring for surface water quality and quantity is ongoing. - Work programme for aquatic ecosystem monitoring completed in February 2015.

Service Levels and Performance Targets Activity 3–Water Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	<p>Knowledge available to inform environmental flow and allocatable volume review of the following river catchments and groundwater basins: Tukituki River; Ngaruroro River; Karamu Stream; Tutaekuri River; Ruataniwha Plains ; Heretaunga Plains</p>	<p>2013-15</p> <ul style="list-style-type: none"> - Groundwater <i>abstraction and</i> allocation report <i>prepared for Heretaunga Plains</i> - Environmental flow, and allocation reports prepared for the: <ul style="list-style-type: none"> • Karamu Stream, Tutaekuri River, <i>Ngaruroro River and inflows to the Ahuriri Estuary</i> - <i>Coupled surface-groundwater model built and running scenarios for Heretaunga</i> 	<ul style="list-style-type: none"> - Increase IFIM surveys - Determine methodology for in-stream assessment - Undertake Catchment Sensitivity Analysis - Increase gauging - Groundwater/surface water interaction gauging 	<p>Partially Achieved -Determined methods for instream assessment of minimum flows, and applied these to the Karamu to increase the spatial coverage of environmental flow assessments. Karamu oxygen report completed.</p> <p>Achieved-The SoE water quality technical report for the Mohaka catchment is in final draft form. It looks at current state of water quality in relation to guideline values and will form the basis stakeholder discussions on a Mohaka plan change and policy development. The report also presents findings of catchment sensitivity investigations such as the Mohaka Longitudinal Study and Mohaka Concurrent Gauging study. Catchment sensitivity investigative works and analysis in the Greater Heretaunga (TANK) completed for algal nutrient limitation dynamics and life supporting capacity in the Karamu catchment.</p> <p>Achieved - Increased coverage of gaugings, including groundwater/surface water interaction for Irongate Stream, Waitio, Tattersal, Paritua, and several other streams where there is potential for groundwater/surface water interaction. The results were archived in Hilltop database and will inform Heretaunga groundwater model calibration.</p>

Service Levels and Performance Targets Activity 3–Water Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
			<ul style="list-style-type: none"> - Groundwater model development for Heretaunga 	<p>Partially Achieved - Modelling software selected and majority of input packages created. Groundwater abstraction and allocation report will use the Heretaunga Groundwater model to evaluate abstraction and allocation, so the report will be started once the model is complete. Allocation reports will be a product of the TANK catchments (Greater Heretaunga Plains) reports</p> <p>Partially Achieved - The coupled surface water/groundwater model constructed in its static form and a geologic model as a basis for the model, with input packages for the steady state model incorporated. Revisions to stream and recharge packages required to upgrade the modelling software. Steady state model calibration began June 2015, with Transient model calibration began June 2015, with Transient model calibration to begin October-November 2015.</p>

Service Levels and Performance Targets Activity 3–Water Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Knowledge available to inform review of water quality objectives and setting limits	<p>2013-15</p> <ul style="list-style-type: none"> – Review of water quality guidelines and objectives completed and reported – <i>Water quality requirements identified for recognised values, including aquatic habitat, established for Heretaunga Plan Change catchments (Tutaekuri and Ngaruroro Rivers, Ahuriri and Karamu Streams) and the Mohaka Plan Change catchment</i> 	<ul style="list-style-type: none"> – Review existing plan guidelines 	<p>Achieved</p> <p>The SoE water quality technical report for the Mohaka catchment is in final draft form. The report looks at current state of water quality in relation to guideline values and will form an important basis for stakeholder discussions for policy development and a Mohaka plan change. The report also presents findings of catchment sensitivity investigations such as the Mohaka Longitudinal Study and Mohaka Concurrent Gauging study. Catchment sensitivity investigative works and analysis in the Greater Heretaunga (TANK) completed for algal nutrient limitation dynamics and life supporting capacity in the Karamu catchment.</p> <p>Partially Achieved</p> <p>Review of existing plan guidelines ongoing through the TANK stakeholder group consultative process to support the TANK plan change. Findings of TANK catchment sensitivity analysis presented to stakeholder group to aid review of existing plan guidelines. The State of Environment water quality technical report for the Mohaka catchment will provide the basis for reviewing existing plan guidelines when the Council Policy team undertake this process.</p>

Service Levels and Performance Targets Activity 3–Water Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Knowledge available to manage nutrient inputs to rivers	2013-15 Report on Nutrient limits: Ngaruroro River, Tutaekuri River, Karamu Stream	<ul style="list-style-type: none"> – Develop monitoring programmes for selected catchments – Undertake catchment load analysis and limits based on regional and community values 	Achieved Analysis and reporting on nutrient limitation of the Ngaruroro and Tutaekuri River in its final stages. The nutrient limits report for these two rivers will be developed in collaboration with the TANK collaborative group, based on work outlined earlier.
HBRC will encourage efficient and effective water use to maximise the benefits of the water allocated	Number of active water user groups Implementation of water efficiency tools by Water User Groups	2013-22 <ul style="list-style-type: none"> – Continue to establish and facilitate Water User Groups on a catchment priority basis – In conjunction with Water User Groups, investigate and apply for research grants relating to water use and resource allocation efficiency – Continue to transfer latest water efficiency and allocation information to Water User Groups 	<ul style="list-style-type: none"> – Establish and facilitate Water User Groups – Investigate and apply for water efficiency and allocation research grants – Water User Group facilitators to: <ul style="list-style-type: none"> • keep up to date with latest water related information from science and other council departments and forward onto water user groups • Ensure meetings are held to transfer knowledge 	Achieved Ruataniwha, Twyford and Ngaruroro water user groups supported as necessary. Regular meetings have been held with the Twyford group through this irrigation season. Discussions underway with HortNZ and others to establish a broader Tukituki user group. Water use efficiency encouraged through Irrigation New Zealand participation.

Service Levels and Performance Targets Activity 3–Water Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Number of consent holders with water meters operating using telemetry or web/text systems	2014-2019 Cumulative total of 1200 consents using telemetry or a web entry system	<ul style="list-style-type: none"> – Coordinate the implementation of water metering across Hawke’s Bay – Establish and maintain web entry and telemetry systems that encourage consent holders to accurately report their water – Carry out communication with the Hawke’s Bay irrigators to ensure a high level of understanding of water metering requirements – Continue roll out of verification programme of water meters in accordance with government regulations 	Achieved 740 on web reporting 708 on telemetry
Hawke’s Bay’s water resource is available for future generations	Allocation limits and water quality limits Implementation of National Policy Statement for Freshwater Management	Refer to other performance targets listed within this table	Annual Reporting against National Policy Statement for Freshwater Management and Implementation Plan	Partially Achieved Support provided to the TANK stakeholder group and TANK plan change team supporting limit setting under the NPSFW. This work will be ongoing to the end of 2016. Tukituki Plan Change 6 (TTPC6) in final stages of adoption. Planning and implementation of TTPC6 ongoing.

Financial Variances Explained

There were no significant variances from budget in this activity.

Activity 4 – Coastal Management

Service Levels and Performance Targets Activity 4–Coastal Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will measure water quality at key recreation sites and make the results available to ensure public health and safety	Recreational water quality monitoring programme and website management	<p>Ongoing</p> <ul style="list-style-type: none"> - Weekly monitoring of key recreational sites as per recreational water quality monitoring plan - Recreational water information available on website and social network site within 2 days of results being available - Identification of pollution sources for sites that regularly exceed guidelines 	<ul style="list-style-type: none"> - Undertaken recreational water quality monitoring in accordance with monitoring plan and national guidelines - Regular monitoring of key recreational sites - Undertake faecal source tracking when sites exceed guideline values, communication with Land Management, TLA and Public Health teams when results are obtained 	<p>Achieved</p> <p>The weekly monitoring program has been completed according to the monitoring plan. Reporting to the District Health Board and reporting on the website has been completed within the required time.</p> <p>Data have also been loaded to Land and Water Aotearoa website on a weekly basis. Faecal source tracking undertaken at known problem sites.</p> <ul style="list-style-type: none"> - Report in draft form awaiting final review. <p>Annual report in draft and focal sites for 2015-16 year identified in this.</p>
HBRC will continue to monitor, research and investigate coastal processes to inform coastal planning including climate change and coastal hazards	Annual coastal monitoring and investigation programme including: <ul style="list-style-type: none"> - Beach profiling - Storm monitoring - Sediment transport and processes investigation and modelling - Hazard prediction including tsunami, inundation, erosion, storm surge 	<p>Ongoing</p> <p>Annual monitoring and investigation programme completed and reported each year</p>	Prepare, implement and report on coastal monitoring and investigation programme	<p>Achieved</p> <p>The annual monitoring and investigation programme was completed and the results added to the database and annual report produced on coastal profile monitoring.</p> <p>The development of a Coastal Hazards Strategy for the coast between Clifton and Tangoio has been initiated in collaboration with Hastings District Council, Napier City Council, He Toa Takitini, Mana Ahuriri Inc, and Maungaharuru Tangitu Trust.</p>

Service Levels and Performance Targets				
Activity 4—Coastal Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide long term, relevant and specific information on Hawke’s Bay’s coastal ecosystems, so that it and the community can remain engaged with, and informed of, the current state and potential threats to the health of coastal environments	Identify the state and health of selected regional beaches, reefs and estuaries Identify the state and health of near-shore coastal waters and coastal sediments Maintain an operative and relevant Coastal Monitoring Strategy	Ongoing Monitoring undertaken in accordance with State of the Environment Monitoring Strategy (2006) and reported on annually 2014-15 <i>Five-year State of the Environment report compiled</i>	– Implement and report on monitoring as specified in the Coastal Monitoring Strategy (2006) <i>Comprehensive State of the Environment reports compiled every five years</i>	Achieved Monitoring programmes completed in March 2015. Five yearly regional summary State of the Environment TRENDS report completed in March 2015. Annual reporting from years prior to 2014 will be included within the five year Coastal State of the Environment report. Coastal technical component of TANK report in draft form.
HBRC will increase its knowledge of coastal ecosystems through targeted research and investigations so that it is better able to understand and respond to the effects of activities on the coastal environment	Undertaking specific investigation and/or research, and reporting on these outcomes where appropriate	- Targeted investigations into coastal receiving environments receiving stormwater discharges - Saline transition zones in Wairoa, Waitangi, Ahuriri and Mohaka estuaries will be investigated (weather dependent)	- Develop a work programme to assess the effects of stormwater on coastal ecosystems - Describe the seasonal movement of the saline wedge at a variety of HB rivers/estuaries	Achieved Saline transition zone study completed in the Wairoa River estuary, loggers deployed for long term in the Ahuriri estuary - Sediment contaminant sampling has been conducted in the inner harbour - Gap analysis of water quality in the Ahuriri estuary underway.

