

PPC9 (TANK) Hearing Guide

Welcome to the public hearing of submissions and evidence for Proposed Plan Change 9 (TANK) to the Regional Resource Management Plan. This guide has been created to assist you with preparing for and participating in the hearing. Material covered in this guide includes:

1. Hearing Overview
2. Preparing for the Hearing
3. At the Hearing

1. Hearings Overview

LOCATIONS

Hearings will be held at three venues in Hawke's Bay.

Mangaroa Marae (24 – 26 May)

3 Raukawa Rd, Bridge Pa 4174

**Please see attached maps for further location and parking information*

Toitoto Arts & Events Centre (8 – 11 June)

101 Hastings St South, Hastings 4122

East Pier Hotel (21-23 June)

50 Nelson Quay, Ahuriri, Napier 4110

THE PANEL

The independent hearing panel appointed to hear submissions and evidence on PPC9 are:

- Commissioner Antoine Coffin (Chair)
- Commissioner Roger Maaka
- Commissioner Brent Cowie
- Commissioner Greg Ryder
- Commissioner Rauru Kirikiri

ORDER OF PROCEEDINGS

Powhiri

The hearing will open with a pōwhiri at Mangaroa Marae at 9AM on Monday 24 May. Submitters and observers who plan to attend any part of the hearing at the marae (24 – 26 May) are strongly encouraged to attend the pōwhiri. Please adhere to appropriate tikanga while on the marae.

The Council's Officers

After the pōwhiri and a break for morning tea, the Hawke's Bay Regional Council will present its s42A Report and legal submissions. The hearing panel will have the opportunity to ask further questions of Council Officers.

Submitters

Following the presentation by Council Officers, submitters will have the opportunity to present submissions and evidence. The hearing panel will then have the opportunity to ask questions of submitters and their experts.

The Hearing Panel

Following the Council Officer's closing statement, the hearing will be adjourned, and the hearing panel will deliberate on all submissions, reports and evidence. The hearing panel will consider all material presented, prepare a report and issue a final set of decisions on behalf of the Council.

2. Preparing for the Hearing

SUBMISSIONS, EVIDENCE AND OTHER MATERIAL

All submissions and evidence received will have already been circulated to the Hearing

Panel. Submitters and witnesses will not be expected to read this material aloud.

Submitters bringing supporting evidence to the hearing (that was not pre-circulated) must provide 10 hard copies of their evidence to be distributed to the Hearing Panel and relevant staff. Expert witnesses need to provide a short summary (up to 3 pages A4, at least 11 pt font size) of their evidence (bullet points are acceptable).

The Officers' s42A Report, which has been pre-circulated prior to the hearing commencing, will also be taken as read.

3. At the Hearing

HEALTH AND SAFETY PRECAUTIONS

The hearing for PPC9 will be open to the public and attendance is welcome. Health and safety protocols will be in place to manage risks associated with COVID-19. If you plan to attend the hearing please familiarise yourself with the protocols below:

- Stay home if you are unwell and advise the Hearing Administrator (etank@hbrc.govt.nz) as soon as possible.
- Attendees are requested to sign-in at the COVID-19 register (QR code sign-in is available).
- Hand sanitisers will be available for use entering and departing the proceedings.
- Where possible appropriate physical distancing should be practiced.
- Use of face masks is optional and at the attendee's discretion.

These protocols will be reviewed and where necessary amended in response to changes in Alert Levels. Where changes are made to protocols submitters will be advised accordingly.

PRESENTING TO THE PANEL

Submitters will be called to present their case. Once a submitter has been called, they should proceed with any experts to the table marked 'Submitter'.

Experts may be asked to read their summary statements aloud. Submitters will similarly be asked to highlight key points of their submissions for the benefit of the Hearing Panel.

When communicating with the hearing panel we recommend participants keep in mind the following:

- Ensure your cell-phone is turned off or switched to silent.
- Speak slowly and clearly.
- Speak one at a time.

The hearing is open for any person to attend and observe proceedings, but only submitters (or their representatives) who have prior arrangement with the Hearing Administrator will be permitted to speak at the hearing.

Submitters who have not made prior arrangements and scheduled an appearance time with the Hearing Administrator will not be permitted to speak at the hearing unless the Chairman exercises discretion and grants permission.

