

## Hawke's Bay Regional Council

### Terms of Reference

*Adopted by HBRC resolution 12 November 2025*

As Governing body, Council will exercise its powers, functions and duties in accordance with the following principal Acts of Parliament wholly or principally for the benefit of all or a significant part of its region.

- Biosecurity Act 1993
- Civil Defence Emergency Management Act 2002
- Land Transport Management Act 2003
- Local Electoral Act 2001
- Local Government Act 2002
- Local Government Official Information and Meetings Act 1987
- Local Government (Rating) Act 2002
- Maritime Transport Act 1994
- Resource Management Act 1991
- Soil Conservation and Rivers Control Act 1941

The Council also administers the Hawke's Bay Navigation Safety Bylaw 2024.

The mission statement of the Council is:

**Enhancing our Environment together**  
**Te Whakapakari Tahī I Tō Tātau Taiao**

#### **Statement of Purpose**

We work with our community to protect and manage the region's precious taonga of rivers, lakes, soils, air, coast and biodiversity for health, wellbeing and connectivity.

The role of the Council is to make policy, authorise and monitor the overall allocation of resources and set priorities. It determines and monitors the levels of service to be provided and monitors the decisions of its committees.

The overall priorities are set out in the Council's strategic and financial management documents. A statutory Long Term Plan (LTP) detailing significant activities, objectives, policies, outputs and performance measures, as well as budgeted input requirements, will be approved before the end of June every three years; an Annual Plan will be produced in years two and three to provide financial updates to the LTP. An Annual Report on the Council's performance over each 1 July to 30 June financial year is adopted in October each year.

## Objectives

- Employ a Chief Executive.
- Develop and adopt strategic plan.
- Determine council policy on its activities including strategic initiatives and significant financial matters.
- Formulate the Council's activities and resource allocation through the Long Term Plan (LTP).
- Adopt Long Term Plans, Annual Plan and Annual Reports and set rates.
- Provide the means for regional issues that are the responsibility of the Council to be assessed, addressed and determined.
- Oversee the strategic direction of Council's investment portfolio and, where appropriate, the sale or acquisition of Council investments
- Act quickly and positively in response to events and circumstances that could affect the region.
- Ensure a timely and positive response in regard to emergency events in the region.
- Encourage, establish and maintain effective cooperation and coordination with territorial and special purpose authorities, government departments and other public and private organisations.
- Monitor the implementation of Council policy.
- Monitor and assess the performance of the Chief Executive.
- Delegate to its committees and the Chief Executive such powers and responsibilities as are appropriate for the maximum efficiency of operation.

**Members:** All elected members of the Council, being:

- Ahuriri/Napier – Hinewai Ormsby, Louise Parsons, Neil Kirton
- Heretaunga/Hastings – Conrad Waitoa, Jock Mackintosh, Sophie Siers
- Māui ki te Raki – Michelle McIlroy
- Māui ki te Tonga – Thompson Hokianga
- Ngaruroro – Jerf van Beek
- Tamatea/Central Hawke's Bay – Tony Kuklinski
- Wairoa – Di Roadley

**Elected Chair:** Sophie Siers

**Elected Deputy Chair:** Jerf van Beek

**Advisory members:** Māori Committee Chairperson – t.b.c.

Statute does not allow for the appointment of unelected voting members to the Regional Council; however, 1 representative each – usually the Chairperson – of the Māori and Regional Planning committees, with full speaking rights, is normally appointed.

Regional Planning Committee Co-chair – Tania Hopmans

**Meeting frequency:** The last Wednesday of each month

**Staff Executive:** Chief Executive