Financial Variances Explained

There are no significant variances from budget in this activity.

Activity 5 – Gravel Management

Service Levels and Performance Targets Activity 5–Gravel Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will monitor and manage river-bed sediment to ensure flood protection schemes work as expected	River surveys (3-6 yearly) show all scheme rivers have sufficient capacity	Ongoing No decline in river flood capacity	Ongoing Undertake gravel monitoring, assessment and extraction programmes as desired in Regional Resource Management Plan	Achieved This year’s river cross section survey programme was completed and database updated.
	The average riverbed level where gravel extracted is managed within +/- 200mm of the design grade line	Ongoing Average riverbed within design grade range	Ongoing Undertake river surveys every 3-6 years	Achieved This year’s river cross section survey programme was completed and database updated.
	No incidences of erosion or flooding as a result of undesirable gravel levels	Ongoing No incidences	Ongoing Progress a review of gravel issues	Achieved There is concern about the amount of gravel building up in the upper Tukituki rivers due to volumes being extracted being substantially reduced in recent years. This issue is being investigated through the Upper Tukituki Scheme review and a gravel resource inventory.
River-bed gravel is equitably allocated to gravel extractors	The gravel allocation process complies with the Regional Resource Management Plan	Ongoing No compliance issues with gravel extraction	Ongoing Undertake gravel allocation process as proposed in the Regional Resource Management Plan	Achieved The gravel allocation process was completed for 2015-16. 371,697 m ³ extracted to date including coastal of 30,000 m ³ throughout the region under 841 consents.

Service Levels and Performance Targets				
Activity 5–Gravel Management				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
River gravel management activities have no significant adverse effects on river ecology and water quality	No reported incidences of adverse impacts following gravel extraction or beach raking activities	Ongoing No reported incidences of adverse impacts following gravel extraction or beach raking activities	Ongoing – Undertake gravel management activities in compliance with Regional Resource Management Plan, Ecological Management Plans and River Environment Code of Practice	Achieved No incidences were reported during the year.
Knowledge necessary for sustainable management of riverbed gravel is improved	Completion of investigation and research work recommended in riverbed gravel scoping study	Ongoing Annual Programme of work completed	Ongoing Undertake investigations and research programmes	Achieved The terrestrial and aquatic effects of gravel extraction are currently being investigated. Investigations into the supply and future demand of gravel were completed during the year. Meetings have been held with the local extractors as a group and individually to understand their issues.

Financial Variances Explained

Costs for this activity exceeded budget by 25% (\$71,000) due to costs for the annual river surveys exceeding budget and the ongoing review of the gravel resource. The increased costs were offset to some extent by revenue received exceeding budget by \$30,000. A portion of the cost exceedance will be funded from the gravel impressed account held by Council.

Activity 6 – Open Spaces

Service Levels and Performance Targets Activity 6–Open Spaces				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide public access to, and manage existing Council owned parks and wetlands for multi-purpose benefits	Levels of service associated with all open space areas are set out in current management plans	<p>Ongoing</p> <ul style="list-style-type: none"> – <i>Maintain</i> a current Open Space Vision and Management Plan and, where appropriate, further development programmes for all open space areas and facilities – Implement management plans to deliver levels of service established 	<ul style="list-style-type: none"> – Develop management plans/ operation and maintenance contracts as required – Maintain and develop areas in accordance with management plans 	<p>Achieved</p> <p>Regional Park Network Plan adopted in 2013-14 year. Individual Park Plans for Pekapeka, Waitangi and Pakowhai adopted in December 2014. The individual park Plan for Tutira is expected to be completed during 2015-16. Maintenance work on all parks was completed in accordance with the annual maintenance plan.</p>
HBRC will actively look for opportunities to provide the public with opportunities to enjoy open space available within the region with opportunities assessed against the HBRC Open Space policy and evaluation criteria	<p>Open space policy and evaluation criteria</p> <p>Note \$745,000 remaining in HBRC open space and community facilities to provide for opportunities</p>	<p>Ongoing</p> <ul style="list-style-type: none"> – Continue to assess affordable open space opportunities in accordance with the open space vision – Action any opportunities approved by Council <p>2014-15</p> <ul style="list-style-type: none"> – <i>Investigate open space development opportunities with the region’s territorial authorities that align with visitor facilities and attractions and meet policy and evaluation criteria</i> 	<ul style="list-style-type: none"> – Establish levels of service and management plans for all additional open space facilities – Open Space network plan completed and adopted by Council. Development opportunities being considered as part of individual regional park reviews – In response to submission on 2013-14 Annual Plan, Council agreed to contribute up to \$100k to Central Hawke’s Bay pathway development 	<p>Not Achieved</p> <p>No open space areas have been identified for assessment.</p>

Financial Variances Explained

Operational expenditure exceeded budget on this activity because of the accounting treatment of pruning costs (\$80,000) for Tangoio Soil Conservation Reserve forest. The cost was budgeted as a capital cost but subsequently it has been determined that it should be considered an operational cost. Accordingly there is a reduction in capital expenditure against this project. All other projects which make up this activity were completed in accordance with budget.

Regulation

Regulation activities cover the Hawke’s Bay Regional Council’s (HBRC) regulatory functions for resource use, building dams and safe navigation of the region’s navigable waters.

The empowering legislation for HBRC functions include the Resource Management Act 1991, the Local Government Act 2002, the Soil Conservation and Rivers Control Act 1941, the Building Act 2004, the Foreshore and Seabed Act 2004, the Hazardous Substances and New Organisms Act 1996, and the Maritime Transport Act 1994.

This group of activities contributes to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* – by enforcing rules and issuing resource consents which enable access and use of natural and physical resources, based on sustainable management principles.
- *A strong, prosperous and thriving economy* – by permitting sustainable use of the natural and physical resources through permitted activities within the rules and administering resource consents.
- *Safe and accessible recreational facilities* – by considering recreation where appropriate when assessing resource consents.
- *A lifetime of good health and wellbeing* – by protecting the natural environment, particularly fresh water quality for drinking; fresh and coastal water quality for ecological support and recreational purposes; and air quality.

	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE			
Operating Expenditure			
Resource Consent Processing	1,317	1,739	1,288
Compliance Monitoring	1,030	1,278	1,236
Maritime Safety and Navigation	353	444	413
Building Act Implementation	45	99	77
Total Operating Expenditure	2,745	3,560	3,014
TOTAL EXPENDITURE	2,745	3,560	3,014
REVENUE			
Activity Revenue			
Direct Charges	1,183	1,659	1,069
Total Activity Revenue	1,183	1,659	1,069
TOTAL REVENUE	1,183	1,659	1,069
TOTAL FUNDING REQUIREMENT	(1,562)	(1,901)	(1,945)
NET GENERAL FUNDING REQUIREMENT	(1,562)	(1,901)	(1,945)
MET BY			
General Funding Rates	294	336	323
Investment Income	1,305	1,510	1,540
Operating Reserves	(37)	55	82
	1,562	1,901	1,945

Activity 1 – Resource Consent Processing

Service Levels and Performance Targets				
Activity 1–Resource Consent Processing				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will ensure that accurate information about resource consent requirements and processes is readily available	Application and submission guides are available in electronic and hard copy form	<p>2012-22</p> <ul style="list-style-type: none"> - No verified reports of inaccurate information being given in relation to resource consent requirements - Electronic application and submission forms, application and submission guides are available through HBRC’s website 	Maintain up-to-date application forms and information packs	<p>Achieved</p> <p>Continually updating and Improving information guides and forms. These have been made more readily accessible on-line.</p> <p>Tukituki information sheets have been prepared and consents staff have participated in meetings around the catchment.</p> <p>No concerns have been raised about inaccurate advice.</p>
HBRC will process resource consent applications in a timely manner	100% of resource consents processed within statutory timeframes set down in the Resource Management Act 1991	<p>2012-22</p> <p>100% of resource consents processed within statutory timeframes</p>	<ul style="list-style-type: none"> – Continued tracking of Resource Management Act timeframes – Ensure professional competency of staff to provide regulatory services – High performance ratings achieved in the biennial Ministry for the Environment Survey on Resource Management Act performance of Local Authorities – Maintain clear communication with resource consent holders and applicants over timelines, information requirements and consenting processes 	<p>Achieved</p> <p>100% of resource consent applications have been processed within the statutory timeframes.</p>

Financial Variances Explained

The project has proceeded under budget for expenditure and revenue. Because the project proceeded under budget the net funding requirement was 19% or \$125,000 under budget. The project has achieved 59% cost recovery. (The cost recovery target is 60% of expenditure.) A notable saving against the budget was the cost of appeals. These amounted to \$17,600 or 33% of the budgeted amount.