The Commissioners may ask questions about a submitter's presentation. However, submitters will not be permitted to ask questions of the Commissioners or Council staff. Cross examination is not allowed.

During your presentation, please make sure you:

- Stick to the facts in your statement and do not make allegations or irrelevant points.
- Ensure your presentation is consistent with your original written submission. You cannot bring up any new issues,

additional evidence or points not covered in your original written submission.

- Do not use the hearing as a chance to argue issues or to get into a debate.
- Avoid repeating yourself or what others have said before you.
- Make your statement clear and easy to hear.
- Wherever possible, give cross-references to relevant parts in the Officers' s42A Report (eg: page numbers; paragraph numbers; or report headings/numbers etc).
- Stick to your allocated time.

The Hearing Panel understands that making presentations can be a difficult and daunting experience for some people. The Chairman will ensure proceedings are as informal as they can be to reduce any 'nerves' and make presenting as easy as possible.

VIEWING THE PROCEEDINGS

Members of the public may attend and view the proceedings in-person. If Alert Levels change, a restriction on the number of participants in the room may be put in place. If you are attending the proceedings in-person please remember to turn your cell-phone off and to limit background noise.

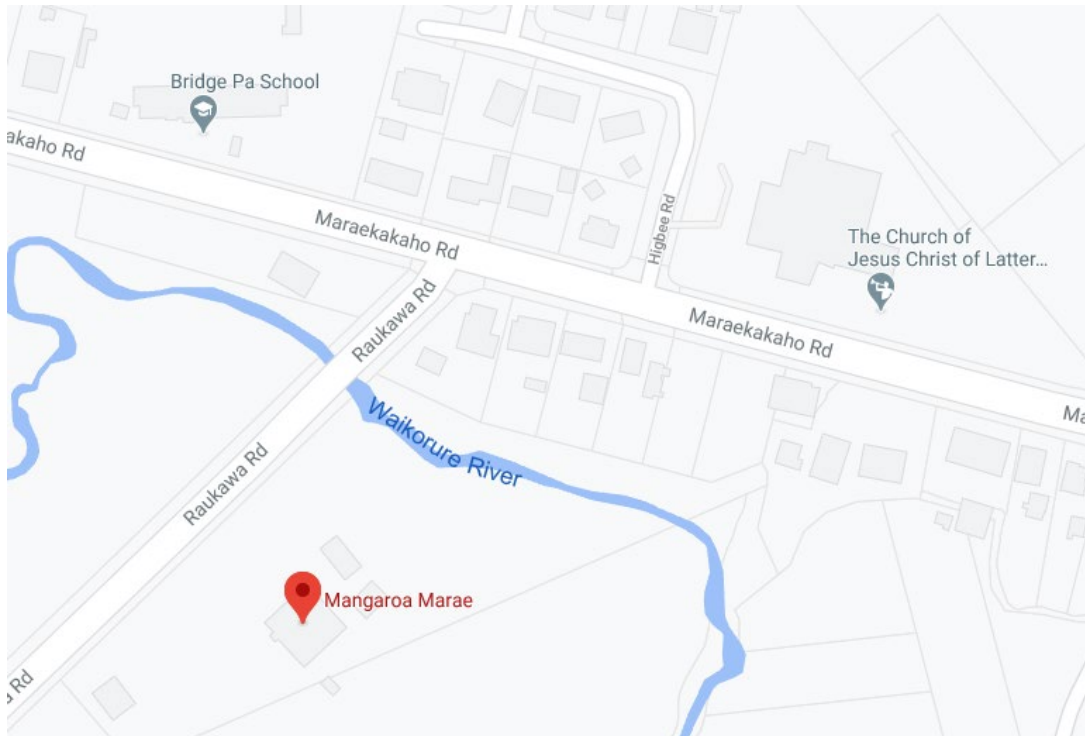
OTHER MATTERS

Please ensure you refer to the hearing timetable to determine your scheduled time and appearance, and ***ensure you arrive at least 20 minutes early*** in case the proceedings run ahead of time.

If you plan to use a powerpoint during your presentation, please bring it to the hearing on a USB flash drive.

If you arranged with the Hearing Administrator to present your submission via video link you will receive a link ahead of the hearing date.

Mangaroa Marae Location



Mangaroa Marae Entrance and Parking

