

# Waiohiki Stakeholder Advisory Group

## Meeting Minutes

**Date:** 7 October 2025

**Time:** 4:00 PM – 5.00 PM

**Location:** Waiohiki Marae

**Meeting Chair:** Andrew Caseley

**Attendees:** Caroline Gunn and Denis O'Reilly (Landowners), Andrew Dunning (Mana Whenua Rep), Jacqui Davis, Lynn McCowan and Mell Anderson (Project Team - HBRC)

**Apologies:** Jonathan Dick (Pou Taiao), Hinewai Ormsby (Ngati Pārau), Allison Noble (Compliance – HBRC), Laurence O'Reilly, Isabelle Crawshaw (UNISON) and Gareth Boyt (Mana Ahuriri)

1.	Opening Karakia – Denis	Actions
2.	<b>Welcome and Apologies</b> Andrew Caseley opened the meeting and welcomed all attendees.	
3.	<b>Review of Previous Meeting Minutes</b> Minutes of the 2 September 2025 meeting were circulated prior to the meeting. <b>Resolved:</b> That the minutes of the meeting held on 2 September 2025 be confirmed as a true and accurate record.	
4.	<b>Project Managers Update</b> The Project Managers Update was circulated prior to the meeting and taken as read. Mell presented her Project Manager's report including drone footage from a recent flyover of the works. <ul style="list-style-type: none"><li>• Upper reach of the stream diversion is progressing.</li><li>• Another culvert is scheduled to be installed in a week's time.</li><li>• There is a shortage of material as more excavation was needed than planned.</li><li>• Gravel allocation application is currently in process.</li></ul>	

	<ul style="list-style-type: none"> <li>• Limestone on-site has been too wet for contractors to operate machinery on Monday.</li> <li>• Regular drone flyovers are being completed every two weeks.</li> <li>• Bird survey will need to be done if gravel extraction is required.</li> <li>• Planting in the wetland/lower channel area will help reduce sediment issues and allow vegetation to establish.</li> <li>• Dust is being managed through continued use of mulch and water with ongoing monitoring.</li> <li>• An update of upcoming contracting work will be sent out will be shared with the community as information.</li> <li>• Victoria Lane – no concerns raised (Caroline asked).</li> <li>• Denis asked if a walking track on the western side of Taylor’s hedge would be kept. It was noted that there would need to be discussions with the golf course.</li> </ul>	
<p><b>5.</b></p>	<p><b>Review of Information and Advice Log</b></p> <ul style="list-style-type: none"> <li>• Access to river - keeping this in mind when the contractors are shut down over Xmas.</li> <li>• Andrew Dunning has not taken the nannies out on site and would prefer going through the drone footage to show them what is happening</li> <li>• Andrew will update the group when he has spoken to the SPCA and BioDiversity Hawke’s Bay</li> </ul>	
<p><b>6.</b></p>	<p><b>Ecologist Report</b></p> <p>The Ecologist Report was circulated prior to the meeting and taken as read.</p> <ul style="list-style-type: none"> <li>• The group were shown pictures from when the defishing of the stream took place.</li> <li>• Mell advised that the design team is working through planting requirements for the end of the project.</li> </ul>	
<p><b>7.</b></p>	<p><b>Contractor Incidents</b></p> <p>Mell advised that there were 17 incidents in September.</p> <ul style="list-style-type: none"> <li>• Pedestrians and cyclists accessing the working site</li> <li>• Diesel theft - more cameras have been put in for security</li> <li>• Children on site</li> </ul> <p>The Council has put another post on Facebook advising people not to enter the site.</p> <p>Pheonix is planning a 2 week close down over xmas. It is proposed that an area could be made safe for river access. Mell and Andrew to confirm nearer the time.</p>	

<b>8.</b>	<b>Any Other Business</b>  Denis asked about the budget for the cultural monitor and mana whenua representative roles. Mell would confirm the amounts and advised that the agreements were with Ngati Parau and not the individuals.	<i>Mell</i>
<b>9.</b>	<b>Next Meeting</b>  Meetings will take place on the 1st Tuesday of the month.  The next meeting will be <b>4 November 2025 at 4pm.</b>	
<b>10.</b>	<b>Closing Karakia - Denis</b>	