Activity 2 – Compliance Monitoring

Service Levels and Performance Targets Activity 2–Compliance Monitoring				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will check that consent holders comply with the resource consent conditions imposed to protect the environment	Number of consents monitored in accordance with the adopted compliance monitoring strategy	2012-22 – 90% of programmed inspections/reports completed each year – 95% of monitored consents achieve an overall grading of full compliance	– Maintain an up-to-date compliance monitoring strategy which reflects the level of risk to the environment – Annual Work programmes	Achieved 96% of programmed inspections completed. Not Achieved The Council no longer monitors whether consents are ‘fully’ compliant. 83% of graded monitored consents have been graded as compliant. There is only one outstanding consent graded significantly non compliant and that is subject to prosecution action.
HBRC will provide a 24 hr/7 day a week pollution response service for reporting environmental problems	Duty management/Pollution Management response system	2012-22 24 hour duty Management/pollution management response system maintained	Appropriate appointments of staff to operate systems	Achieved This service is ongoing and still being provided via a free 0800 number.

Financial Variances Explained

The \$53,000 favourable variance from budget in the 450 Compliance Programmes project was due to a reduction in staff.

Activity 3 – Maritime Safety & Navigation

Service Levels and Performance Targets Activity 3–Maritime safety and Navigation				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide local navigation safety control of shipping and small craft movements and provide navigation aids to ensure the region’s navigable waters are safe for people to use	The Navigation Safety Bylaws and Port and Harbour Safety Management System	<p>2012-22</p> <ul style="list-style-type: none"> – Bylaws to be reviewed in 2016 – Maintain a Maritime New Zealand accredited Harbour Safety Management System for the Napier Pilotage Area – Marine accidents and incidents are investigated and acted upon using education and enforcement as appropriate – Region wide risk assessment and review of current work programme with forward looking recommendations by 1 July 2014 – Review community education effectiveness by 1 July 2014 – Complete installation of navigation aids at Pourerere 	<ul style="list-style-type: none"> – Hawke’s Bay Regional Council provides an appropriately qualified and experienced Harbourmaster – Review human resources required to effectively carry out the Harbourmaster role – Maintain Harbour Safety Management System. Monitor and enforce Navigation Safety Bylaws – Review resources required to enable effective enforcement of bylaws 	<p>Achieved</p> <p>Exceptions:</p> <ul style="list-style-type: none"> • Risk assessment and community education review completed and awaiting peer review • Pourerere navigational aid installed but failed, so new aid being installed by new contractor.

Financial Variances Explained

The \$95,000 favourable variance from budget in the 460 Navigation Aids & Regulations project was due to the purchase of a major virtual aid being funded from CAPEX instead of operational budgets.

Activity 4 – Building Act Implementation

Service Levels and Performance Targets Activity 4–Building Act Implementation				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
Process Building Act consent applications within timeframes	Contract with Waikato Regional Council to process dam consents on behalf of HBRC	2012-22 Maintain contract with Waikato Regional Council, for the processing of dam building consents	- Maintain contract - Review Council’s preparedness for Building Act implementation	Achieved Contract maintained.
Maintain an accurate Dam Register and help dam owners prepare dam safety assurance programmes in accordance with Building Act timeframes	All known dams have been recorded on the Dam Register, and dam owners informed of Building Act requirements	2012-22 100% of dams comply with regulation requirements that come into force in July 2014	Maintain staff levels and increase their knowledge of Building Act requirements	Achieved Central government has cancelled the Dam Safety programme and this will form part of the RMA review and be contained within the RMA. At this point there has been no timeframe provided as to when this will commence.
HBRC will investigate illegally built dams and will ensure that they are removed or made compliant	An illegally built dam is made compliant or removed within six months of identification	2012-22 100% of dams comply with regulations	Maintain staff levels and increase their knowledge of Building Act requirements	Target achieved.

Financial Variances Explained

The \$50,000 favourable variance from budget in this project was due to Central Government not introducing the new dangerous dam legislation and that now becoming part of the Resource Management Act review.

Biosecurity

Animal and plant pest control is carried out in accordance with Hawke’s Bay Regional Council’s (HBRC) Regional Pest Management Strategy and the National Strategy for Bovine Tuberculosis (Tb).

Biosecurity covers the following inter-related programmes:

- Regional animal pest control
- Regional plant pest control
- Pest management strategies.

The relevant legislation for this Activity is the Biosecurity Act 1993.

This group of activities contributes to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* – by restoring native biodiversity and ensuring that it is maintained for future generations to enjoy.
- *A strong, prosperous and thriving economy* – by reducing the economic impact that pests have on agricultural and horticultural production, and by ensuring that options for economic growth are not impaired by the presence of pests.
- *A lifetime of good health and wellbeing* – by reducing the presence of pests that impact on human health, and increasing Hawke’s Bay’s biodiversity for public enjoyment.

	Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE				
Operating Expenditure				
	1	1,885	1,850	1,901
	2	742	734	627
	3	718	767	741
	4	27	55	56
		3,372	3,406	3,325
Total Operating Expenditure				
Capital Expenditure				
		-	-	-
		-	-	-
Total Capital Expenditure				
		3,372	3,406	3,325
TOTAL EXPENDITURE				
REVENUE				
Activity Revenue				
		0	-	16
		0	-	16
Total Activity Revenue				
Other Revenue				
		2,097	2,073	2,005
		24	25	64
		15	13	18
		2,136	2,111	2,088
Total Other Revenue				
		2,136	2,111	2,104
TOTAL REVENUE				
TOTAL FUNDING REQUIREMENT		(1,236)	(1,295)	(1,221)
Special Reserve Funding				
		122	135	74
		-	-	-
		122	135	74
Total Special Reserve Funding				
NET GENERAL FUNDING REQUIREMENT		(1,114)	(1,160)	(1,147)
MET BY				
		210	205	191
		933	922	909
		(29)	33	47
		1,114	1,160	1,147

Activity 1 – Regional Biosecurity Programmes

Service Levels and Performance Targets Activity 1–Regional Biosecurity Programme				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide effective pest management programmes that improve regional biodiversity and economic prosperity	<p>Regional Animal Pest Control and Bovine Tb Vector Control Programmes</p> <p>Hectares of rateable land kept at low possum numbers. Low possum numbers means no more than five possums caught per 100 traps set out at night</p>	<p>By 2016 all rateable land will be reduced to low possum numbers (total rateable land in Hawke’s Bay = 1,000,000 ha)</p> <ul style="list-style-type: none"> – Rateable land in transition from the Animal Health Board programme: 2014-15: 30,000 ha 2015-16: 40,000 ha – Rateable land in Possum Control Area (PCA) Programme: June 2014: 534,000 ha Of the PCAs monitored, less than 10% of the monitoring lines exceed 5% trap catch 	<p>Ongoing</p> <ul style="list-style-type: none"> – Transfer all rateable land under Animal Health Board (AHB) vector control to the PCA programme when AHB vector control stops – Ensure areas under the PCA programme are maintained with low possum numbers by education, encouragement and where necessary, compliance – Provide an effective region wide possum control product subsidy scheme so materials are readily available to occupiers undertaking their own control – Undertake possum control along boundaries where there is a risk of re-infestation – Prepare an annual trend and education monitoring programme for the following financial year before 30 May – Where enforcement action is required staff will issue “Notices of Direction” and encourage land occupiers to comply with that Notice – Undertake monitoring to confirm the compliance of no less than 10% of the area under the PCA programme in any one year 	<p>Achieved</p> <p>At 1 July 2015 a total area of 907,740 ha of rateable land is being kept at low possum numbers. This comprises 507,740ha’s of PCA’s, 132,427ha’s of Tbfree NZ roll over to the PCA program, and 267,573ha’s of Tbfree NZ vector control operations. Possum initial control has been completed across 98% of productive land within the region.</p> <p>An area of 69,210ha transitioned from the Tbfree programme to HBRC’s PCA programme in the 2014/15 financial year and 65,470 ha is in the 15-16 year.</p> <p>Education and Trend monitoring utilising chew cards is being planned for this financial year.</p>

Service Levels and Performance Targets				
Activity 1—Regional Biosecurity Programme				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	The number of active rook nests treated annually across the region	<p>Ongoing</p> <p>Monitoring indicates a downward trend in active rook nest numbers in both areas (North and South of SH5)</p>	<p>Ongoing</p> <ul style="list-style-type: none"> – Annually treat every active nest in all known rookeries within Hawke’s Bay – Ground control rooks where operational conditions permit 	<p>Achieved</p> <p>Aerial rook control has been carried out and completed in all known rookeries across the region during the 2014 rook breeding season. An additional 8 new rookeries were located across the region, 3 in the eradication zone and 5 in the control zone.</p> <p>A total of 51 active nests were aerial treated across the eradication zone north of SH5.</p> <p>A total of 390 active nests were aerial treated across the control zone south of SH5 compared with 448 in the 2013/2014 financial year.</p> <p>7 rook enquires have been received to date. All enquires have been followed up with and where possible bait lines laid. Approximately 130 birds have been poisoned from these 7 enquiries. All enquiries were appropriately dealt with, some received scare crow birds to reduce the immediate risk of crop damage.</p>
	Response time to rabbit complaints/enquiries	<p>Ongoing</p> <p>An initial response is given within 5 working days of receipt of each rabbit related complaint/enquiry</p>	<p>Maintain regional rabbit night count and Rabbit Haemorrhagic Disease (RHD) monitoring programme</p> <ul style="list-style-type: none"> – Provide advice and education to occupiers where they wish to reduce rabbit or hare impacts on their 	<p>Achieved</p> <p>A total of 67 rabbit enquires have been followed up. All enquires have been responded to within 5 working days. Assistance provided via environmental topics, one on one advice and, where appropriate, a demonstration on best use of</p>

Service Levels and Performance Targets				
Activity 1–Regional Biosecurity Programme				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Responsiveness to properties identified with rabbit populations over McLean Scale 4	<p>Ongoing</p> <p>A management plan is prepared within four months for each property identified with rabbit numbers above McLean Scale 4</p>	<p>property</p> <ul style="list-style-type: none"> – Record and respond to property owner complaints where rabbits are damaging neighbouring properties. – Management plans for properties above McLean Scale 4; identify the cost benefits of undertaking control measures necessary for effective long term management on that property and any risks of not undertaking control to reduce numbers below McLean Scale 4 	<p>either Pindone rabbit pellets or magtoxin which is used for fumigating rabbit borrows.</p> <p>Rabbit management plans for 2014-15 with initial control scheduled for the winter of 2015.</p>

Service Levels and Performance Targets				
Activity 1—Regional Biosecurity Programme				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	<p>Plant Pest Control</p> <p>Routine plant pest inspections of areas infested with plants controlled under HBRC Regional Pest Management Strategy</p>	<p>Ongoing</p> <ul style="list-style-type: none"> – All known infestations of ‘occupier responsibility’ Total Control plant pest sites are visited annually – All known ‘service delivery’ Total Control plant pest sites are visited annually and plants controlled. – All Privet sites identified through complaints controlled within 6 months of complaint – The land around all known infestations of Total Control plants is inspected at least every 3 years – All areas of high potential risk are visited annually and checked for possible new plant pest incursions 	<p>Ongoing</p> <ul style="list-style-type: none"> – Undertake at least annual control on all ‘service delivery’ Total Control plant pests to prevent their seeding – Undertake monitoring to measure ‘service delivery’ Total Control plant pests – Record outputs for key ‘service delivery’ plant pests (Privet and Pinus Contorta) – Record all total control plant visit numbers 	<p>Achieved</p> <p>Total Control Service delivery visits and control undertaken on White edged nightshade, with only 1 plant found. Service delivery and control also completed on Yellow water lily with 0 plants found. Control work completed on Nassella tussock and African feather grass. Spiny emex, Goats rue and Phragmites also controlled.</p> <p>Urban Privet programme well underway with Privet removed from 196 properties.</p> <p>Control programmes completed on Australian sedge, Japanese honeysuckle, Pinus contorta, Woolly nightshade, Apple of Sodom, Chilean needle grass, Cotton thistle, Old man’s beard and Saffron thistle. Chilean needle grass Awareness Programme continues with assistance of partners Environment Canterbury, Marlborough District Council and MPI.</p> <p>Monitoring and control programme for Darwin’s barberry (50% Biodiversity fund) completed in 2 known infested areas, Puketitiri and Wakarara.</p> <p>Targeted monitoring carried out for Apple of Sodom, Chilean needle grass, Pinus contorta, Boneseed and Purple ragwort.</p> <p>Notice of Direction issued requiring landowner to wash down machines working on property heavily infested with Saffron thistle, where a subdivision is being created.</p> <p>Two Notices of Direction issued to landowners who wanted to make hay from Chilean needle grass infested paddocks.</p>

Service Levels and Performance Targets				
Activity 1—Regional Biosecurity Programme				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will develop and implement regional pest management strategies that improve biodiversity and economic prosperity	Pest Management Strategies Maintain a current Regional Pest Management Strategy	2013-2015 Review the current Regional Pest Management Strategy (RPMS) and complete new Plan by 2015	Review of current Regional Pest Management Strategy to be completed during 2014-15	Not achieved The National Policy Direction which sets the timeline for the RPMP review by MPI was delayed. A number of initiatives underway will inform the next review of the RPMP, including considering how more effective biosecurity risk management may take place for the Horticulture, pipfruit and viticulture sectors; how “Good Neighbour” rules may be used along boundaries with Crown estate; and what options there may be to integrate additional top predator pests into HBRC’s possum control area programme. Cost-benefit analysis to underpin any decision for HBRC intervention in the management of each of those pests are well advanced.
	Undertake research and investigation to quantify and/or increase the economic, biodiversity or animal/human health benefits of pest control	Ongoing Undertake at least one research/investigation initiative annually	Ongoing - Buy new releases of biological control agents where appropriate - Implement research/investigation to help deliver or quantify the effectiveness of the biosecurity programme	Achieved A number of research and monitoring projects were completed this financial year, including predator population modelling, wireless trap monitoring, use of motions sensitive cameras, citizen science, trap network optimisation, biodiversity outcomes monitoring and a case study on the social aspects of the project.

Financial Variances Explained

Staff time over recovery (39k) and the plant pest incentive scheme not being fully subscribed this year (\$11k) resulted in a \$58k favourable variance from budget.

Emergency Management

Emergency Management covers a range of activities to meet Civil Defence and natural hazard management responsibilities.

Hawke's Bay Regional Council (HBRC) administers both the Hawke's Bay Civil Defence Emergency Management Group and the Coordinating Executive Group, both of which have responsibilities for the implementation of the Hawke's Bay Group Civil Defence Emergency Management Plan.

The Vision of the Group is *A Resilient Hawke's Bay Community*. The activities undertaken to achieve this aim to: identify potential hazards to the community and the means of reducing their impact; prepare the community for potential civil defence emergencies; and assist with the response to and recovery from any emergencies that occur.

The relevant legislation for this function of HBRC is the Civil Defence Emergency Management Act 2002 and the Resource Management Act 1991.

This group of activities contributes to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* – by providing sound advice on rainfall and water flows during flood conditions and hazard information for land use planning purposes.
- *A strong, prosperous and thriving economy* – by enhancing community resilience through the promotion of community response plans and business continuity planning.
- *Strong regional leadership and a sense of belonging* – by co-ordinating groups of organisations, and ensuring their understanding of and collaborative contribution to community resilience and emergency response and recovery activities.
- *Supportive, caring and inclusive communities* – by providing advice that enables individuals to make sound decisions on the risk they are willing to live with and assisting with their effectiveness to respond and recover from a disaster.
- *A lifetime of good health and wellbeing* – by providing flood warning and forecasting and information on how to reduce hazards to encourage community resilience and preparedness.

	Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE				
Operating Expenditure				
HB Civil Defence Emergency Management Group	1	952	993	858
HBRC Hazard Assessment & Response	2	818	887	779
Total Operating Expenditure		1,770	1,880	1,637
TOTAL EXPENDITURE		1,770	1,880	1,637
REVENUE				
Activity Revenue				
Direct Charges		168	107	211
Total Activity Revenue		168	107	211
Other Revenue				
Targeted Rates (Uniform Annual Charge)		921	891	884
Interest		6	-	2
Grants		53	174	94
Total Other Revenue		980	1,065	980
TOTAL REVENUE		1,148	1,172	1,191
TOTAL FUNDING REQUIREMENT		(622)	(708)	(446)
Special Reserve Funding				
Specific Scheme Reserves		(24)	-	(122)
Total Special Reserve Funding		(24)	-	(122)
NET GENERAL FUNDING REQUIREMENT		(646)	(708)	(568)
MET BY				
General Funding Rates		122	125	95
Investment Income		540	562	451
Operating Reserves		(16)	21	22
		646	708	568

Activity 1 – HB Civil Defence Emergency Management Group

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will reduce the impact of long term natural and man-made hazards to life and property, eliminating these risks if practicable, and if not seek the reduction of their impact	Assessment of natural and manmade hazards will be completed for at risk areas in Hawke’s Bay	<p>2012-22</p> <ul style="list-style-type: none"> – Advocate to Territorial Authorities for the consideration and inclusion of hazard information as part of their land use planning functions – In conjunction with TLAs, provide public advice on the impacts of hazards – Complete changes to the Resource Management Act 1991 statutory plans that reflect the integrated approach of the Joint Hazard Strategy 	<ul style="list-style-type: none"> – Review and implement the Hawke’s Bay Civil Defence Emergency Management Plan – Advocate coordination between the HBRC works programme and the readiness priorities in the HBCDEM Plan – Become involved in TLA planning processes under the RMA – Provide public advice through a range of media (internet/public forums) 	<p>Achieved: Group Plan Operative June 2014</p> <p>Partially Achieved: Working with HBRC Strategy and Policy Group to develop a change to the RPS to implement a risk based approach and strengthen the requirement for TLAs to consider the impacts of natural hazards when considering land use changes. This has not progressed due to other priorities for the Policy team and local government reorganisation proposal.</p> <p>Achieved: Submission made to the HDC proposed District Plan on strengthening their risk reduction through land use planning.</p> <p>Achieved: The ‘Hazard Information Portal’ was launched on 20 July 2015 as a single authoritative hazards module for Hawke’s Bay, where the most current hazard data and information will be held in the future. This provides public advice on the impacts of hazards by integrating HB information, including GIS, the regional hazard resource database, and links to other hazard information available within the region. The on-line hazard database has also been maintained on the HBRC website.</p> <p>Group website upgrade completed January 2015 with hazard and risk synopsis to improve public advice on risk reduction, and also advice during events.</p>

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Number of hazards research projects commissioned each year	<p>2012-22</p> <p>At least one new research project commissioned each year</p>	<p>– Commission research every year based on HBRC Hazard Research Plan and priorities set out in the Hawke’s Bay Civil Defence Emergency Management Plan</p>	<p>Achieved: The new 10 Year Hazard Research Plan was completed June 2015 after being commissioned from GNS in April 2014 and an inter-agency workshop hosted 29 May 14.</p> <p>The joint project to review liquefaction risks for HB was commissioned in June 2013. Some difficulties in collecting geotechnical data locally as resulted in the project deadline being extended with the results to be publicly released in October 2015.</p> <p>MCDEM, Gisborne & HB Groups hosted a National Tsunami workshop Oct 2015. A report was published 20 Nov 2014 on the current issues with tsunami science, evacuation mapping and land-use planning and recommend solutions that assist achieve national consistency. Tsunami Evacuation Maps are now being completed for Hawke’s Bay.</p> <p>GNS was commissioned Oct 2014 to complete an update of the active fault mapping and fault avoidance zones for Hastings District with a final report due by the end of September 2015.</p>

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Percentage of surveyed residents that are aware of hazard risks & can identify earthquake, flooding, and tsunami as major hazards in Hawke’s Bay	<p>2012-22</p> <ul style="list-style-type: none"> – Awareness of earthquake, flooding/heavy rainfall and tsunami hazard risks show an increase over time – Specific target more than 50% of residents can identify tsunami as one of the region’s major hazards by 2018 – As measured in a 3 year survey 	<ul style="list-style-type: none"> – Prepare and implement a communications plan to target hazards to highlight in a promotion – Promote hazard awareness through public displays such as tsunami and 1931 earthquake displays and produce hazard education material – Community Survey every three years 	<p>Partially Achieved: Hazard communications part of the overall CDEM Communications Plan.</p> <p>Achieved: New display commissioned in the Museum Theatre Gallery (MTG) Napier and Survivors Morning tea organised.</p> <p>Achieved: The most recent regional survey in July 2015, undertaken on behalf of Council by SIL Research, asked residents to identify hazard risks to their livelihood:</p> <ul style="list-style-type: none"> • 93% identified earthquake • 52% identified flooding/heavy rain • 47% identified tsunami

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Satisfaction of Territorial Authorities and professionals involved in land use planning decision making with the quality, format & relevance of hazard information supplied	<p>2012-22</p> <p>All Territorial Authorities and planning professionals are satisfied with the quality, format and relevance of hazard information supplied/available as assessed by an evaluation and feedback form every 3 years</p>	<ul style="list-style-type: none"> – Continue work to identify sources of hazards and ensure this information is collected, sorted, recorded, and stored in a relevant manner – Actively encourage best practice on hazard avoidance/mitigation by ensuring territorial authorities and professionals involved in land use planning decision making are informed of relevant hazards and risks 	<p>Achieved: Home of Hazards Web Portal launched.</p> <p>Achieved: A HB Hazard Research Survey was sent out to the TLA and some other key professionals involve in land use planning decision making with results compiled in Sept 2013. 75% of respondents were satisfied (rating either good, very good or excellent) with the quality of hazard information they received. 100% said the information was relevant.</p>
HBRC will maintain and where appropriate increase the readiness of Hawke’s Bay Civil Defence Emergency Management (HBCDEM) and the community to respond to a civil defence emergency	HBRC response to a Civil Defence emergency is coordinated, appropriate, effective and efficient	<p>2012-22</p> <ul style="list-style-type: none"> – Complete HBCDEM Group Training Directive – Maintain three yearly exercise programmes – Corrective Actions that the HBCDEM group has responsibility for are implemented in accordance with the Corrective Action Plan 	<ul style="list-style-type: none"> – Review and implement HBCDEM Plan. Exercise programme maintained and exercise reports completed with Corrective Action Plans – Support the operation and engagement of the Training Advisory Group – Support Territorial Authorities in completing Community Response Plans for specific communities 	<p>Achieved: Exercise planning in November 2015 in accordance with Exercise Programme. Exercise report and Corrective Action Plan included as part of the Exercise Coordinating Instruction.</p> <p>Not Achieved: The Training Advisory Group has been superseded to an extent by the Coordinating Executive Group agreeing to adoption the “national” Integrated Training Framework and delivery of the “foundation” training which has been now completed in May to July the lead up to the November exercise.</p> <p>Partially Achieved: The Group has worked with the TLA Emergency Management Officers in developing a project to deliver Community Response Plans across the region.</p>

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	The level of support provided to the HBCDEM Group in directing and co-ordinating personnel and resources for response and recovery operations	<p>2012-22</p> <ul style="list-style-type: none"> – An active Welfare Advisory Group which meets at least 4 times a year 	<ul style="list-style-type: none"> – Review of HBCDEM Plan – Maintain and support the HBCDEM Joint Committee and Chief Executives Group – Maintain and support the HB Welfare Advisory Group 	<p>Partially Achieved: The review of the Group Welfare Plan is programmed for the last half of 2015 to coincide with the completion of the Government’s review of the National Plan and national welfare arrangements.</p> <p>Achieved: Regular meetings held and induction training.</p> <p>Achieved: The Welfare Advisory Group is meeting at least quarterly and is making good progress in coordinating welfare planning and cooperation between different welfare agencies. The Group has also employed a part-time Group Welfare Manager who is driving a welfare work programme and facilitating coordination between the varied agencies involved in this area.</p>

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	The percentage of surveyed residents prepared to cope for at least three days on their own	<p>2012-22</p> <ul style="list-style-type: none"> – 90% residents have enough food stored for three days and had some way of cooking without electricity – 75% have enough water stored – As measured by three yearly survey 	<ul style="list-style-type: none"> – Maintain and develop information and materials that support the Group Website, regular radio advertising and other promotional opportunities in accordance with communications strategy – Support the National “Get ready, Get thru” programme and national “Get Ready” week – Maintain Interagency Communication Group who develop and implement a programme of public CDEM education – Survey the community every three years 	<p>Achieved: Webpage reviewed and refreshed. Regular advertising maintained.</p> <p>Achieved: Communications Strategy reviewed and supported including national programmes such as “Get Ready” week.</p> <p>Achieved: Intercom met regularly and Communications strategy developed.</p> <p>Achieved: Survey results in 2015 (HBRC survey undertaken by SIL Research) showed 94% had enough food stored, with 89% having some alternative way of cooking without electricity. 67% had enough water stored not including water in the hot water cylinders.</p>

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will ensure that appropriate levels of response capabilities are in place and maintained across the Hawke’s Bay Civil Defence Emergency Management (HBCDEM) Group	Established Emergency Management Plans including training and procedures	<p>2012-22</p> <ul style="list-style-type: none"> – Maintain Plans and Standard Operating Procedures and ensure Group Emergency Coordination Centres can be ready for operation within 6 hrs of event – Effectively and efficiently manage any emergency events from initial warning until a safe situation returns 	<ul style="list-style-type: none"> – Ensure Plans and procedures confirm agency roles and responsibilities for good co-ordination – Maintain two Group Emergency Coordination Centres (Hastings and Napier) which are ready for operation, with supporting Group Standard Operating Procedures – Conduct training for staff assigned to Group emergency management roles 	<p>Achieved: Current SOPs maintained and reviewed. As part of Group Plan implementation SOPs to be reviewed and new SOPs to be developed as appropriate.</p> <p>Achieved: Primary GECC Hastings operative, maintained and tested. Validated as part of exercises and training programme. Alternative GECC resources at HBRC, Dalton St, Napier. Weekly radio check of the ‘group’ radio network(s) are completed with all TLAs and emergency services.</p> <p>Partially Achieved: A major Group wide exercise is planned for Nov 2015. This involved substantial individual and team build up training in early 2015.</p>
	Maintain the CDEM Group’s emergency management and civil defence capacity with the capability of effectively responding to an emergency event	<p>2012-22</p> <p>Maintain established teams, training programmes, Emergency Operations Centre, Manuals, in accordance with HBCDEM Group Plan.</p>	<ul style="list-style-type: none"> – HBRC staff have been assigned emergency management roles and are having training annually – Effectively and efficiently manage any emergency event from initial warning until a safe situation returns 	<p>Achieved: As part of CDEM integrated training, a Joint Controllers and Commanders Forum was hosted in Napier on 13 Nov 2014, focused on media management and managing emergencies. HB CDEM teams undertook “foundation” training under the integrated training Framework for the lead up to the regional exercise</p> <p>Achieved: In that there was no significant event this year. Minor warnings effectively managed.</p>

Service Levels and Performance Targets				
Activity 1– HB Civil Defence Emergency Management Group				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will ensure the recovery from emergencies is managed in accordance with the scale of the event	<ul style="list-style-type: none"> - Facilitate and maintain Lifelines Group who have effective input into Civil Defence Emergency Management (CDEM) Group plans - Dedicated CDEM Group Recovery Manager appointed - A relevant CDEM Group Recovery Plan is adopted and maintained 	<p>2012 – 2022</p> <p>Partner Territorial Authorities have appointed local recovery managers</p>	<ul style="list-style-type: none"> – Provide strategic guidance for Group Recovery Plan as part of the review of the CDEM Group Plan <p>Review and support Lifelines Group</p>	<p>Achieved: The Group Recovery Strategy was approved by the CDEM Joint Committee in June 2014. The Strategy now needs to be rolled out to the TLAs. It is intended to run a Hawke’s Bay Recovery Forum late 2015.</p> <p>Achieved: The Lifelines Group represents essential utilities and infrastructure. There is a requirement under legislation that Lifelines operators need to be up and running as quickly as possible after an event. The group commenced a critical sites assessment project which has stalled due to some operators not supplying their information as requested.</p> <p>NZ Lifelines have recommended a vulnerability study to assist with a ‘gap analysis’ of where the HB Group is at and to encourage HB operators to engage with the HB lifelines planning process.</p>

Financial Variances Explained

There were no significant variances from budget in this activity.

Activity 2 – Hazard Assessment & Hawke’s Bay Regional Council Response

Service Levels and Performance Targets				
Activity 2– Hazard Assessment & Hawke’s Bay Regional Council Response				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will ensure it has an emergency response capability that can provide regional hazard assessments and warning systems to the Civil Defence Emergency Management (CDEM) Group and to manage Council assets	Effectiveness of response capacity and capability	Ongoing Maintain established Teams, training programmes, Emergency Operations Centre, Manuals and Business Continuance Plan	<ul style="list-style-type: none"> - Annual training and management of teams. - Annual maintenance of Emergency Operations Centre Manuals and Business Continuity Plans 	<p>Achieved: EOC facilities for the HBRC IMT have been maintained.</p> <p>Achieved: The EPM SOP’s have been maintained, with the current version available on Herbi. 11 new staff have been inducted in Council emergency requirements within 4 months of commencement and 100% staff have been allocated a specific CDEM role. Hydrotel, CDEM Manager Training, HBRC Controller Assistant training completed. All HBRC CD Teams had ITF training by 28 May 2015. EMIS training was held for selected CD team members.</p> <p>Warden induction training has been held for two new wardens and procedures updated. Warden Extinguisher training run completed June 2015.</p> <p>The biennial review of the BCP was last completed in September 2013 and the plan is available on Herbi. The next review is due September 2015.</p>
	24hour duty management system is in place	Ongoing Operate an effective 24-hour Duty Management Service and respond to urgent public enquiries and complaints in a timely professional manner	Maintain log of duty calls along with record of warning and watches of severe weather or other hazardous events managed	<p>Achieved: 110 warnings or watches of severe weather, or other events, have been effectively and efficiently managed.</p> <p>An effective 24-hour duty management system has been operated with 384 calls logged for the year.</p>

Service Levels and Performance Targets				
Activity 2– Hazard Assessment & Hawke’s Bay Regional Council Response				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC provide reliable warning of flooding from the region’s major rivers to at risk communities in the Wairoa, Tutaekuri, Ngaruroro and Tukituki areas	Percentage of time that priority telemetered rainfall and river level sites are operational throughout the year – Priority sites: 98% – Overall: 92%	Percentage of time that priority telemetered rainfall and river level sites are operational throughout the year 2012-19: 98% average for all key sites	<ul style="list-style-type: none"> – Regular checking and maintenance of all rainfall and level recorder stations – Repair of all key sites damaged during storms within four weeks – Programme to double the number of priority sites to increase operation reliability over 10 year period 	Achieved: Maintenance and time replacement of equipment has maintained all sites to their target operational levels with no significant data loss at critical times. Performance of all sites was 98.71% Performance of keys sites was 98.96%.
A flood forecasting system is available on the web to advise the community on likely rainfall and flooding	Percentage of the region at risk of flooding from large rivers, covered by a flood forecasting model	Percentage of the region covered by a flood forecasting model 2014-15: 70%	Continue to develop and upgrade flood forecast models of flood plain areas	Not Achieved: No work has begun on increasing the coverage to date. No significant flood event has occurred in the period to verify the forecasting model.
		Ongoing No decrease in model performance	<ul style="list-style-type: none"> – Continue to survey rivers to update models every six years – Calibrate models to significant storm events 	
	Information available on HBRC’s website during storm events	Ongoing No change	Programme for web information during storm events maintained	
	Peak flood forecast river flows agree within 25% of the actual flows	Ongoing No decrease in performance	Calibration of models to significant storm events.	

Service Levels and Performance Targets				
Activity 2– Hazard Assessment & Hawke’s Bay Regional Council Response				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will continue to improve its knowledge and understanding of flood risks from the areas exposed to severe weather events and the effects of runoff onto low lying land and into the network of drains, streams and rivers of the region	Percentage of area mapped for flood hazard, including the impact of climate change	<p>2014-15: 100%</p> <p>To update flood hazard information for high risk communities</p> <p>2021-22: 100%</p> <p>– Up to date flood hazard information available for lower risk communities</p>	<ul style="list-style-type: none"> – Identification of high flood risk areas – Programme of collection and distribution of flood hazard information for high and low risk areas 	<p>Achieved: Flood mapping has been carried out for the OngaOnga area.</p> <p>2D flood modelling has been carried out for the Ruataniwha plains rivers to provide up to date flood information.</p>
HBRC will to respond to oil spills within the Hawke’s Bay Coastal Marine boundary and maintain a Tier 2 oil spill response plan which identifies priority areas in HB for protection in the event of a major spill	Current Tier 2 Oil Spill Plan is in place and training is being implemented	Operative Marine Oil Spill Plan is maintained, along with trained personnel	<ul style="list-style-type: none"> – Annual training and management of teams – Annual maintenance plan 	<p>Achieved: New Plan was adopted by Council 24 September 2014 and has been maintained.</p> <p>Achieved: Two oil spill exercises run for the year; Trainex on 1 October and ‘Exercise Hoki’ on 28 April 2015. Staff attended MNZ training, with one staff member at Site Supervisor training and ROSC training. 2 staff attended Responder training. ROSC’s attended National RC/MNZ workshop.</p> <p>Team responded to 2 small spills, one required no clean up, and small hydraulic oil spill in Napier Inner Harbour on 13 Sept 14 required clean up. Costs fully recovered from the spiller.</p>

Financial Variances Explained

The budget includes provision for amortization of the costs of LiDAR surveying and aerial photography. LiDAR was completed over parts of the region 10 years ago. The cost of this has now been fully amortised, but the budget was not reduced to reflect this. \$30k of the \$69k favourable variance in this activity is attributable to this. The remainder is as a result of slightly reduced staff time being charged to this activity.

Transport

Transport covers regional transport planning, provision of passenger transport and co-ordination and provision of road safety initiatives across Hawke's Bay.

The driving force is the Regional Land Transport Strategy and the Regional Land Transport Programme, which were required to be prepared by the Regional Transport Committee.

The Land Transport Management Act 2003 requires Hawke's Bay Regional Council (HBRC) to consider the transport needs of disadvantaged people. In September 2011, HBRC adopted a Regional Public Transport Plan to address this and guide it in providing a passenger transport system that contributes to the social, economic, environmental and cultural wellbeing of the people of the region.

HBRC also operates a Total Mobility Scheme that provides a subsidised taxi service for people with serious mobility constraints by way of taxi vouchers.

HBRC contracts Go Bus Ltd to conduct the urban bus services for Hastings and Napier. They receive all fare revenue and this is deducted from the contract fees that HBRC pay to Go Bus Ltd. This contract forms part of the operating expenditure for Subsidised Passenger Transport.

This group of activities contributes to community outcomes in the following ways:

- *An environment that is appreciated, protected and sustained for future generations* – by taking into account demand for future public bus services and environmental considerations in transport planning with the Hastings District Council and Napier City Council.
- *A strong, prosperous and thriving economy* – by providing reliable and secure public transport infrastructure.
- *Transport, infrastructure and services that are safe, effective and integrated* – by providing public transport services; integration with other modes of transport (for example walking and cycling); and road safety programmes.
- *Strong regional leadership and a sense of belonging* – by providing increased opportunities for social interaction; travel options for the workforce; and more access to essential services and amenities.
- *Safe and accessible recreational facilities* – by increased opportunities for social interaction and travel options for the workforce; greater access to essential services and amenities; and ensuring integration with walking and cycling opportunities.
- *A lifetime of good health and wellbeing* – by reducing traffic congestion and providing an environmentally sustainable choice of transport.

	Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE				
Operating Expenditure				
Road Safety	1	352	341	490
Regional Land Transport Strategy	2	93	101	91
Subsidised Passenger Transport	3	3,880	3,676	3,989
Total Operating Expenditure		4,325	4,118	4,570
TOTAL EXPENDITURE		4,325	4,118	4,570
REVENUE				
Activity Revenue				
Direct Charges		35	35	65
Total Activity Revenue		35	35	65
Other Revenue				
Targeted Rates		1,624	1,605	1,558
Interest		(7)	-	(3)
Grants		2,529	2,475	2,722
Total Other Revenue		4,147	4,080	4,276
TOTAL REVENUE		4,182	4,115	4,341
TOTAL FUNDING SURPLUS / (REQUIREMENT)		(143)	(3)	(229)
Special Reserve Funding				
Specific Scheme Reserves		75	(71)	141
Total Special Reserve Funding		75	(71)	141
NET GENERAL FUNDING SURPLUS / (REQUIREMENT)		(68)	(74)	(88)
MET BY				
General Funding Rates		13	13	15
Investment Income		57	59	70
Operating Reserves		(2)	2	3
		68	74	88

Activity 1 – Regional Road Safety

Service Levels and Performance Targets				
Activity 1– Regional Road Safety				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will engage, co-ordinate and implement sustainable regional road safety initiatives so that Hawke’s Bay roads and pathways are safe and accessible, and that the emotional and financial costs of road traffic crashes are reduced	Effectively implement Regional Safety Action Plans with the relevant objectives of the Regional Land Transport Strategy; Safer Journeys 2020; and the New Zealand Injury Prevention Strategy	<p>2013-22</p> <ul style="list-style-type: none"> – Regional Safety Action Plans for Wairoa, Napier, Hastings, and Central Hawke’s Bay will be reviewed quarterly with a focus on key issues to be addressed – Road safety programmes are implemented to reduce the incidence and severity of road traffic crashes and to align with the key outcomes and issues in the RoadSafe Strategic Plan 	<ul style="list-style-type: none"> – Hold quarterly review meetings with Territorial Authorities and key road safety partners to ensure Regional Safety Action Plans are relevant and up to date – Undertake a six monthly review of the RoadSafe Strategic Plan to ensure all goals, outcomes and objectives are relevant and take into account key road safety issues identified in the Safer Journeys Report, Communities at Risk Register and the New Zealand Transport Agency briefing notes 	<p>Achieved</p> <p>The region’s key road safety partners attend the Road Safety Action plan meetings quarterly to discuss the region’s joint projects and high risk road safety issues. The meeting includes a brief overview of completed or ongoing projects. The meeting also sets the partners’ activities for the next 3 months.</p> <p>A full review of the staff work plans was undertaken in June. All activities were completed on time for the 2014-2015 year.</p>

Financial Variances Explained

There were no significant variances from budget in this activity.

Activity 2 – Regional Land Transport Strategy

Service Levels and Performance Targets				
Activity 2– Regional Land Transport Strategy				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
Through the region’s transport strategy HBRC will promote improved integration of all transport modes, land use and efficient movement of freight	Approved Regional Land Transport Strategy in place	<p>2014-15 Implement and report on current RLTS as required by statute</p> <p>2015 RLTS to be replaced by Regional Land Transport Plan (includes Strategy and Programme) completed by July 2015 following public consultation</p>	<ul style="list-style-type: none"> – Freight movement in and out of Hawke’s Bay and efficient movement of traffic is addressed through implementation of key strategic projects – Monitor and report on achievements from the RLTS to the Regional Transport Committee – Begin RLTS and RLTP review process in early 2014, as part of development of Regional Land Transport Plan for public consultation 	<p>Achieved Implementation was ongoing until June 2015 when the Regional Land Transport Strategy ceased to exist. Most major projects are either complete or committed for construction. The Regional Land Transport Plan was completed by the end of April 2015.</p>
	Three yearly Regional Land Transport Programme approved	<p>2013-15 Implement and report on Regional Land Transport Programme 2012-15 as required by statute</p> <p>2015-18 Regional Land Transport Plan submitted to New Zealand Transport Agency by July 2015, following public consultation</p>	Monitor the Regional (R) funds spending to ensure it is spent on key projects for the region	<p>Achieved Implementation is on track with most major projects either underway or committed. Regular reports are provided to the Regional Land Transport Committee. The Regional Land Transport Plan was completed by the end of April 2015 and implementation has commenced.</p>

Financial Variances Explained

There were no significant variances from budget in this activity.

Activity 3 – Subsidised Passenger Transport

Service Levels and Performance Targets				
Activity 3– Subsidised Passenger Transport				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide an accessible bus service and appropriate service infrastructure within and between the Napier, Hastings and Havelock North urban areas that will be expanded to meet the increasing need for public transport for the people of Hawke’s Bay	In accordance with Regional Land Transport Strategy	<p>2013-15</p> <p>Build on the improvements made over the last 3 years, ensure current levels of services are maintained and target any increase in funding towards improving existing services</p>	<ul style="list-style-type: none"> – Continue to regularly market current services and increase awareness of all services – Increase patronage and subsequent fare recovery to make improvements viable, to achieve bus fare recovery rates of: 2014-15: 40% 	<p>Achieved</p> <p>Recent changes to the bus service have improved operating efficiency and improved the fare recovery rate to 38.7% over the period 1 July 2014 to 30 June 2015.</p> <p>Resulting ongoing cost savings will be used to make further minor improvements to existing services. Investigations into service improvements resulting from submissions to the Regional Public Transport Plan are currently underway.</p>

Service Levels and Performance Targets				
Activity 3– Subsidised Passenger Transport				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Continue improving signage, infrastructure and information at all bus stops	<p>2013-14 Implement bus-stop service level standards (as outlined in Regional Public Transport Plan)</p> <p>2013-15 Install four additional bus shelters each year (two in Hastings and two in Napier)</p>	<ul style="list-style-type: none"> - Work with the Napier City and Hastings District Councils to implement the bus-stop service level at key bus stops - Work with Napier City and Hastings District Councils to agree on the best locations for bus shelters each year 	<p>Partially Achieved</p> <p>No further progress has been made with the installation of bike racks at bus stops.</p> <p>Two new bus shelters were installed on the Napier network (funded by HBRC and the Transport Agency). Fourteen new and three replacement bus shelters were installed on the Hastings network (funded by HDC).</p> <p>With no formal agreement in place with Napier City Council, there has been no progress with the installation of bus stop poles and formalising of bus stops in Napier. This is currently ad hoc and on a case by case basis.</p> <p>A business case is currently being prepared for the installation onto buses of TrackABus, which is a relatively low cost, internet based system which aims to reduce waiting times by providing real time information (via smartphones, iPads etc.) for passengers.</p>

Service Levels and Performance Targets				
Activity 3– Subsidised Passenger Transport				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Where bus routes exist, at least 90% of residences and businesses are in the following walking distances of a bus stop: – 500m: normal conditions – 600m: low density/outer areas	2013-15 Increase the number of bus stops in Hastings and Napier to meet the measure <i>in the Regional Public Transport Plan</i>	<ul style="list-style-type: none"> - Ongoing survey to ensure appropriate infrastructure at key bus-stops - Work with Napier City and Hastings District Councils to meet targets 	Not Achieved No new bus stops were installed during this period.
	Changes in technology to be utilised to provide a better service	2014-15 Investigate online top-ups for smartcards	Take advantage of changes in ticket systems that allow for online top-ups	Achieved Online top-ups will be a feature of the proposed new electronic ticketing system under development nationally.
Fare payment systems are to be simple to understand; reviewed regularly and accurately record passenger trip information	Fare levels will be reviewed annually	2013-19 Fare reviews to be undertaken annually	<i>Review fares annually</i>	Achieved A fare increase was implemented in September 2014. A fare review will be undertaken prior to the start of the new contract on 1 August 2016.
Integration with other modes	Improve integration between public transport and walking and cycling	2013-15 Investigate <i>further opportunities for installation</i> of secure bike racks at major bus stops	<ul style="list-style-type: none"> - Investigate other initiatives around the country - Work with Napier City and Hastings District Councils to improve integration between public transport and walking and cycling 	Achieved No further work has been undertaken for the installation of bike racks at bus stops, however the bike racks on buses continue to be well used, with 2.721 bikes carried (free of charge) during this period.

Service Levels and Performance Targets				
Activity 3– Subsidised Passenger Transport				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
Continue to provide and deliver the Total Mobility scheme in Napier, Hastings and Waipukurau for those unable to use public transport due to serious mobility constraints	Membership is increased and service delivered in accordance with New Zealand Transport Authority guidelines	2013-15 Increase by at least 5% a year	<ul style="list-style-type: none"> - Actively promote the Total Mobility Scheme - Work with government and disability agencies to better understand and try to meet the needs of their clients 	Achieved The average monthly membership for the year to date has increased by 6.1% compared with the same period in 2013-14.

Financial Variances Explained

Expenditure was higher than forecast mainly due to growth in the Total Mobility scheme and repayment of an NZTA subsidy over-claim from previous years. Revenues from NZTA were also higher than forecast, largely because of the growth in Total Mobility expenditure. The year-end cost to HBRC was \$81,000 higher than the budgeted \$70,000 surplus.

Governance and Community Engagement

Hawke's Bay Regional Council's (HBRC) Governance and Community Engagement role and responsibilities involve decision-making, keeping regional residents informed, and ensuring that Hawke's Bay people have a meaningful say on the direction of their region.

This group covers the following activities to deliver these roles and responsibilities.

Strategic Alliances - involves HBRC working with a range of organisations - central government, university, private sector groups and councils - to provide valued services and research that is targeted and efficient.

Community Engagement and Communication - encompasses all HBRC purposes and functions and engagement with a broad range of stakeholders in the general community through a variety of media.

Response to Climate Change – outlines some of the measures that HBRC either has in place or proposes to introduce to contribute to lowering carbon emissions in Hawke's Bay.

Community Representation and Regional Leadership includes Council elections and the role of Councillors in representing their constituent community, plus providing opportunities for individuals and groups to influence decision-making.

Investment Company Support involves the management and administration support provided to the Hawke's Bay Regional Investment Company Ltd.

This group of activities contributes to community outcomes in the following ways:

- *Strong regional leadership and a sense of belonging, supportive, caring and inclusive communities* – by the 9 Councillors representing their constituent communities across Hawke's Bay; by reflecting community views on policies considered by the Council; by managing the complexity associated with new relationships and the associated change processes; and by reducing the carbon footprint of the region and providing strategies to enable the community to adapt to those changes.
- *An environment that is appreciated, protected and sustained for future generations* – by working closely with primary sector associations, Treaty of Waitangi settlement groups and government departments to provide for greater catchment/community based management of the environment.
- *A strong, prosperous and thriving economy* – by actively engaging with the business community and providing information and knowledge in regular publications; by supporting Tourism Hawke's Bay and participating in Business Hawke's Bay, through funding from the Regional Economic Development Rate; by highlighting opportunities associated with climate change.
- *Transport, infrastructure and services that are safe effective and integrated* – by working toward energy efficient ways of travelling and doing business.
- *A lifetime of good health and wellbeing* – by providing resilience to changes that will occur as a result of climate change.
- *Strong regional leadership and a sense of belonging* – by setting reduced emission targets to lessen HBRC's carbon footprint.

	Activity (#)	Actual 14/15 (\$'000)	Budget 14/15 (\$'000)	Actual 13/14 (\$'000)
EXPENDITURE				
Operating Expenditure				
	1	826	1,524	2,339
	2	682	539	617
	3	-	34	5
	4	1,337	1,332	1,297
	5	156	83	178
		3,001	3,512	4,436
Capital Expenditure				
		-	630	-
		305	330	225
		305	960	225
TOTAL EXPENDITURE				
		3,306	4,472	4,661
REVENUE				
Activity Revenue				
		161	114	183
		161	114	183
Other Revenue				
		86	15	67
		500	1,630	1,100
		586	1,645	1,167
TOTAL REVENUE				
		747	1,759	1,350
TOTAL GENERAL FUNDING REQUIREMENT				
		(2,559)	(2,713)	(3,311)
Special Reserve Funding				
		25	25	21
		457	503	1,253
		482	528	1,274
NET GENERAL FUNDING REQUIREMENT				
		(2,077)	(2,185)	(2,037)
MET BY				
		390	386	339
		1,729	1,736	1,614
		(42)	63	84
		2,077	2,185	2,037

Activity 1 – Community Partnerships

Service Levels and Performance Targets				
Activity 1– Community Partnerships				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will engage in strategic relationships that help better achieve its vision and purposes	Formalisation of strategic alliances that are sector and institutionally-based	2012-15 Create a bi-annual forum of primary production sector associations 2016-22 HBRC continues to work in partnership with strategic allies to progress strategic goals	- Primary associations' sector alliance to be formally developed and meetings scheduled - Shared service arrangements are identified and agreed to	Achieved Two meetings have been held, in November 2014 and April 2015, with attendance from the principal sector groups. Discussions included communication feedback on Plan Change 6 and updates from participants on the state of their sectors.
HBRC will work in partnership with treaty claimant groups to govern natural resources and to jointly explore sustainable economic opportunities in Hawke's Bay	Regional Planning Committee operating successfully	2014-15 Regional Planning Committee permanently established	Legislation to be passed to permanently establish Hawke's Bay Joint Regional Planning Committee	Partially Achieved The Regional Planning Committee Bill was presented to the House on 5 November 2014 with representatives from HBRC and the treaty claimant groups in attendance. HBRC lodged a submission on the Bill. The Bill has now been sent back to the House for its third Reading.
HBRC will contribute to support the development of Regional Public Infrastructure projects	Evaluation of Regional Public Infrastructure projects and which ones to support	2014-15 - \$0.5M provision for the Wairoa Community Centre upgrade - \$0.5M provision for Te Mata Park Visitor and Educational Centre	Requests received and evaluated and funding assigned to projects	Achieved The Wairoa Community Centre upgrade will be commencing in the first half of 2015. Not Achieved A decision not to continue with the development of the Te Mata Park Visitor and Educational Centre has been made by the Te Mata Trust Board.

Financial Variances Explained

A variation in budgets was due to the development of the Te Mata Park Visitor and Educational Centre not now proceeding. The funding of \$500,000 proposed for this project has been carried forward to the 2015-16 year.

Activity 2 – Community Engagement & Communications

Service Levels and Performance Targets				
Activity 2– Community Engagement & Communications				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will communicate its purpose and direction to the community. The community will know what is being done and why	<i>On-time delivery of annual, planning, State of Environment and required documents</i>	2014-15 Long Term Plan, State of the Environment, Annual Report, Tukituki Plan change	Annual review of statutory document timing and appropriate engagement tools	Achieved 2013-14 Annual Report and Summary, pre-LTP The Big Six public engagement document, 2015-25 Long Term Plan consultation document 'Our Plan', 'Trends' 5 yearly summary State of the Environment report.
	<i>Councillors and senior staff available to speak/inform on HBRC activities</i>	2014-15 Measure number of interactions	Convert to blog/online dialogue as appropriate Maintain focus on media and face-to-face engagement Initiate a system to count interactions	Achieved The Big Six at HBRC (4), HB A&P Show, CHB Show, Our Plan LTP meetings (7)
	Number of media releases generated; uptake of digital technologies	2014-15 90 Releases; Number of social media posts	Adopt digital tools as appropriate, including social media, with increasing use of video	Achieved 106 releases; 281 social media posts
	Regional newsprint media coverage averages > 90% positive/neutral	2014-15 Not less than 95% average positive/neutral	Regular review of Risk Management profile Maintain Communication Plans for key work programmes	Achieved Media coverage was 96.5% positive/neutral
HBRC will provide the community with opportunities to be involved in its decision making processes.	<i>Number of Council/Committee meetings</i>	2014-15 Open reporting of Council/Committee items	Maintain focus on transparency and manage Council workshop and public exclusion expectations	Achieved During the year, there were 15 Regional Council meetings and 25 Committee meetings, 6 of which included Public Excluded items

Service Levels and Performance Targets				
Activity 2– Community Engagement & Communications				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
Community engagement will be a key component of all major programmes and projects	Clearly flagged opportunities for input, submissions and other feedback into HBRC documents	2014-15 Refresh and maintain annual HBRC Communications Plan	Adopt Structured engagement process enabling transparency of communication tool selection, visible to staff and the community (published)	Not Achieved Plan is current, x2 special consultative processes held
	Number of public meetings, workshops and public events (includes awards and field days)	2014-15 Meetings, workshops and events factored into major projects and in HBRC's statutory role	Focus on opportunities for community engagement and public participation	Achieved Tukituki PC6 landowner meetings, RWSS public meeting, HB Chamber awards, Dairy awards, Balance Farm Environment Awards
HBRC will provide information that is relevant to the community and communities of interest. Information will be relevant.	Delivery of updates on HBRC activities and progress	2014-15 Generate region, community and consent holder/ catchment newsletters	Maintain and measure community engagement across key HBRC programmes Use surveys and market research tools as appropriate	Achieved <i>Rates Update, Our Place x3, Leaders Briefing, Step Out x10, Tūtira, Karamū, Tukituki, RWSS</i>
	Facilitation of agreed stakeholder groups	2014-15 Audit number of groups	Work effectively with stakeholder groups	Achieved 93 current partnerships
	Timely delivery information to communities of interest	2014-15 Appropriate 'tool' selected according to programme needs	Adopt structured and transparent timing, visible to all stakeholders and interested parties	Partially Achieved Ongoing review of communication and engagement channels for best reach

Financial Variances Explained

Over allocation of \$70,000 of MarComms team staff time to project 895, with a corresponding under allocation to other Council projects. An allocation of staff time on timesheet issue which has been rectified.

Over expenditure on external costs attributable to unforeseen costs associated with the Long Term Plan development/execution, specifically in the design of the Consultation Document. Also an over spend on contractors for EnviroSchools which was partly offset with external revenue from funders.

Activity 3 – Response to Climate Change

Service Levels and Performance Targets				
Activity 3– Response to Climate Change				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will increase the community’s resilience to climate change	HBRC’s corporate total annual Greenhouse Gas emissions measure in carbon dioxide equivalents (excluding Port of Napier Ltd)	<p>2012-22</p> <ul style="list-style-type: none"> – Reduce corporate (excluding Port of Napier Ltd) carbon emissions from 2005/06 by: <ul style="list-style-type: none"> • 10% by 2014 • 20% by 2020 • 30% by 2050 	<ul style="list-style-type: none"> • Monitor and report on HBRC carbon emissions • Quantify current and future carbon off-sets 	<p>Achieved</p> <p>Council will continue to monitor its organisational emissions, and the Climate Change activities will be reported on in Strategic Planning Group of Activities commencing 2015-16.</p> <p>Not Achieved</p> <p>This activity is no longer considered a priority by Council.</p>
	Number of sectors through which HBRC promotes / influences reduction in carbon emissions and adaptation to climate change	<p>2013</p> <ul style="list-style-type: none"> – Establish a process to monitor and report regional carbon emissions with the first report completed by 30 June 2013 – Funding for conversion of 100 dwellings to solar hot water <p>2013-19</p> <ul style="list-style-type: none"> – Continue to increase HBRC’s influence in initiatives to improve regional resilience to the impacts of climate change – Continue to update and report regional carbon emissions at least every three years 	<ul style="list-style-type: none"> – Establish a process to monitor and report on regional carbon emissions – Proactively seek initiatives through which HBRC is able to influence or promote a reduction in regional carbon emissions – Proactively seek opportunities to make investments that provide a satisfactory return and result in sustainable use of the region’s resources for HBRC’s investment portfolio – Establish appropriate financial procedures for the repayment of loans through voluntary targeted rates 	<p>Not Achieved</p> <p>A process for monitoring regional emissions has been developed by Landcare Research. This requires the collection of a considerable amount of data. HBRC will not undertake the data gathering work.</p>

Financial Variances Explained

There were no significant variances from budget in this activity.

Activity 4 – Community Representation & Regional Leadership

Service Levels and Performance Targets				
Activity 4–Community Representation & Regional Leadership				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide the community with a channel for representation through elected members and Iwi to enable access and influence on decision making	Councillors’ attendance at monthly Council and Committee meetings achieving at least 90% attendance of elected and appointed members	2012-22 Attendance rate of 90%	Monitoring and recording attendance	Achieved Council held 15 meetings over this period, with attendance rate of 95.5%. Not Achieved Twenty-five meetings of other Committees were held during this period with attendance rate of 82.7%.
	Attendance at Maori Committee meetings	2012-22 Attendance rate of 80%	Monitoring and recording attendance	Not Achieved The Maori Committee held 6 meetings during this period, with an attendance rate of 78.9%.
	10 Year Plan/Annual Plan consultation during April and May with the final Plan being adopted by HBRC by 30 June	2012-22 Consultation and submission period of at least 25 working days	<ul style="list-style-type: none"> – The scheduling of at least 25 working days for consultation during April/May – Scheduling of up to three days in June to hear submissions – Adoption of the Plan by 30 June 	Achieved Public consultation on Council’s Long Term Plan consultation document ‘Our Plan’ held 10 April – 18 May 2015. Achieved 2015-25 Long Term Plan adopted by Council on 24 June 2015.

Service Levels and Performance Targets				
Activity 4—Community Representation & Regional Leadership				
Level of Service Statement	Level of Service Measure	Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
	Comply with the provisions of the Local Electoral Act 2001	2014-15 <i>Meet statutory 2016 Election Timetable requirements</i>	2014-15 <i>Meet statutory 2016 Election Timetable requirements</i>	Achieved Council adopted the First Past the Post (FPP) electoral system for the 2016 election and appointed an Electoral Officer on 27 August 2014. Notice of Council’s resolution and the public’s right to demand a poll to change the electoral system was published in HB Today on 6 September 2014.
HBRC will aim to maximise Local Government effectiveness and efficiency	Facilitate and report on Local Government efficiencies achieved	2014-15 HBLASS Ltd (the Hawke’s Bay local authority shared services company) meets the target specified by its shareholder councils in the company’s Statement of Intent	Development of business cases for further shared services opportunities between the region’s councils	Partially Achieved Several work streams have been progressed, principally vehicle fleet management, information technology and GIS services. Significant cost savings have occurred through a joint insurance tender process for 2015-16.

Financial Variances Explained

There were no significant variances from budget in this activity.

Activity 5 – Investment Company Support

Service Levels and Performance Targets				
Activity 5—Investment Company Support				
Level of Service Statement	Level of Service Measure	2014-15 Performance Targets	2014-15 Required Actions	Progress Report For 12 months to 30 June 2015
HBRC will provide support services to the Investment Company and to any associated subsidiaries of the Investment Company	A number of Board meetings to be supported by HBRC staff	<p>2012-22</p> <ul style="list-style-type: none"> – Provide support for the Board meetings of the Investment Company and subsidiaries – Confirm the Statement of Corporate Intent <i>by 30 June each year</i> 	<ul style="list-style-type: none"> – Ensure the company’s statutory requirements are met – Prepare Company Board Agendas – Keep records including Board Minutes – Ratify the Statement of Corporate Intent submitted by the investment company 	<p>Achieved</p> <p>Twelve HBRIC Ltd Board meetings were held, with HBRC administrative support, during this period</p> <p>Achieved</p> <p>HBRIC Ltd 2015-16 Statement of Intent confirmed by Council on 27 May and subsequently adopted by the HBRIC Ltd Board of Directors on 12 June 2015.</p>

Financial Variances Explained

The actual costs incurred for this project were \$157,000 as compared to the budget of \$83,000. All costs were recovered from the Hawke’s Bay Regional Investment Company Limited.